

North Citizens Planning Advisory Committee

May 9, 2018 Meeting Summary

Oceanway Senior Center, 12215 Sago Ave. W., Jacksonville FL 32218



Attendance

CPAC Members

Bluegrass/Northwood – Sharon Bivins
Charter Member – Dick Berry
Copper Hill HOA – Rev. Joseph Tate
Copper Hill Owners Association – Bessie Williams
Council Appointee District 7- Tommy Ruffin
Duval County Council PTS/PTA – Vicki Drake
Eagle Bend – Jim Mazur
Heckscher Drive CC – Amanda LeBron
Heckscher Drive CC – Jim Sumara
Northlake HOA – Josephine Fiveash - Porter
Vice Chair – M & M Dairy, Inc. – Teresa Moore
Wingate Estates – Paul Fenning
Wingate Estates – Kiz Fenning

Staff and Officials

FDOT – Derek Dixon
Jacksonville Public Library – Marshall Berry
JTA- Cheryl Riddick
Municipal Code Compliance – Thomas Register
Neighborhood Services Office – Michelle Godwin
Parks, Recreation & Community Serv.- Mawiya Charles
Planning and Development – Sam Walker
Public Works/Mowing & Landscape – Dave McDaniel

Visitors

Anika McGlocker
Brian Crosby
Donald Drake
Earnestine Johnson
Kathy McFatter
Lynn Vandelay
Leonardo Richardson – Duval Lakes
Nancy Burnett
Stephen Burnett
Paul Walls - Marshwinds
Robert E. Porter – Northlake HOA
Sharise Riley
Todd Jenkins

Excused

Chair – Eagle Bend – Mike Getchell
Charter Member - Dot Mathias
Lydia Estates – Michael Wozniak
Lydia Estates – Shelley Wozniak
Victoria Preserve – Ingrid Montgomery

1. **Call to Order/Verify Quorum:** Vice Chair Teresa Moore called the meeting to order at 5:35 p.m. Michelle Godwin verified a quorum.
2. **Approval of the Previous Meeting Summary:** CPAC member Dick Berry motioned to approve April's summary. CPAC member Rev. Joseph Tate seconded and the motion unanimously passed.
3. **Elected Officials:** None
4. **Presentation:** None
5. **Staff Reports:**
 - **Jacksonville Sheriff's Office (JSO)** – Zone 6 Assistant Chief Gregory Burton may be contacted at (904) 696-4335.
 - **Florida Department of Transportation (FDOT)** – Derek Dixon, Bike/Pedestrian and ADA Coordinator, announced Heckscher Drive will be closed east of Imeson Park Boulevard, May 7, 2018 through May 23, 2018 for railroad crossing work. During the closure, traffic will be detoured via I-295 and U.S. 17 (Main Street). Mr. Dixon also announced the Airport Road and I-95 interchange improvements will begin summer 2018 and are expected to be complete by late 2019. The improvements at the interchange will extend from Airport Center Drive to west of Duval Road. Mr. Dixon informed CPAC members that they may obtain project updates by visiting www.NFLRD.com.
Derek Dixon may be contacted at (904) 360-5653 or Derek.Dixon@dot.state.fl.us
 - **Jacksonville Transportation Authority (JTA)** – Cheryl Riddick, Community Engagement Manager, announced that surveying started for the Alta Road project. Ms. Riddick also announced that a public meeting for Phase Two of the Jacksonville Regional Transportation Center (JRTC) will be held on Thursday, May 24 from 4:30 p.m. to 7 p.m. at Florida State College Jacksonville's Downtown Campus, 401 West State St. Advanced Technology Center Rooms T140/141. The meeting will be in open house format and the public will have the opportunity to view the presentation and discuss the planned construction for the JRTC. Ms. Riddick informed CPAC members that JTA will hold another public meeting about the Armsdale Road project. This project will include drainage and

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sidewalk work on Armsdale Road between Lem Turner Road and Duval Road. The meeting will be held Thursday May 31, 2018 at the Park and Ride facility located at 3191 Armsdale Road between 5 p.m. and 7 p.m. Citizen Sharise Riley asked Ms. Riddick what JTA's protocol is when a customer misses the last connecting bus for the night because a rider bus breaks down. Ms. Riddick said she would find out what the protocol is for a situation like that.

