Metropolitan Jacksonville Area HIV Health Services

PLANNING COUNCIL

Ryan White Part A and Part B Programs
Behavioral and Human Services Division
1809 Art Museum Drive, Suite 100
Jacksonville, FL 32207

AGENDA

Meeting Date: 4:00 PM - Thursday, November 21, 2013

Call to Order — Alfreda Telfair

Moment of Silence

Roll Call — Melissa Scites

Public Comments — General Public
(Speakers should fill out a Blue Card and turn in to Council Chair Telfair prior to start of today's meeting.)

Approval of October 24, 2013 Minutes — Alfreda Telfair

Administrative Agency Report — Deidre Kelley

Committee Reports

- *Executive* — Page 7 — Alfreda Telfair
  Motion to change the mandated category for Dr. Max Wilson from HIV Prevention to Part 'B' Grantee.
- *Women, Adolescents, and Children* — Page 9 — Alfreda Telfair
- *PLWHAA* — Page 11 — Nathaniel Hendley
  (People Living With HIV/AIDS and Affected Community)

Unfinished Business — Members

New Business — Members

{DINNER BREAK}

OUR MISSION: ⇨ The mission of the Planning Council is to provide a means for planning and implementing a coordinated response to the needs of people living with and affected by HIV disease.

Report on the Affordable Care Act

Jesse Fry

- Mr. Fry is the Advocacy Committee Co-Chair of the Florida HIV/AIDS Advocacy Network. He recently gave a presentation to attendees of the Florida PCPG Conference in Tampa, and he has agreed to also share this presentation with the Jacksonville Planning Council this evening.

Announcements

Members

- Planning Council meeting Thursday, December 19 at 4:00 p.m. *(this is the 3rd Thursday of the month)*
- Justin Bell: Review of the upcoming events during World AIDS Week in Jacksonville

Adjournment

Alfreda Telfair

Metropolitan Jacksonville Area HIV Health Services

PLANNING COUNCIL

Ryan White Part A and Part B Programs
Behavioral and Human Services Division
1809 Art Museum Drive, Suite 100
Jacksonville, FL 32207

MINUTES

Meeting Date: Thursday, November 21, 2013

Council Members Present: Alfreda Telfair *(Chair)*, Ellen Schmitt *(Vice-Chair)*, Melissa Scites, (*Secretary*), Patricia Sampson *(Treasurer)*, Justin Bell *(PLWHA Rep)*, Heather Kilpatrick *(Parliamentarian)*, Verlon Blair, Mark Cleveland, Kimberly Geib, Nathaniel Hendley, Sharon Hunter, Eric McBride, Marion Merritt, Carolyn Patterson, Sharon Peterson, Antoinette Turner, Max Wilson, and Annie Youngblood

Proxy Members Present: None **Proxy Members Absent:** Gloria Ealey

Council Members Absent: Paula Burns, Gloria Coon, Frank Emanuel, Tammy Morris, Gregory O'Gwinn, Jr., Errol Schell and Velda Stokes

Support Staff Present: Sandra Sikes and Mary Martinez

Guests: Dana Barnes, Michael Bennett, James Bernert, Bill Brim, Jesse Fry, Kendall Guthrie, Jerry Murray, Torrencia Shiloh,

Call to Order
The meeting was called to order at 4:05 p.m. by Chair Alfreda Telfair.

Moment of Silence
Chair Telfair asked for a moment of silence to be observed for individuals who have died of HIV/AIDS, or those living with and affected by the disease, and for everyone experiencing other emotional, psychological, and physical issues.

Roll Call
Chair Telfair called Nathaniel Hendley and Sharon Hunter to the table to be seated as the newest members of the Council. Secretary Melissa Scites took the roll. There were no proxy pool members available to be called to the table; a quorum was declared.

Public Comments
Justin Bell addressed fellow Council members regarding last month's vote against Designated Proxies. Mr. Bell stated that had the motion not been defeated, every Planning Council member would have had the opportunity for representation at Council meetings where they were unable to attend. He stated that members should conduct the Council's business from a standpoint of representing the HIV community, and not from a purely personal view; part of this means reading and being familiar with the Planning Council packets before members arrive, so they will be knowledgeable of any upcoming votes.

