

# **North Citizens Planning Advisory Committee**

## **April 11, 2018 Meeting Summary**

Oceanway Senior Center, 12215 Sago Ave. W., Jacksonville FL 32218



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### **Attendance**

#### **CPAC Members**

Charter Member - Dot Mathias  
Charter Member – Dick Berry  
Copper Hill HOA – Rev. Joseph Tate  
Copper Hill Owners Association – Bessie Williams  
Council Appointee District 7- Tommy Ruffin  
Duval County Council PTS/PTA – Vicki Drake  
Eagle Bend – Jim Mazur  
Heckscher Drive CC – Amanda LeBron  
Heckscher Drive CC – Jim Sumara  
Lydia Estates – Michael Wozniak  
Lydia Estates – Shelley Wozniak  
Vice Chair – M & M Dairy, Inc. – Teresa Moore  
Northlake HOA – Josephine Fiveash - Porter  
Victoria Preserve – Ingrid Montgomery

#### **Visitors**

Benny Jackson  
Catherine Delre  
Donald Drake  
Donna Philbrick  
Lynn Vandelay  
Robert E. Porter – Northlake HOA  
Shirise Riley  
Patricia Turrentine  
Steve Crowder – H & R Block  
Phyllis Hall

#### **Excused**

Chair – Eagle Bend – Mike Getchell  
Bluegrass/Northwood – Sharon Bivins

### **Staff and Officials**

Office of Ethics, Compliance and Oversight – Kirby Oberdorfer  
Jacksonville Public Library – Marshall Berry  
Office of Inspectors General – Lisa Green  
Municipal Code Compliance – Thomas Register  
Municipal Code Compliance – Gary Roberts  
Neighborhood Services Office – Michelle Godwin  
Parks, Recreation & Community Serv.- Mawiya Charles  
Planning and Development – Sam Walker  
Public Works/Mowing & Landscape – Von Zimmerman

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- 1. Call to Order/Verify Quorum:** Vice Chair Teresa Moore called the meeting to order at 5:33 p.m. Michelle Godwin-Ware verified a quorum.
  - 2. Approval of the Previous Meeting Summary:** CPAC member Dick Berry motioned to approve March's summary. CPAC member Rev. Joseph Tate seconded and the motion unanimously passed.
  - 3. Elected Officials:**
  - 4. Presentation:** Kirby Oberdorfer, Deputy Director Office of Ethics/Ethics Oversight and Compliance and Lisa Green, Deputy Inspector General, briefly discussed the main function of both the Ethics and Office of Inspector General. Ms. Oberdorfer reviewed some of the basics of the sunshine law and ethics rules and noted ethical training is required to be taken every four years for CPAC members. Ms. Green discussed the issues that can be reported to the Office of Inspector General and provided the OIG website address [www.coj.net.OIG](http://www.coj.net.OIG) where audits, contract oversight, and investigative reports can be reviewed.  
Steve Crowder, H & R Block, informed members about the various tax breaks and programs that are available to those who suffered damages during Hurricane Matthew, Hurricane Irma and future disasters. Mr. Crowder advised that repairs to your home and business from hurricane Irma can be filed on your tax return as casualty losses. Mr. Crowder also informed members that mortgage companies are required to work with you after a national disaster through their Forbearance Relief program. The program will allow a homeowner up to 12 months of mortgage payment relief. Mr. Crowder also informed members that they may tap into their 401K or IRA accounts and take up to 100,000 dollars from these accounts before retirement age without the 10 percent penalty and

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have up to three years to repay the loan. Mr. Crowder also informed members that a disaster victim's home loan titled FHA 20(h). This loan enables borrowers that live in presidentially designated disaster areas whose homes were destroyed or seriously damaged to purchase a home or rebuild their home with no down payment.

