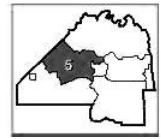


Northwest Citizens Planning Advisory Committee

May 10, 2018 Meeting Summary

The Legend's Center, Community Room, 5130 Soutel Drive, 6 p.m.



Meeting Attendance

CPAC Members:

CPAC Chair: Tyrone Clark-Murry
Vice Chair: Linda Kittles
Better Living: Elaine Billups
Marietta Senior Center: Roxane Currier
Carver International: Lana Suggs
North Riverside CDC: Linda Moore
Moncrief Springs: Carlotta McIntosh
Timber Oaks: Velma Rounsville
Ribault Manor: Bettye Scott
Marietta Senior Center: Tim Rossetter

Excused:

Carver Manor: Larry Solomon
Timber Oaks HOA: Rhonda Boyd
Cherokee Cove: William Anthony

City Staff:

Planning and Development: Devin Scott
Public Library: Marshelle Berry
Housing and Community Development: Dayatra Coles
Military and Veteran's Affairs
JFRD: Chief Matt Cipriani
JEA: Berdell Knowles
Public Works: Jennifer Rhoden
Code Compliance: Ernest Murphy
JSO: Lt. John Gay
JTA: Cheryl Riddick
Clean It Up, Green It Up: Dan Durbec
Neighborhood Services Office: Amy Holliman

Visitors:

Dierdre Shoemake: UNF Nursing	Christina Stafstram: UNF Nursing	Tanita Woods
Julia Dingee: UNF Nursing	Kinsey Buckner: UNF Nursing	Kim Perry
Stephanie Perel: UNF Nursing	Nancy Walker: Woodstock	Barbara Richardson
Maria O'Conner: UNF Nursing	Daisy Hicks	Walter Wright
Sarah Vietti: UNF Nursing	Freddie Harris: Timber Oaks	Rosemary Thornton
Emily Evans: UNF Nursing	Gill Bush	Catherine Frazier
Julie Bailes: UNF Nursing	Marva Watkins: Carver Manor	Jermaine Lazenberry
Hannah Moore: UNF Nursing	George Maxey: New Town Success Zone	Cami Collins

- 1. Call to Order/Verify Quorum:** Chair Tyrone Clark-Murray called the meeting to order at 6:02 p.m. After reciting the Pledge of Allegiance, staff confirmed the quorum.
- 2. Presentations**
 - Affordable Housing Administrator Dayatra Coles (DColes@coj.net: 255-8216), gave a presentation on the City's Housing and Community Development Programs. The Community Development Block Grant (CDBG) provides funding for programs such as the Foster Grandparent Program and has provided funding through the City's Parks Recreation and Community Services Department for the purchase and installation of ADA accessible playground equipment at Jordan Park in Atlantic Beach. The Home Investment Partnership Program (HOME) assists with home purchases. Housing Opportunities for Persons With Aids (HOPWA), another program offered through the U.S. Department of Housing and Urban Development (HUD), provides grants for housing, emergency assistance and support services, such as counseling and case management, to low-income individuals and their families living with HIV/Aids..
 - Environmental Programs Specialist Dan Durbec (ddurbec@coj.net: 255-8276), gave a presentation on the Clean It Up, Green It Up Program and the Keep Jacksonville Beautiful Commission. Clean It Up, Green it Up provides guidance and supplies for hosting a neighborhood clean-up. The Keep Jacksonville Beautiful Commission oversees city-wide clean-up efforts and hosts an annual recycle day. More information can be found on the City's website here: coj.net/departments/neighborhoods/neighborhood-services-office/clean-it-up,-green-it-up
- 3. Approval of the Summary:** The summary was unanimously approved with one correction.
- 4. New Business:** A letter from the City's Finance and Administration Office was sent to Chair Clark-Murray requesting input from the CPAC on potential Capital Improvement Projects (CIP). An ad hoc meeting is scheduled for 6 p.m., May 15 at the Legends Center to review and generate the list of proposed projects.

