



WATER AND SEWER EXPANSION AUTHORITY BOARD MEETING MINUTES

Date: June 9, 2010
Time: 2:00 P.M.
Location: City Hall/Don Davis Room

Attendees:

Jeanell Wilson-Chair
Susan West
Lawrence Jones
Pete Jackson

Chair Wilson called the meeting to order at 2:00 PM and quorum was confirmed. The Board approved the minutes from the May 12, 2010 Board Meeting.

General Update

1. Nutrient Study: The project team will deliver a full presentation of study findings at the Annual Environmental Symposium at UNF on July 16.
2. Lincoln Villa Pilot Project: Sewer is 92% complete; water is 98% complete. The substantial completion date for the project is August 6, 2010.
3. Grant Update on EID: Continuing to work with EPA contacts; which remains frustrating. 459 Stag Grant; Federal; one-time grant; first EPA grant for WSEA.
4. Property Appraiser Interface Meeting Update: Now working on the database system with hopes for resolve by end of month, in which system interpretation will also be worked out.
5. Charter Revision Update: A meeting was conducted May 27, 2010. Agreement is close on this issue, and may be ready for presentation at the July 14, 2010 Board Meeting for approval/signatures.

Other Items for Discussion

1. 4561 Ortega Blvd – Letter was mailed to constituents May 18, 2010; responses are pending return. Thereafter, agreement is ready to execute.
2. In follow up to information requests from the May 12, 2010 Board Meeting:
 - a. Number of annual Board Meetings – The current Charter states that meetings must be held monthly; however, if WSEA is presenting proposed changes to the Charter, this is one issue that can be included in such.

- b. Document retention – no exact ruling; however, advised to keep all documents from each Board Meeting. Juliana Rowland, OGC, stated that if this becomes a laborious task for some Board Members, there is the option to send documents to OGC for retention.

Request for Comment

None

Items for Next Meeting

The next Board Meeting will be held Wednesday, July 14, 2010, 2:00 PM. in the Don Davis Room at City Hall.

Meeting adjourned at 2:15 PM.