



Mayor's Asian American Advisory Board

**Behavioral and Human Services Division
1809 Art Museum Drive, Suite 100, Large Conference Room
Monday, April 8, 2013 at 6:00 PM**

Minutes

Board Members Present: Sophal Archard, George Banks, Ed Callao, Radwan Chowdhury, Jay Gogaliya, Bala Govi, Mai Keisling, Lorelie Papel, Sunyoung Providakes, Rajat Sharma, Dr. Delphia Williams and Jasper Xu

Board Members Excused: None

Board Members Unexcused: None

Prospective Members/Guests/Volunteers Present: Florence Chen

Chairman Rajat Sharma called the meeting to order at 6:03 p.m.

I. Pledge of Allegiance

II. Approval of March 11, 2013

Tabled until next meeting.

III. May Event Update

Rajat Sharma asked Board to try to sell 20 tickets or tables per country. Dr. Williams stated all parties have signed the contract but expressed a concern. Her concern is that TRIO is being paid before services are rendered. Jay Gogaliya stated the Board was going to forward TRIO the numbers, have TRIO provide an invoice then request payment. Dr. Williams reiterated her concern and the Board would need to work closely with TRIO to stay on top of things.

Ed Callao stated the May Event Committee created a checklist for the May event. The May Event Check List was updated.

The business nominations have been approved in committee and presented to the Board. George made a motion to approve the winners list presented by the committee, Bala Govi seconded, and the motion passed.

IV. MAAAB Executive Order Committee

Lorelie Papel stated the proposed language for the change in the Trust Fund has been forwarded to Laura Davis and will be sent to Mia Jones for review.

V. Membership Committee

No update.

VI. Other Committee Updates

No update.

VII. Financial Report

No expenses have been incurred.

VIII. Other News, Announcements, Comments

Jay Gogaliya passed around the flyer for the Faces of Asia. Please see attached for information.

Ed Callao commented that the new Board members would have name badges before the May event.

Radwan Chowdhury reviewed all possible choice for a giveaway at the May event and none were in the Board's budget.

IX. Meeting Adjourned

Rajat Sharma stated the next meeting is April 29, 2013 – May Event Meeting/next full Board meeting May 13, 2013. Radwan Chowdhury motioned to adjourn George Banks seconded and motion carried. Meeting adjourned at 7:07 p.m.