Approval of Minutes
A motion was made and seconded to accept the October 24, 2013 Minutes as presented. The motion was carried.

Administrative Agency Report

Interim Chief Johnnetta Moore presented the Agency Report in Mrs. Kelley's absence. Members were reminded that the World AIDS Week activities begin December 1, running through December 7. All seats at the Planning Council table have been filled; if anyone else would like to attend, they are requested to contact Heather Vaughan or Danna Fuchs to make their arrangements. Transportation to the Omni Luncheon on Friday will be provided to Council members who routinely get cab service.

Committee Sign-up sheets, the Conflict of Interest and the Sunshine Law forms for 2014 are due; please turn these in to Sandy by the end of the month.

Members were advised that the Planning Council packets were emailed to members this month because of the short timeframe between November committee meetings and today's meeting. If no one objects, we will do this again in December, since we will be faced with the same challenge. Hard copies of the packet will be available at the Council meeting.

Committee Reports

Executive — Ellen Schmitt
The Executive Committee met November 6, and approved a recommendation to the full Council to change Dr. Max Wilson's mandated category.

Motion made by Justin Bell, seconded by Antoinette Turner, **to move Dr. Max Wilson from the HIV Prevention category to the Part 'B' Grantee category**. There was no discussion and following the vote, the motion was approved.

Women, Adolescents, and Children — Alfreda Telfair
The committee met November 7, and their report is on page 9.

PLWHAA Nathaniel Hendley

The committee met November 14, and their report is on page 11.

Unfinished Business

Mark Cleveland addressed the Council regarding last month's vote against the Designated Proxy. Mark then made a **motion**, seconded by Antoinette Turner, **to bring the recently defeated motion regarding Designated Proxies back to the Bylaws Committee for amendment**. Motion passed and the procedure (2013-01) regarding Designated Proxies will be reviewed by Bylaws for a possible amendment.

New Business

- None

Program - Report on the Affordable Care Act

At the invitation of Council Member Justin Bell, Jess Fry of the Florida HIV/AIDS Advocacy Network reported to the group the latest information on the Affordable Care Act, particularly as it applies to PLWHA's in Florida. Mr. Fry also spoke on the Florida Medicaid Managed Care program.

Announcements

- The next Planning Council meeting is scheduled for December 19.
- Calendar of events for World AIDS Week are in the packet. Special recognition to Council Member Marion Merritt who is the incoming World AIDS Day (WAD) Committee Secretary, and to Yolanda Kellam-Carter, who is incoming Vice Chair. Council Member Justin Bell is the 2014 WAD Committee Chair. The next WAD Committee meeting will be January 7 at noon.

Adjournment

The meeting was adjourned at 5:30 p.m. by Chair Alfreda Telfair.

Alfreda Telfair, Chair

Melissa Scites, Secretary

AT/MS:ss

Metropolitan Jacksonville Area
HIV Health Services Planning Council

EXECUTIVE COMMITTEE

Ryan White Part A and Part B Programs
Behavioral and Human Services Division
1809 Art Museum Drive, Suite 100
Jacksonville, FL 32207

Summary of Meeting

Meeting Date: Wednesday, November 6, 2013

Committee Members Present: Ellen Schmitt (Vice-Chair), Melissa Scites (Secretary), Justin Bell (PLWHA Representative), and Heather Kilpatrick (Parliamentarian)

Support Staff Present: Sandra Sikes

1. **Call to Order**
   The meeting was called to order at 4:15 p.m. by Vice Chair Ellen Schmitt.

2. **Moment of Silence**
   Ellen asked for a moment of silence to be observed for individuals who have died of HIV/AIDS, or those living with and affected by the disease, and for everyone experiencing other emotional, psychological, and physical issues.

3. **Public Comments**
   There were no public comments.

4. **Unfinished Business**
   - Ellen is waiting to hear back from the Fields' family regarding our donation.

