SUBJECT: **HERBICIDE SPRAYING OF ROADSIDE DITCHES**

BID# SC-0403-15 OPEN DATE: **2015-04-01**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

SUPPLY CONTRACT- ONE (1) YEAR WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: **ROW & GROUNDS**

BASIS OF AWARD: **TOTAL LUMP SUM BASE BID TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER**

NUMBER OF BIDS INVITED 5 NUMBER RECEIVED 2 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Subject bid was awarded on 04/09/15 to DBI Services, LLC., in the amount of $416,939.91; Amended on 04/16/15 to correct period of service; Increased on 10/08/15 in the amount of $360,000.00.

Recommend approval to amend period of service with DBI Services, LLC., from April 8, 2016 to September 30, 2016, to allow funding to coincide with the FY budget. No funding amount needed, all other terms and conditions shall remain unchanged.

Attachments: Recommendation Memo, Vendor Letter, Previous Award

BUYER: Marilyn Laudler
MARILYN LAUDLER

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Maintenance Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-108, Revised 12/2007

DEPARTMENT OF PUBLIC WORKS

Jacksonville
Where Florida Begins.

March 2, 2016

MEMORANDUM

TO: Greg Pease, Division Chief
Procurement Division

THRU: John Pappas, Director
Public Works Department

FROM: Dave McDaniel, Division Chief
Mowing and Landscape Maintenance Division

RE: **Base Period Amendment – Herbicide Spraying of Roadside Ditches**

Bid Number: **SC-0403-15**
Master Blanket No: **505785**
Contractor: **DBI Services, LLC**

The Mowing and Landscape Maintenance Division of the Department of Public Works respectfully requests approval to amend the period of award with DBI Services, LLC from April 8, 2016 to September 30, 2016. This will allow funding to coincide with the FY budget. The three (3) one (1) year renewal options will then follow the same period, October 1st through September 30th.

Except as provided herein, all other terms and conditions, including value of the referenced project remain unchanged and in full force and effect.

Please find the attached letter dated February 26, 2016 from DBI Services, LLC stating their compliance with the base period amendment.

Funding Source: PWML461SW-03410 and PWML011-03410

Should you have any questions or require additional information concerning this request, please contact Jud Miller at 998-5381.

Cc: Marilyn Laidler, Purchasing Analyst, Procurement Division
Jud Miller, Contract Manager
John Tyson, Contract Administration Coordinator

Attachment: Agreement Letter - DBI Services, LLC

DBI SERVICES

GLOBAL LEADER IN INFRASTRUCTURE
OPERATIONS AND MAINTENANCE

February 26, 2016

Subject, Bid Number SC-0403-15 for Herbicide Spraying of Roadside Ditches

Base Period –Amendment

Dear Mr. Tyson

This Letter is to confirm that DBI Services, LLC is in agreement regarding the terms and conditions in support of amending the base period of subject bid from April 8, 2016 to September 30, 2016.

Thank you for letting us amend our contract. If you need anything please let me know Mark McLaughlin at 904-534-5550.

Regards,

DBI Services, LLC

Mark McLaughlin

DOT/CM Division Manager

REGIONAL OFFICE
5605 Florida Mining Boulevard South . Building 200 . Suite 201 | Jacksonville FL 32257-3245 USA
T +1 904 262 2001 800 813 1292 | F +1 904 262 0010

www.dbiservices.com

SUBJECT: **HERBICIDE SPRAYING OF ROADSIDE DITCHES**

BID# SC-0403-15 OPEN DATE: **2015-04-01**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

SUPPLY CONTRACT- ONE (1) YEAR WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: **ROW & GROUNDS**

BASIS OF AWARD: **TOTAL LUMP SUM BASE BID TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER**

NUMBER OF BIDS INVITED **5** NUMBER RECEIVED **2** OTHER **0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Subject bid was awarded on 04/09/15 to DBI Services, LLC., in the amount of $416,939.91; Amended on 04/16/15 to correct period of service.

Recommend approval to increase award by $360,000.00 to DBI Services, Inc., for a revised total expenditure not-to-exceed $776,939.91.

Funding for this award to be encumbered by account: PWML011-03410 to be executed by Purchase Order(s).

Attachments: Recommendation Memo, Previous Award(s)

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Maintenance Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING _____ DATE: 10-8-15

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE: 10/08/15

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____
Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

FORM GB-108, Revised 12/2007

SUBJECT: **HERBICIDE SPRAYING OF ROADSIDE DITCHES**

BID# SC-0403-15 OPEN DATE: **2015-04-01**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

Supply Contract- One (1) year with Three (3) One (1) year Renewal Options

AGENCY: **ROW & GROUNDS**

BASIS OF AWARD: **Total Lump Sum Base Bid to the Lowest Responsive, Responsible Bidder**

NUMBER OF BIDS INVITED **5** NUMBER RECEIVED **2** OTHER **0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Subject bid was awarded on 04/09/15 to DBI Services, LLC., in the amount of $416,939.91.

Recommend approval to correct period of service on award dated 04/09/15 from Two (2) One (1) year renewals to Three (3) One (1) year renewal options as revised in Addendum No. 1, and request pricing modification for the Additive Alternates as vendor has agreed to lower their unit price.

Attachments: Recommendation Memo, Revised Pricing Sheet, Addendum No. 1, Previous Award

BUYER: Marilyn Laudler MR **MARILYN LAUDLER** RESPECTFULLY SUBMITTED: Marlene Russell for GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING _____ DATE: 04/16/15

Catherine Stevens

OTHER: _____

Dave McD

ACTION OF AWARDING AUTHORITY DATE: 4/16/15

APPROVED EF DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____ Cleveland Ferguson III, Deputy Chief Administrative Officer, For: Mayor Alvin Brown, Under Authority of: Executive Order No. 2015-01

FORM GB-108, Revised 12/2007

SUBJECT: **HERBICIDE SPRAYING OF ROADSIDE DITCHES- $20.00**

BID# SC-0403-15 OPEN DATE: **2015-04-01**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

Supply Contract - One (1) year from date of Award with Two (2), One (1) year Renewal Options

AGENCY: **ROW & GROUNDS**

BASIS OF AWARD: **Total Lump Sum Base Bid to the Lowest Responsive, Responsible Bidder**

NUMBER OF BIDS INVITED **5** NUMBER RECEIVED **2** OTHER **0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval of award to the lowest responsive, responsible bidder DBI Services, LLC. in the amount of $416,939.91 for the service period one year from Date of Award with two (2), one (1) year, renewal options.

Projects to be executed by individual release from Master Blanket Order and encumbered by the following accounts:
PWML461SW-03410 $141,741.00
PWML011-03410 $275,198.91

Attachments: Recommendation Memo, Tabulation Sheet, Basis of Award, Scope of Services

BUYER: DANIEL PEARSON
for Marilyn Laidler

RESPECTFULLY SUBMITTED: for GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing & Landscape Maintenance Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING _____ DATE: 04/09/15

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE: 4/9/15

APPROVED CG DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____
Cleveland Ferguson III
Deputy Chief Administrative Officer
For: Mayor Alvin Brown
Under Authority of:
Executive Order No. 2015-01

FORM GB-108, Revised 12/2007