



GREGORY B. ANDERSON
PRESIDENT
Council Member
At-Large Group 4
Office (904) 630-1398
Fax (904) 630-2906
E-Mail: GAnderson@coj.net

117 West Duval Street
City Hall, Suite 425
Jacksonville, FL 32202

OFFICE OF THE CITY COUNCIL

March 1, 2016
5:00 p.m.

MEMORANDUM

TO: Honorable City Council Members

FROM: Council President Gregory B. Anderson
At-Large Group 4

RE: Electronic Text Communications during Meetings

Based on the Rules Committee debate, consideration of Ordinance 2015-697 as substituted and guided by the principles of equal access and transparency, our new policy will reflect the following clarifications:

1. **Sending or receiving text messages during meetings:** Sending or receiving text messages with a registered lobbyist, union member or union representative during a Committee or City Council meeting related to official public business on the agenda is discouraged.
2. **Replying to text messages during meetings:** During a Committee or City Council or meeting, Council Members shall not reply to any text message from a registered lobbyist, union member or union representative related to official public business on the agenda.
3. **Disclosure of text messages:** In the event a Council Member receives a text message during a Committee or City Council meeting from a registered lobbyist, union member or union representative related to official public business on the agenda, the Council Member must disclose the receipt of such communication by filing it with the Legislative Services Division within 48 hours of receipt. The communication will be placed in the permanent bill file.

GA/lk

cc: Council Members/Staff
Cheryl Brown, Director/Council Secretary
Jeff Clements, Chief, Research Division

Dana Farris, Chief, legislative Services Division
Rachel Welsh, Information Systems Administrators
Kirk Sherman, Council Auditor
Administration
General Council
Media Box