5. **Chairs Report:** Chair Tyrone Clark-Murray reported on activities of the Taxation Revenue and Utilization of Expenditures (TRUE) Commission meeting that she attended earlier in the week. The TRUE Commission is currently working on its own structure for tracking legislative committees. Chair Clark-Murray addressed the different podium set up and explained that the presenters are actually speaking to commission members and that all questions are to be addressed through the chair and not asked directly to the presenter, as directed in Robert's Rules of Order. Chair Clark-Murray also recognized the UNF Nursing students present at the meeting. UNF Nursing Instructor Dr. Deidra Shoemake explained that their attendance at the CPAC acclimates the students to the community and informs them of City resources and challenges in the neighborhoods they will eventually serve. Chair Clark-Murray recognized those present who, along with her, graduated from CommUniverCity: CPAC Member Velma Rounsville, and visitors Rosemary Thornton and Jewel Flournoy,
6. **Subcommittee Reports**
 - **Land Use and Zoning Subcommittee:** Devin Scott, City Planner (devinsco@coj.net: 255-7808) reported that there were no new applications this month and that the subcommittee did not meet. He reported that the Soutel Road Diet research is under way. Public meetings will be scheduled once the information has been compiled and a concept has been developed for presentation.
7. **First Responder Staff Reports**
 - **Jacksonville Sheriff's Office:** Lt. John Gay (John.Gay@jaxsheriff.org: 696-4335) reported crime in the City is down 5 percent and crime in the Northwest district is down further at 7 percent compared to this time last year. Lt. Gay announced that now is an excellent time to begin a career in law enforcement. Hiring will increase as hundreds of officers will be eligible to retire in the coming years.
 - **Jacksonville Fire and Rescue:** District Chief Matt Cipriani (MatthewC@coj.net: 630-0850) reported that all departments are conducting scenario based and active shooter training in collaboration with the Sheriff's Office.
8. **Staff Reports**
 - **Municipal Code Compliance:** Earnest Murphy, Municipal Code Compliance Senior Officer (EMurphy@coj.net: 255-7096) reported that last month's systematic inspection in the Marietta Neighborhood resulted in 191 citations. Code Compliance will begin an inspection in Grand Park Neighborhood the week of May 14. CPAC Member Velma Rounsville asked how long it takes for the City to intervene after a property has been cited and the owner has made no effort to fix the violation. Mr. Murphy reported that issues get transferred to the City's Abatement Division within Code Compliance where they determine the best course of action.
 - **Public Works:** Jennifer Rhoden, Traffic Studies Associate Engineer (JenniferR@coj.net: 255-7553), reported that rail crossings along Beaver Street have all been repaired except for the Halsema Road crossing because it is the only access road to the area. CSX will coordinate with the residents and JSO while they completing repairs scheduled for the first weekend in June. Improved sidewalks are scheduled for installation at Winton Drive and Ribault Scenic Drive.
 - **JEA:** Berdell Knowles, Director of Government Relations (knowb@jea.com: 665-4524), did not have a report but encouraged everyone to check their contact information on their JEA account to ensure updates and emergency messages are received during the upcoming hurricane season.
 - **JTA:** Cheryl Riddick, Community Engagement Manager (CRiddick@jtafla.com: 632-5522), reported that an open house will be held 4:30 p.m. – 7 p.m., May 24 at FSCJ's Advanced Technology Center, 401 W. State St. to discuss the upcoming Jacksonville Regional Transportation Center that is under construction. There is also a public meeting scheduled for May 31, 2018 to share the sidewalk installation details for Armsdale Road at Lem Turner Road and Duval Road near the JTA Park-N-Ride facility. Ms. Riddick will email details on this meeting as soon as it is available. The First Coast Flyer Sidewalk Improvement update and installation project along the JTA First Coast Flyer Green Line is ongoing.

- **Library:** Marshelle Berry, Region Manager (MBerry@coj.net: 765-5402 ext. 220), announced that the libraries are gearing up for their summer programs. Schedules are available for those interested in computer classes at Bradham-Brooks Library. Most classes are not full so walk-ins are welcome.
- **Military and Veterans Affairs:** Ken Johnson, Senior Veterans Outreach Officer (kenjohns@coj.net: 630-7227) explained the benefits available through the Veterans Service Office. He announced that the Memorial Day program to recognize our fallen heroes will be May 28, 2018 at the Veteran's Memorial Wall beginning at 8 a.m.
- **Neighborhood:** Amy Holliman, Human Services Planner II (aholliman@coj.net: 255-8260), announced that now is the time to start planning for the Neighborhood Matching Grant Program. Organizations may want to start working on their financial match through neighborhood fundraisers. Neighborhoods are encouraged to contact Ms. Holliman for assistance and to attend their neighborhood organization meetings to share information on City services.

9. Liaison Reports:

North Florida Transportation Organization: Chair Clark-Murray reported that projects added to the Transportation Improvement Plan for this district are the I-295 and Collins Road interchange modification, the widening of Jacksonville National Cemetery Access Road and widening of International Airport Road from Airport Road to Pecan Park Road.

10. Public Comments:

- Visitor Michael Boylan announced that the Northeast Florida Long Term Recovery Organization, Duval Disaster Recovery, is planning to go door to door in the Northwest to neighborhoods affected by Hurricane Irma. Meetings will be held at St. Paul's Missionary Baptist Church and at the Legends Center.
- Dr. Deidre Shoemake added that City Council members are having Hurricane Awareness seminars at local libraries. Dr. Shoemake announced that those who require special medical assistance during hurricanes must register with the state for assistance annually and prior to the incident.
- A Lupus awareness seminar will be held at the New Town Success Zone office at Edward Water College, 9:30 a.m. to noon on Saturday May 19, 2019, 1401 Grunthal St.

11. Adjourn: Velma Rounsville motioned to adjourn the meeting. All agreed and the meeting adjourned at 7:45 p.m.

Next CPAC Meeting: Thursday, June 14, 2018, 6 p.m. at the Legends Center, Community Room, 5130 Soutel Drive.

A copy of the audio recording of this Urban Core CPAC meeting is available through a Public Information Request by calling 630-CITY. Details about Public Records can be found on the City's Website here: [Public Records](#).