5. **New Business**
   - Mandated Category Change for Max Wilson: The Department of Health recently named Dr. Max Wilson as the Program Administrator for their Disease Control Division. He will be the HIV/AIDS Program Office Coordinator and the Disease Control Director. A **motion** was made by Justin Bell, seconded by Melissa Scites, **to move Max Wilson from the HIV Prevention category to the Part 'B' Grantee category**. Vote was taken and the motion passed. This action was handled in Executive, rather than in Nominating Committee, due to the fact that Nominating did not meet in November.

   - Report from the PCPG Representative: Justin Bell attended the PCPG Conference in Tampa on November 4 and 5. Michael Ruppel from the AIDS Institute gave a presentation on the Affordable Care Act (ACA), and how it would impact the Ryan White program.

- Medicaid Managed Care (MMC): Brief discussion informing the group that Duval will be the only county in Florida that will not have Medicaid Managed Care specialized care benefits. Justin contacted Audrey Gardner of NFAN, and NFAN may ask someone from Florida Medicaid to speak at one of their Friday luncheons.

6. Staff Report

- November Program: Justin confirmed that Jesse Fry will be at our Planning Council meeting this month. Jesse will be giving a similar presentation to the one he gave at the PCPG conference regarding ACA and the updates on Florida Medicaid.

7. Announcements

- There will be no Executive Committee meeting in December. Ellen to advise the date and time for the January meeting.

- Justin requested the committee's support in attending the AIDS Memorial Quilt opening ceremony at City Hall on December 2 at noon.

8. Adjournment

The meeting was adjourned at approximately 4:30 p.m.

ACTION REQUIRED BY THE PLANNING COUNCIL: Request a motion to move Max Wilson from the HIV Prevention category to the Part 'B' Grantee category.

Metropolitan Jacksonville Area
HIV Health Services Planning Council

WOMEN, ADOLESCENTS, and CHILDREN COMMITTEE

Ryan White Part A and Part B Programs
Behavioral and Human Services Division
1809 Art Museum Drive, Suite 100
Jacksonville, FL 32207

Summary of Meeting

Meeting Date: Thursday, November 7, 2013

Committee Members Present: Julie Cromer, Bonita Drayton, Carole Ann Faria, Carol Fulton, Audrey Green, Ciera Morris, Helen Mundy, Shireathia Robinson, Ella Russell, Errol Schell, Alfreda Telfair, and Nakkia Williams

Support Staff Present: Sandra Sikes

Guests: Torrencia Shiloh

1. **Call to Order**
   The meeting was called to order at 9:05 a.m. by Acting Co-Chair Errol Schell.

2. **Moment of Silence**
   There was a moment of silence for individuals who have died of HIV/AIDS, or those living with and affected by the disease, and for everyone experiencing other emotional, psychological, and physical issues.

3. **Introductions**
   Members did self-introductions.

4. **Public Comments**
   There were no public comments.

5. **Unfinished Business**
   - Update on Condom Blast: Bonita Drayton attended a World AIDS Day committee meeting last week, and they will be coordinating a Condom Blast on Thursday, December 5. There will be four, possibly five vans going out into the community, doing HIV testing and distributing condoms. The goal is to distribute 10,000 condoms city-wide on that day. The AIDS Program Office is requesting that if your agency normally hands out condoms, that you hold back two boxes for this event; they want to make sure we have an ample supply on hand that we can reach the 10,000 mark that day. The committee is looking at having testing vans in the 32207, 32211, 32210, 32244 zip codes, and the inner core areas of the City. This event will run from 11:00 a.m. to

around 8:00 p.m., and each van will be in several areas throughout the day; there will be two shifts covering the testing vans.

On Wednesday, November 13, we will be stuffing condom bags. We need a group of volunteers to help with this; we need small paper bags, snack bags, and condoms. The location is LSS Office on Philips Highway, and the time is 5:30 to 8:30 p.m.