Cheryl Riddick may be contacted at (904) 632-5522 or Criddick@JTAfla.com

- **Parks and Recreation** – Mawiya Charles, Recreation Services Supervisor Senior, announced that summer camp registration begins May 14. Summer camp will run from June 18 through July 27 and are open to ages six to 12. Ms. Charles informed CPAC members that City pools will open Memorial Day weekend and will close Labor Day weekend. Ms. Charles also informed CPAC members that swim lessons and swim teams will be available at most summer camps starting in June. Citizen Leo Richardson asked who he should reach out to regarding an idea for a park/fishing location at Main Street and the Broward River on the northeast corner of the bridge. Ms. Charles said she would find out and get back to him.
Mawiya Charles may be contacted at (904) 399-0615 or cmawiya@coj.net.
- **Public Works** – Dave McDaniel, Chief of Mowing and Landscape Maintenance, announced that he has received a new CIP sheet that includes bridge work on Yellow Bluff Road and Harts Road. Mr. McDaniel also announced he is part of the Tree Commission and that the Commission is discussing the application and approval criteria for Tier Two applicants. Mr. McDaniel informed CPAC members that he is still in the process of rebidding the work for the right-of-way mowing, public buildings and the storm water ponds. Citizen Al Saffer asked if something can be done about a culvert that is sunken on each end of Armsdale Road. Mr. McDaniel took Mr. Saffers information and will put a ticket into 630-CITY.
Public Works staff may be contacted at (904) 255-4301 or McDaniel@coj.net.
- **Municipal Code Compliance (MCC)** – Tom Register, Zone 6 MCC Supervisor, reported that MCC is on day three of conducting a proactive area wide inspection in the Riverview area. To date the inspection has resulted in 288 cases. Mr. Register thanked CPAC members for calling in their complaints. He informed CPAC members that MCC completes 60 percent of the private enforcement in the North CPAC area. Mr. Register informed CPAC members that the Office of General Council is still working on the injunction for the properties located on the 5100 block of Heckscher Drive. Mr. Register said the owner has applied for a Certificate of Use (COU) for one of the parcels. The current parcel is on hold until the COU application is approved or denied. MCC will continue to issue citations to the business as long as it is in violation. CPAC member Josephine Fisher-Porter inquired how often MCC officers go into the various neighborhoods and if they could add Northlake to the upcoming list of inspections. Mr. Register said he would add Northlake to the list. CPAC member Sharon Bivins asked if MCC could check on the CVS on Dunn Avenue. She said there is a big problem with the litter around the business. Mr. Register said he would send an MCC Officer to investigate the area. He also advised that the MyJax app is a great way to report issues as well.
Thomas Register may be contacted at (904) 255-7290 or tregister@coj.net
- **Jacksonville Public Libraries (JPL)** – Marshelle Berry, Highlands Region Manager, provided a brief update on the Oceanway Library. Ms. Berry announced that the public meetings were a success and JPL will meet with the CIP Committee Thursday, May 10, 2018. JPL hopes a consensus can be made on the ranking of the top sights. Ms. Berry will bring an update to the next CPAC meeting regarding the decision.
Marshelle Berry may be contacted at (904) 765-5402 ext. 0220 or MBerry@coj.net
- 6. **New Business** – CPAC Vice Chair Teresa Moore reminded CPAC members that they were asked to reach out to their neighborhoods to identify one priority capital improvement project need. The project ideas will be considered for inclusion into the proposed FY2019-2023 Capital Improvement Program (CIP). CPAC members are to send their CIP idea for their neighborhood to Neighborhood Coordinator Michelle Godwin by the end of the day Monday, May 14, 2018. Ms. Godwin will

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compile a list and forward it to Ms. Teresa Eichner, Capital Improvement Plan Administrator on May 21, 2018.