#### **5. Staff Reports:**

- **Jacksonville Sheriff's Office (JSO)** –Zone 6 Sgt. Raymond Messersmith announced that residential burglaries have increased in the Highlands sector near De Paul Drive and Briarcliff Road East. Sgt. Messersmith informed members that two black males dressed in orange safety vests driving a silver Toyota Camry are impersonating construction workers or City employees in residential areas. He advised that if you see something suspicious to call JSO's non-emergency number (904) 630-0500.  
Sgt. Messersmith may be contacted at (904) 696-4335.
- **Jacksonville Transportation Authority (JTA)** – Cheryl Riddick, Community Engagement Manager announced the new MyJTA app is now available and provide instruction cards for using the app. The MyJTA mobile app allows riders to buy and use mobile tickets from their smartphones. The minimum fare you can purchase is a one-day pass the max is 30 days. CPAC member Mike Wozinak asked if two people can use the app on one phone. Cheryl said she would inquire if it is possible to pay for two people using one phone. Leonard Richards inquired about the lack of shelters at bus stops and Ms. Riddick explained the research, money source, criteria and cost that goes into installing shelters.  
Cheryl Riddick may be contacted at (904) 632-5522 or [Criddick@JTAfla.com](mailto:Criddick@JTAfla.com)
- **Parks and Recreation** – Mawiya Charles, Recreation Services Supervisor Senior, announced that in the spring new play equipment will be installed at Modesky Park. Ms. Charles also announced that San Mateo Little League will reopen March 2019. Ms. Charles informed members that summer camp vouchers will be available for those in need starting April 23 through May 2, and that summer camp registration begins May 14. Ms. Charles also informed CPAC members that swim lessons will be available at most summer camps starting in June.  
Mawiya Charles may be contacted at (904) 399-0615 or [cmawiya@coj.net](mailto:cmawiya@coj.net).
- **Public Works** – Dave McDaniel, Chief of Mowing and Landscape Maintenance, announced that Judson Miller is no longer with mowing services and that Russell Perry will be attending the CPAC meetings in Mr. Miller's place. Mr. McDaniel announced he is working on a contract extension for the mowing contract.  
Public Works staff may be contacted at (904) 255-4301 or [McDaniel@coj.net](mailto:McDaniel@coj.net).
- **Municipal Code Compliance (MCC)** – Gary Roberts, Zone 6 Senior Officer, reported that MCC completed a systematic inspection in the Biscayne Terrace neighborhood, resulting in 107 cases and 144 violations. Mr. Roberts informed CPAC members that Office of General Council is working on an injunction for the property located on 5100 Heckscher. Mr. Roberts also informed members that the Chicken Koop on Dunn Avenue had a hearing last week and will comply with the citations within the next two weeks. Mr. Roberts announced that a commercial corridor inspection is scheduled next week on Norwood Avenue and North Main Street. A systematic inspection for the Riverview neighborhood is scheduled for May. CPAC member Dot Mathias asked if inspections of trailer parks are conducted. Mr. Roberts said they were. CPAC member Jim Samura asked what types of citations were written for 5100 Heckscher Dr. Mr. Roberts said he has written citations for the height of the fence, operating a business on a residential lot and storage on the lot.  
Gary Roberts may be contacted at (904) 255-7057 or [gdroberts@coj.net](mailto:gdroberts@coj.net).
- **Jacksonville Public Libraries (JPL)** – Marshelle Berry, Highlands Region Manager, provided a brief update on the Oceanway Library. Ms. Berry announced that JPL is working with consultants TTV Architects to finalize the site selection criteria that minimally meet JPL's needs. The list currently contains 115 suitable properties; it will then be narrowed down to 50 properties. The steering committee will be responsible for narrowing the 50 properties down to the top 10. CPAC members asked if they could review the criteria that the JPL is looking for in the new location. Ms. Berry said she would reach out to JPL Director Tim Rogers and provide that information to Michelle Godwin to

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disburse to CPAC members.

Marshelle Berry may be contacted at (904) 765-5402 ext. 0220 or [MBerry@coj.net](mailto:MBerry@coj.net)