6. **New Business:**
   - Report on Upcoming Health Fairs/Events: Torrencia Shiloh reported that she hadn't received many health fair requests for November and December; it appears this is tapering off for the holidays. The two she did have for November were both for this Saturday, the 9th. The first one will be at Central CME Church on North Pearl Street, and the second one will be at Woodlawn Presbyterian on Woodlawn Road. Alfreda Telfair and Bonita both mentioned the Greater Church of God by Faith Thanksgiving Basket Drive that will be held also on the 9th from 10:00 to 3:00. W.A.C. participates in this Health Fair every year, and Alfreda will be taking some supplies with her when she leaves the meeting today.

     Requests are expected to start up again around February, and Torrencia will keep the committee informed.

   - 2014 W.A.C. Calendar: Members reviewed future events coming up, and several were added to the list. March proves to be a busy month, with
     - (a) National Women & Girls HIV Awareness Day,
     - (b) National Week of Prayer for the Healing of AIDS,
     - (c) Faith Conference
     - (d) St. Luke's Church – 'Take It To The Street' fair
     - (e) Health Fair at Washington Heights Apartments (which may be combined with Nat'l Women & Girls Awareness)

     The W.A.C. committee might join forces with EIIHA and FCCAPP with the National HIV Testing Day event in June. Julie Cromer suggested the committee look at doing something during the Jazz Festival in late May.

7. **Open Forum:**
   - Brief discussion on the '*I Never Asked* brochure. Although the brochure is very effective, we need to develop a script that follows through on the question you would ask your partner, "What is your HIV status?" What if the partner refuses to answer, or doesn't know his/her status, or the partner is positive, but lies about it?

8. **Announcements**
   - The December W.A.C. meeting was cancelled, and the January meeting is being postponed for two weeks. The next W.A.C. Committee meeting will be Thursday, January 16 at 9:00 a.m.

9. **Adjournment**
   The meeting was adjourned at 9:45 a.m.

Metropolitan Jacksonville Area
HIV Health Services Planning Council

PLWHAA COMMITTEE

(People Living With HIV/AIDS and Affected Community)
Ryan White Part A and Part B Programs
Behavioral and Human Services Division
1809 Art Museum Drive, Suite 100
Jacksonville, FL 32207

Summary of Meeting

Meeting Date: Thursday, November 14, 2013

Committee Members Present: Annie Youngblood (*Co-Chair*), Verlon Blair, Bill Brim, Gloria Ealey, Nathaniel Hendley, Sharon Hunter, Yolanda Kellam-Carter, Eric McBride, Jerry Murray, Teresa Rudolph, Torrencia Shiloh, Antoinette Turner, Zane Urbanski, and Charles Wilkerson

Support Staff Present: Denise Jackson and Sandy Sikes

Guests: Shireathia Robinson and Frieda Saraga

Call to Order
The meeting was called to order at 12:08 p.m. by Co-Chair Annie Youngblood.

Moment of Silence
Members observed a moment of silence for individuals who have died of HIV/AIDS, or those living with and affected by the disease, and for everyone experiencing other emotional, psychological, and physical issues.

Purpose Statement
Sharon Hunter recited the PLWHAA Purpose Statement.

Self Introductions

Agency/Provider Updates
- AHF announced that Dr. Catalla has left, and Dr. Oliver is filling in temporarily until a permanent physician is hired.
- Nathaniel Hendley with the Department of Health announced that he's assumed the role of Quality Coordinator, and one of his responsibilities is to look at streamlining their process for patients. Nathaniel will advise the committee of any changes as they're made.
- Bill Brim with Lutheran Social Services announced that Helen Mundy is leaving LSS in a couple of weeks. Also, 2nd Harvest Food Bank will be having a turkey give-a-way at Everbank Field on Friday November 22. The give-a-way will be stationed at Lot E, beginning at 9:00 a.m. and will be on a first-come, first-served basis.

Public Comments
There were no public comments.

Program:
Frieda Saraga brought in surveys and asked the committee members if they would be willing to complete the survey. Frieda is assisting the person who compiled the survey; that person is using the information gathered as part of her thesis toward her doctorate's degree. The surveys were distributed and the meeting recessed for 20 minutes as members completed the survey forms. All surveys were then turned over to Frieda.

