

**METROPOLITAN JACKSONVILLE AREA HIV HEALTH SERVICES PLANNING COUNCIL**

Ryan White Part A and Part B Programs  
Behavioral and Human Services Division  
1809 Art Museum Drive, Suite 100

**Minutes**

July 22, 2010

4:00 p.m.

**Members**

**Present:**

Jacquelyn Nash, Chair (via teleconference)  
Antoinette Turner, Vice-Chair  
Annie Youngblood, Secretary  
David Andress, Treasurer  
Eugene Williams, Parliamentarian  
Leon V. Green, PLWH/A Representative  
Errol Schell  
Tara Wildes  
Alfreda Telfair

Ken Fields  
Kimberly Geib  
Heather Kilpatrick  
Eric McBride  
Carolyn Patterson  
Patricia Sampson  
Ellen Schmitt  
Derya Williams

**Members**

**Excused:**

Kerry Dunlavey  
Robert Nicholson  
Gloria Coon

Frank Emanuel  
Velda Stokes  
Jessica Joyce-Long

**Members**

**Absent:**

Mark Cleveland  
Leon B. Seymore

Michael Cochran

**Proxy Member**

**Present:**

Justin Bell

**Proxy Member**

**Excused:**

Marian Merritt

Linda R. Williams

**Proxy Member**

**Absent:**

Paul Labonte

**Staff**

**Present:**

Deidre Kelley  
Mary Martinez

Richard Dorman  
Ella Thompson

- I. Meeting Called to Order ..... Antoinette Turner**  
Vice-Chair Turner called the meeting to order at 4:02 p.m.
- II. Roll Call ..... Annie Youngblood**  
Following the roll call, a quorum was declared. Proxy member Justin Bell was called to the table.
- III. Approval of June 24, 2010 Minutes ..... Antoinette Turner**  
The minutes were approved with no corrections.
- IV. Moment of Silence..... Public/Members**  
Vice-Chair Turner asked for a moment of silence to be observed for individuals who have died of HIV/AIDS and for those living with and affected by the disease.

- V. Administrative Agency ..... Dee Kelley**  
Ms. Kelley introduced a new employee to the program, Ms. Ella Thompson, Account Technician. Ms. Thompson will be assisting in tracking Ryan White expenditures as well as performing other administrative duties. As Mary will be on vacation until August 11<sup>th</sup>, Ms. Thompson will be arranging transportation. For those who will need a taxi to attend committee meetings, please call 858-2800 ext. 234.

The Executive Committee would like to remind Council members that attendance is being recorded. Please notify Annie Youngblood if you come in late to the meeting to ensure that your attendance is marked properly. It is a responsibility of everyone to properly inform the secretary of their attendance and it will be through no fault of the administrative staff if you are marked absent from the meeting.

A meeting of the Pharmacy and Therapeutics Committee has been scheduled for Thursday, August 5 at 2:30 p.m. The committee will be reviewing additions to the formulary. As a reminder, the Priority and Allocation Committee meeting is scheduled for Thursday, August 12 at 1:30 p.m.

- VI. Committee Reports**  
**Nominating Committee ..... Derya Williams**  
Committee report is on page 4. The committee met on July 2<sup>nd</sup>. Ms. Williams informed members that there has been no receipt of nominations from anyone for the Slate of Officers 2011. Therefore, a ballot is being passed around for everyone to take a moment to write in a candidate. There was no action required.

**Executive Committee ..... David Andress**  
Report is on page 5. The committee met on July 6<sup>th</sup> and is requesting approval to change the Ryan White Eligibility Criteria as presented and addition of all antibiotics to the Ryan White formulary. Ms. Derya Williams made the motion to accept the recommendation, second, discussion and the motion was approved.

**PLWH/A ..... Eugene Williams**  
Report is on page 11. The committee met on July 8<sup>th</sup>. There was no action required.

**Priority & Allocations..... Antoinette Turner**  
Report is on page 12. The committee met on July 8<sup>th</sup> and requesting for approval FY 2011 Service Priorities and Funding Allocations as presented on page 13. There was a motion, second, discussion and the motion was approved.

- IX. Old Business ..... Members/Public**  
There was none.

- X. New Business ..... Antoinette Turner**  
There was none.

- XI. Public Comments ..... Public**  
There were none.

- XII. Adjournment ..... Antoinette Turner**  
The meeting was adjourned at 4:30 p.m.

Respectfully Submitted,

  
Jacquelyn J. Nash, Chair

  
Antoinette Turner, Vice Chair