Subcommittee/Liaison Reports

- **Governmental Affairs and Planning & Development** – Samuel Walker, City Planner with the Planning and Development Department, was available for questions.
The Governmental Affairs Committee made the following motions:
 - **2018-0260: PUD to a PUD:** Property located on 3901 Dunn Ave.: This application is a PUD-to-PUD rezoning, seeking to add limited commercial and retail uses to the existing site PUD (2008-0142). Tommy Ruffin motioned to oppose the bill in its current form. PUD to PUD and recommended adding permitted items to existing PUD, and opposing permitted items # 11, 12 and 13. Reverend Tate seconded the motion. CPAC members approved the motion.
 - **2018-0271: Ordinance Code Amendment:** Roadway design in subdivisions: This bill amends Section 654.111, Chapter 654 *Ordinance Code* to include two new subsections: subsection "o" will require a minimum roadway width of 24 feet for residential subdivisions in certain zoning districts, subsection "p" will require a phased acceptance of roadways in residential developments in a multi-step process (after 80 percent of the lots in the residential subdivision have been completed) as outlined by the Public Works Department to prevent road damage. Dick Berry motioned to support this ordinance. The motion was seconded by Tommy Ruffin. CPAC members approved the motion.
Samuel Walker, City Planner I, may be contacted at (904) 255-7823 or Walkers@coj.net
- **Membership** –Sharon Bivins, Membership Subcommittee Chair, announced the membership subcommittee would like to schedule the next Neighborhood Cleanup for the end of June. The cleanup will take place near and around First Coast High School or at one of the parks in the area. Ms. Bivins provided two T-Shirt color selections for CPAC members to vote on, Safety Green and Sapphire Blue. Sapphire Blue won the majority vote. Order sheets were made available for anyone interested in ordering a North CPAC T-Shirt.
- **Transportation** – Dick Berry encouraged CPAC members to attend Councilman Reggie Gaffney's Town Hall meeting Thursday, May 10, 2018 at Oceanway Assembly of God, 12240 Sago Ave. W. at 6 p.m. Public works will be present to answer questions. Mr. Berry also announced that FDOT will begin work on the Airport Road at I-95 Interchange improvements. Mr. Berry advised that the improvements may reduce the ability to make a left turn onto Duval Road when heading west on Airport Road.
- **Ad-Hoc- Taxation, Revenue, Utilization and Expenditures (T.R.U.E) – VACANT**
- 7. **Neighborhood Coordinator's Report** – Neighborhood Coordinator Michelle Godwin informed CPAC members that the Neighborhood Matching Grant Program will be returning in the fall. Neighborhood groups and community organizations could be awarded up to \$5,000 in matching funds for projects that help fight blight and enhance communities. Ms. Godwin provided information cards that explain how to qualify.
Michelle Godwin may be contacted at (904) 255-8236 or michellegw@coj.net.
- 8. **Chair's Report** – CPAC Vice Chair Teresa Moore, did not have a report for CPAC.
- 9. **Unfinished Business** – None
 - **Public Comments/Concerns/Announcements:**
 - Citizen Kathy McFatter thanked CPAC and Neighborhood Coordinator Michelle Godwin for helping her learn how to better communicate with Corner Lot Development Group regarding the Spartina Cove development. The community and the developer were able to make a compromise on many of the plans.
 - **Motion to Adjourn:** Vice Chair Teresa Moore adjourned the meeting at 7:20 p.m.

Next CPAC Meeting: Wednesday, June 13, 2018, 5:30 p.m. Oceanway Senior Center, 12215 Sago Ave. W.

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Next Governmental Affairs Subcommittee Meeting: Thursday, June 7, 2018, 5:30 p.m. Oceanway Senior Center 12215 Sago Ave. W.

Summary prepared by: Michelle Godwin, Neighborhood Coordinator, Neighborhood Services Office, (904) 255-8236 or MichelleGW@coj.net

A copy of the audio recording of this North CPAC meeting is available through a Public Information Request by calling 630-CITY. Details about Public Records can be found on the City's Website: <http://www.coj.net/departments/public-affairs/public-records-request.aspx>