

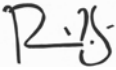


303 North Laura Street
Jacksonville, Florida 32202
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MEMORANDUM

June 28th, 2017

TO: Dr. Chery L. Brown, Director/Council Secretary
Jacksonville City Council

FROM: Ronnie King II
Chair, Board of Library Trustees, JPL


CC: Hon. Garrett Dennis, Chair, City Council Rules Committee
Paula Shoup, Information Systems Administrator, City Council
Boards and Commissions – File Copy
Carol Owens, Chief of Legislative Services
Barbara A. B. Gubbin, Library Director, JPL
Jennifer H. Giltrop, Deputy Director, JPL

SUBJECT: Annual Report: Board of Library Trustees, Jacksonville Public Library

In accordance with Ordinance 2016-521-E, the Board of Library Trustees submits the following report of its activities for the prior year:

Prior Year's Activities

The Board of Library Trustees met monthly from July 2016 through June 2017 and once in February 2017 for a six-hour "Board Work Day" to determine system priorities for the coming year. The Board's Finance, Governance, and Personnel Committees met as needed to monitor library finances, approve budgets, vet library policy, and evaluate the performance of the Library Director. Ad hoc committees on "Capital Improvements" and "Library Director Selection" met to address capital improvements needs and the recruitment of a Library Director to replace outgoing Director Barbara A. B. Gubbin, who retires June 30th, 2017. The Board has appointed Deputy Director Jennifer H. Giltrop to serve as Interim Director until a permanent replacement is hired. Members of the Board advocated to three levels of government for library funding and other issues of importance. In Spring 2017, the Board approved the library's proposed FY 2018 budget and CIP, which is now under consideration by the mayor's Administration.

Current Members

The Board elected the following officers in Fall of 2016 to serve its October 2016-September 2017 Board Year. (Library Board Years are identical to COJ Fiscal Years.)

- Ronnie King II, Chair
- Timothy J. Anderson, Vice-Chair
- Mario J. Payne, Secretary
- Sybil Ansbacher, Foundation Liaison

The Board welcomed new trustee Jill Langford Dame, CEO of Leadership Jacksonville, who replaced outgoing trustee Erin Vance Skinner. Remaining trustees are:

Guy K. Anderson
W. Marc Hardesty
Charles Kleeman
Dr. William C. (Bill) Mason
Jackie Perry
Gerald Reid, and
Dr. Brenda R. Simmons-Hutchins.

Ex-Officio positions were held by City Council Member Katrina Brown, City Council Member Tommy Hazouri, and Assistant Superintendent Larry Roziers (Duval County Public Schools). When Mr. Roziers retired in May 2017, Superintendent Nikolai Vitti selected DCPS Director of Parental and Community Involvement Tia M. Leathers to replace him.

All voting trustees are given orientations to the Board and all have completed mandatory ethics training.

Identification of Vacancy Positions

The Board is currently in need of two new trustees from At Large District 5, as terms will expire on July 15th for Trustees Jackie Perry and Dr. Brenda R. Simmons-Hutchins, who currently represent the district. Neither may be re-appointed, as they have completed two terms. The Library has submitted to Boards and Commissions resumes of two qualified candidates for the mayor's consideration.

Assessment of Effectiveness

As I related to the City Council Rules Committee on May 2nd:

“We regard ourselves as an effective Board. We've guided and approved library policy on student library accounts, circulation, fines, the Code of Conduct, and other policies. During lean times, we've advocated to the City Council to prevent branch closures, to partially restore hours of weekly service, to partially restore funds for collections, and retain funds collected from fines for Capital Improvements, all of which you and your colleagues on the City Council made a reality. We also advocated for legislation regarding the Main Library Conference Center, after which the Conference Center became self-supporting.”