

**PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING**  
**MINUTES FOR Thursday, September 27, 2018, 10:00 a.m.**  
**Eighth Floor, Conference Room 851**  
**Ed Ball Building, 214 N. Hogan Street**  
**Jacksonville, FL 32202**

Committee Members: ✓Gregory Pease, Chairman  
 ✓Patrick Greive, Treasury  
 ✓Jeff Close, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTR EXP	OUTCOME
Laura Stagner-Crites ✓	P-19-14	<b>Contract Amendment No 5 Bond Underwriter</b> Jacksonville Housing Finance Authority	That Contract No. 9907-04 between the Jacksonville Housing Finance Authority(JHFA) and RBC Capital Markets as Bond Underwriter be amended to extend the period of services from October 1, 2018 through December 31, 2018. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	09/30/18	Approved 4-0
Laura Stagner-Crites ✓	P-20-14	<b>Contract Amendment No 5 Bond Trustee</b> Jacksonville Housing Finance Authority	That Contract No. 9907-03 between the Jacksonville Housing Finance Authority (JHFA) and BNY Mellon Trust Company, N.A. as Bond Trustee be amended to extend the period of services from October 1, 2018 through December 31, 2018. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	09/30/18	Approved 4-0
Laura Stagner-Crites ✓	P-22-14	<b>Contract Amendment No 5 Financial Advisor</b> Jacksonville Housing Finance Authority	That Contract No. 10029 between the Jacksonville Housing Finance Authority (JHFA) and Hendrickson Company and Community Concepts Group as Financial Advisor be amended to (i) extend the period of service from October 1, 2018 through December 31, 2018; and (ii) increase the maximum indebtedness by \$30,000.00 to a new total maximum amount of \$540,000.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	09/30/18	Approved 4-0

MEETING ADJOURNED: 10:15 A.M.

cc: Council Auditor  
 Subcommittee Members