#### **Subcommittee/Liaison Reports**

- **Governmental Affairs and Planning & Development** – Samuel Walker, City Planner with the Planning and Development Department, was available for questions.  
The Governmental Affairs Committee made the following motions:
  - **2018-0154: PUD**, property located on Cole Road, between Duval Road and I-95: This application is a PUD-to-PUD rezoning of the Spartina Cove Development, seeking an increase in the allowed number of townhome units from 220 to 270 with two additional single-family homes. Mr. Ruffin motioned to oppose this ordinance in its current form. The motion was seconded by Dick Berry. The developer, Corner Lot Development, has not addressed all community concerns at the previous meeting. Corner Lot Development will be scheduling another meeting. The Governmental Affairs Subcommittee also believes the buffer should remain as described in the original PUD. CPAC members approved the motion.
  - **2018-0155: PUD**: Dunn Avenue and Silver Key Drive (Barrington Cove Phase 3): This application is a PUD-to-PUD rezoning seeking to change the existing PUD's Phase three, which currently allows 39 single-family homes, to permit 50 single-family homes on 50-foot wide lots. Tommy Ruffin motioned to oppose this ordinance. The motion was seconded by Reverend Tate. The development consists of all 50-foot lots and there is concern regarding the adequacy of the buffers for existing communities. CPAC members approved the motion.
  - **2018-0181: PUD**: 11235 Main St.: This application is a PUD rezoning that is primarily seeking to allow for the use of recreational vehicles as permanent residences on the property. Planning Department Staff recommended denial. Oceanway MHP, LLC has requested that the application be deferred to the next Planning Council hearing on April, 19 2018. Mr. Ruffin motioned to defer the bill to the full CPAC. The motion was seconded by Reverend Tate. There is insufficient information on which to base a decision and would like to invite the agent to provide additional information at the full CPAC. CPAC members approved the motion.  
Samuel Walker, City Planner I may be contacted at (904) 255-7823 or [Walkers@coj.net](mailto:Walkers@coj.net)
- **Membership** – Sharon Bivins, Membership Subcommittee Chair was excused
- **Transportation** – Dick Berry invited CPAC members and visitors to attend the North Florida Transportation Planning Organization Citizens Advisory Committee meeting scheduled for Wednesday, May 2, 2018 starting at 2 p.m. at 980 North Jefferson St. TPO Board Room. Mr. Berry also provided material about the North Florida Transportation Planning Organization (NFL TPO) and invited anyone interested to join the NFL TPO Citizens Advisory Committee.
- **Ad-Hoc- Taxation, Revenue, Utilization and Expenditures (T.R.U.E) – VACANT**
- 6. **Neighborhood Coordinator's Report** – Neighborhood Coordinator Michelle Godwin informed CPAC members that the Neighborhood Summit is scheduled for Saturday, April 21, 2018 from 8 a.m. to 2 p.m. at the Prime Osborn Convention Center, 1000 Water St. The event is free to the public, but pre-registration is required. You may register at [www.coj.net/neighborhoodsummit2018](http://www.coj.net/neighborhoodsummit2018), or call the Neighborhood Services Office (904) 255-8250. She also informed members that the Neighborhoods Department is accepting Neighborhood Award nominations now through Friday, March 23, 2018.
- 7. **Chair's Report** – CPAC Vice Chair Teresa Moore, did not have a report for CPAC but encouraged anyone interested in the T.R.U.E Commission to reach out to Michelle Godwin for more information.
- 8. **Unfinished Business** – None
- 9. **New Business** – None
  - **Public Comments/Concerns/Announcements:**
    - Citizen Leonard Richards expressed his concern with the development of property on Cole Road between Duval Road and I-95 by developer Corner Lot Development. Mr. Richards said that there is an existing flooding and drainage problem in the North Estates neighborhood and believes allowing Corner Lot Development to build on this property before addressing the drainage and flooding issue is hazardous to the residents.

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- CPAC member Amanda LeBron announced she will be sending a sympathy bouquet to CPAC member Sharon Bivins for the loss of her father.
  - **Motion to Adjourn: Vice** Chair Teresa Moore adjourned the meeting at 7:05p.m.
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**Next CPAC Meeting:** May 14, 2018, 5:30 p.m. Oceanway Senior Center, 12215 Sago Ave. W.

**Next Governmental Affairs Subcommittee Meeting:** May 3, 2018, 5:30 p.m. Oceanway Senior Center 12215 Sago Ave. W.

**Summary prepared by:** Michelle Godwin, Neighborhood Coordinator, Neighborhood Services Office, (904) 255-8236 or [MichelleGW@coj.net](mailto:MichelleGW@coj.net)

A copy of the audio recording of this North CPAC meeting is available through a Public Information Request by calling 630-CITY. Details about Public Records can be found on the City's Website: <http://www.coj.net/departments/public-affairs/public-records-request.aspx>