Reports:

- Community Resource Book Updates (Blue Book)
  No further information regarding the status of the updates; we need verification that all information was submitted. Decision needs to be made as to how the updates will be done. Currently there are too many resource books still in supply, and we cannot order a reprint. Perhaps all new information should be typed on a sheet of paper and inserted into the resource books?

  Positive Attitudes has a new telephone number: 704-2394.

Unfinished Business
None

New Business
Nathaniel spoke for a few minutes regarding increasing our membership in 2014. He has been named to head a new sub-committee under PLWHAA that focuses on recruiting new members, retaining current members, and supporting peers. Nathaniel recently visited JASMYN and invited them to the PLWHAA meeting. He stated that as a committee, we need to learn how to network and recruit; this meeting room should be full. We are the embodiment of HIV in the community. It was pointed out that there are a number of organizations in our area, such as the AIDS Program Office (APO), Boulevard (BCCC), AHF, LSS, NFAN; those organizations are for us, the ones with the virus in our bodies. If we don't speak up, then people tend to do what they want to do.

Additionally, Nathaniel will be making phone calls each month, reminding members and guests of the upcoming meeting. He verbalized his belief that whatever we do, whatever we learn to do, we need to teach it to someone else. Remember that when we work together, we can make a mighty blow. When we work separately, we can still accomplish something, but we can't accomplish the goals and objectives of the strategic plan that we've set for the PLWHAA Committee.

Nathaniel requested a couple of volunteers to assist, and Antoinette Turner and Torrencia Shiloh volunteered. He finished up by asking members not to sit back and complain to other people or groups, but to bring their complaints and concerns here, to this committee, so that we as a committee can hash it out and come up with a plan. We've got to help each other, because we're all we've got.

Announcements

- Planning Council on Thursday, November 21 at 4:00 p.m.
- PLWHAA Committee meeting Thursday, December 12 at noon
- Eligibility Committee meeting Thursday, December 12 at 1:45 p.m.

Adjournment
The meeting was adjourned at 1:00 p.m.

ACTION REQUIRED: No action required.

Metropolitan Jacksonville Area HIV Health Services Planning Council

2014 SLATE OF OFFICERS

Chair:	Ellen Schmitt
Vice Chair:	Kim Geib
Secretary:	Patricia Sampson
Treasurer:	Velda Stokes
PLWHA Rep:	Justin Bell
Parliamentarian:	Errol Schell

The above slate as a whole will be voted on during the December Planning Council meeting.

Installation of officers will be Thursday, January 23, 2014.

YOU'RE INVITED TO COME AND HEAR

JESSE FRY
Advocacy Committee Co-Chair of
the Florida HIV/AIDS Advocacy Network

on Thursday, November 21, 2013 at 4:00 p.m.

Mr. Fry will be the guest speaker during Thursday's Planning Council meeting, and he will be talking about information and the most recent updates on the Affordable Care Act (ACA), particularly as it applies to PLWHA's in the state of Florida. His portion of the program is expected to start around 5:00 and last an hour.

The Planning Council meets in this conference room
1809 Art Museum Drive

For more information about the Planning Council or their upcoming meetings, please call 904-630-3504.

Northeast Florida
World AIDS Week
Calendar of Events 2013

Sunday, December 1
AIDS Quilt Memorial Service
10:00AM-4:00PM
Quilt Ceremony 12:00 Noon
Location: Peck Center
516 S 10th St
Fernandina Beach, FL 32034
Contact: Justin Bell @(904) 556-2312
or Kim Geib @ (904) 548-1800 ext 5204

Jacksonville Memorial Service
Location: Avondale United Methodist Church
1651 Talbot Ave, Jax Fl 32205
Memorial Walk 6:30-7:00PM
Service begins at 7:00PM
Contact: Edna Nalls 904-755-2603

Nassau County Memorial Service
Location: New Vision Congregational Church
96072 Chester Rd
Yulee, FL 32097
Time: 7:00PM
Contact: Rev Mary Kendrick-Moore
904-238-1822
or Justin Bell @ (904) 556-2312

