



September 15, 2014

1940.14-1
09/30/14 09:26:05
Procurement Division

MEMORANDUM

TO: James R. McCain, Jr.
Corporation Secretary/Assistant General Counsel

THROUGH: C. Ronald Belton, Assistant to the Mayor/Chief Financial Officer

FROM: Thomas G. McKnight 
Capital Improvement Construction Manager

SUBJECT: Osprey Court Drainage Improvements
Contractor: J. B. Underground, Inc.
Contract No: 9600-10

Forwarded herewith for execution is Change Order No. 1 for subject project.

Original Contract Amount\$89,393.70

Previous Change Order No. 0.....\$0.00

Change Order No. 1 (\$405.00)

Total Revised Contract Amount.....\$88,988.70

Account Number See attached

This office recommends the Change Order be approved by your office, the Office of General Counsel, and Mayor Brown, in accordance with Executive Order No. 13-05.

- Attachments: 1. Change Order
2. Back-up Information
3. Legal Request Memorandum

TGM:lw

CHANGE ORDER TRACKING SHEET

Description of Project	Asprey Court Drainage Imp	
Change Order Number	1	PLEASE KEEP THIS FORM WITH THE ATTACHED CHANGE ORDER
Contract Number	9600-10	

	Action	Date Received	Date Signed	Date Forwarded	Signature	Days
1	Date Initiated	N/A	N/A	9/18		
1A						
2	Contractor Execution		8/21			
3	Construction Management	8/29	8/29	9/8		
4	Using Agency	9/9	9/10	9/10	<i>[Signature]</i>	1
5	JEA (if applicable)					
6	City Engineer	9/10	9/11			
7	C/O Review	9/11	9/11		<i>[Signature]</i>	
8	Director of Public Works	9/11	9/11	9/16		
9	Admin/Finance Clerk	9/19	9/29	9/29	<i>[Signature]</i>	
10	Buyer					
11	Chief of Procurement	9/30	9/30	10/1	<i>[Signature]</i>	
12	Director Finance					
13	Asst. General Counsel					
14	CAO/Mayor					
15	Asst. General Counsel					
	Total Processing Days:					

Attention Change Order reviewers and signatories:
 Please assist in expediting this change order by reviewing, signing, and forwarding immediately to the next step. Thank you in advance for your efforts to reduce contract change order processing times.

James M. Robinson, P.E.
 Director of Public Works

CITY OF JACKSONVILLE
DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
CONSTRUCTION CHANGE ORDER

Change Order No. One (1) Date July 15, 2014

Description of Project Osprey Court Drainage Improvements

Name of Contractor JB Underground, Inc.

Contractor's Address 17053 Oak Hill Road, Hilliard, FL 32046

Contract No. 9600-10

Account No. PWCP462SD-06505-PW0072-01 Original Contract \$89,393.70

+ Previous Change Order 0 0.00 + Change Order No. 1 (\$405.00)

*See attached appendix for additional listings.

Bid Number	<u>JCF-0065-13</u>	TOTAL REVISED CONTRACT	<u>\$88,988.70</u>
		Construction Completion Date	<u>January 26, 2014</u>
		Revised Construction Completion Date	<u>April 9, 2014</u>
		Contract Expiration Date	<u>May 27, 2014</u>
		Revised Contract Expiration Date	<u>September 24, 2014</u>

In compliance with General Conditions of above-referenced contract, CONTRACTOR and OWNER do both hereby agree that the CONTRACTOR shall make the following changes, additions or deletions to the Work specified in the plans and specifications: See attached. Add 73 and 120 non-compensable calendar days to construction completion and contract expiration dates.

Justification: See attached.

The Issuing Authority has looked over cost and pricing data for this change order and has determined that this change order is necessary and all costs are reasonable.

Accepted for Contractor JB Underground, Inc.

Signed <u>[Signature]</u>	Title <u>President</u>	Date <u>8/21/14</u>	Attest <u>[Signature]</u>	Title <u>Vice President</u>	Date <u>8/21/14</u>
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Signed <u>Engineering & Construction Mgmt Div.</u>	By <u>[Signature]</u>	Date <u>8-29-14</u>
Issuing Authority	Thomas G. McKnight.	Capital Improvement Construction Manager

Signed <u>Right of Way and Stormwater Maintenance</u>	By <u>[Signature]</u>	Date <u>9/10/14</u>
Using Division	Div/Department Head	

<u>[Signature]</u>	Date <u>9/11/14</u>	<u>[Signature]</u>	Date <u>10-7-14</u>
Chief, Engineering & Construction Mgmt Div.		Assistant Counsel	

<u>[Signature]</u>	Date <u>9/11/14</u>	<u>N/A</u>	Date <u>per EO 13-05</u>
Director of Public Works		Mayor	

<u>[Signature]</u>	Date <u>9/10/14</u>	<u>[Signature]</u>	Date <u>10-7-14</u>
Chief of Procurement		Corporation Secretary	

<u>[Signature]</u>	Date <u>10-1-14</u>
Director of Finance	



NBR	MASTER ITEM DESCRIPTION	QUANTITY	UOM	UNIT COST	NET ADDITION	NET DELETION
RECONCILE FINAL QUANTITIES						
1	ITEM # DESCRIPTION					
	9 OVER EXCAVATE (CONTINGENCY)	-10	CY	\$12.00		(\$120.00)
	10 A-3 SAND (CONTINGENCY)	-20	CY	\$14.25		(\$285.00)

JUSTIFICATION: Reconcile final original quantities.

SUBTOTAL CHANGE ORDER NO. 1					\$0.00	(\$405.00)
NET TOTAL CHANGE ORDER NO. 1					(\$405.00)	

McKnight, Thomas

From: Stephen Manis <SManis@candesconsults.com>
Sent: Tuesday, July 15, 2014 12:24 PM
To: West, Lori; Cox, Torrance
Cc: McKnight, Thomas
Subject: FW: Osprey Court DI
Attachments: Osprey CO#1 06 23 14.xls

We recommend approval of the final adjustment of quantities change order as follows:

NBR	MASTER ITEM DESCRIPTION	QUANTITY	UOM	UNIT COST	NET ADDITION	NET DELET
	RECONCILE QUANTITIES					
9	Overexcavation and Fill (Contingency)	-10	CY	\$12.00		(\$120.00)
10	A-3 Sand (Contingency)	-20.0	CY	\$14.25		(\$285.00)
	TOTAL RECONCILE QUANTITIES				\$0.00	(\$405.00)
	JUSTIFICATION: Reconcile Final Quantities					
	Contingency Items were not used in Contract.					

Stephen V. Manis, P.E., LEED[®] AP
Sr. Project Manager



Construction & Engineering Services Consultants, Inc.
9432 Baymeadows Road, Suite 100
Jacksonville, FL 32256
904.652.1186 office
904.652.1191 fax
904.635.6390 cell
smanis@candesconsults.com

From: Stephen Manis
Sent: Monday, June 23, 2014 2:11 PM
To: 'West, Lori'; 'Cox, Torrance'
Subject: Osprey Court DI

Torrance and Lori,

Attached is the final adjustment of quantities change order for subject project.

I have received the final payment application, but have not approved it yet, pending final approval of the as-built drawings.

Thanks, Steve