Monday, December 2
Quilt Ceremony
Location: Jacksonville City Hall
117 W. Duval Street, Jax Fl 32202
Time: 12:00-1:00PM
Contact: Justin Bell 904-556-2312

Women & Children Celebration
Location: Shands-LRC Building
655 W 8th St, Jax, FL 32209
Time: 3:00-5:00PM
Contact: Bonita Drayton: 904-244-3044

Tuesday, December 3
Education Day
Health Fairs at Local Colleges
Contact: Yolanda Kellam-Carter 904-253-1886

Wednesday, December 4
Poetry Competition
6:00 PM – 8:00 PM
Location: Edward Waters College
1658 Kings Rd, Jax, Fl 32209
Contact: Yolanda Kellam-Carter 904-253-1886

Thursday, December 5
Jacksonville Condom Blast & Testing Initiative
Location: Various locations
Contact: Heather Vaughan 904-739-7016

Friday, December 6
11th Annual Community Awards
Location: Omni Hotel
Time: 11:30 AM – 1:00 PM
Speaker: Jeanne White
Tickets: $30 Individual & $300 Table
Contact: Heather Vaughan 904-739-7016

Saturday, December 7
CREED Board of Directors World AIDS Day Banquet
Location: Peck Center
516 S 10th St
Fernandina Beach, FL 32034
Time: 6:00PM
Contact Jeannette Baker 904-556-3363

For donations contact: Donna Fuchs @904-356-1612 x18

GETTING TO ZERO

METROPOLITAN JACKSONVILLE AREA HIV HEALTH SERVICES PLANNING COUNCIL

DECEMBER 2013

December Birthdays:

- 21st – Carol Fulton

December Notes:

World AIDS Day
Sunday December 1:

- National Memorial Service at Avondale United Methodist Church, 1651 Talbot Avenue – 6:30 p.m.
- National Memorial Service at New Vision Congregational Church, 96072 Chester Road in Yulee – 7:00 p.m.
- AIDS Memorial Quilt Ceremony at the Peck Center, 516 S. 10th Street, Fernandina Beach
- Planning Council meets the 3rd Thursday this month!
- Date change for the **FCCAPP** Meeting: December 10 at 2:00 p.m. – Wells Fargo Bldg. on N. Main at 6th Street

Monday	Tuesday	Wednesday	Thursday	Friday
2 Quilt Ceremony at City Hall – Noon UF CARES 3-5 pm	3 Executive 4:00	4 Poetry Slam 6-8 pm EWC Birthday: Jerry Murray	5 Condom Blast	6 WAD Luncheon at Omni - Noon
9	10 MCM Curriculum at 9:00 Case Mgrs Supervisors 10:00	11	12 PLWHAA 12:00 Eligibility 1:45	13 Nominating 10:00
16	17 Birthday: Heather Vaughan	18	19 Planning Council 4:00	20 Providers' Mtg 9:00 EIIHA at 10:30
23	24	25	26	27
30	31	Planning Council and Committee meetings will be held at: 1809 Art Museum Drive, 1st FL Large Conf. Room, unless otherwise specified. Contact Sandy Sikes at 630-3504 or Mary Martinez at 630-4661 to schedule taxi service, for notification of expected absence, or any other questions regarding the meetings.		

GETTING TO ZERO

METROPOLITAN JACKSONVILLE AREA HIV HEALTH SERVICES PLANNING COUNCIL

JANUARY 2013

January Notes:

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Please note the date changes for the Women, Adolescents, and Children Committee (W.A.C.) and the Nominating Committee.

These two committee meetings are pushed back due to the January 1 Holiday.

Monday	Tuesday	Wednesday	Thursday	Friday
Planning Council and Committee meetings will be held at: 1809 Art Museum Drive, 1st FL Large Conf. Room, unless otherwise specified. Contact Sandy Sikes at 630-3504 or Mary Martinez at 630-4661 for more info.		1	2	3
6	7 EXEC 4:00	8	9 PLWHA 12:00 Priority & Allocation 1:30	10 Nominating 10:00
13	14	15	16 W.A.C. 9:00	17
20	21	22	23 Planning Council 4:00 p.m.	24
27	28	29	30	31