

BJP Finance and Project Administration Committees
Meeting Minutes
July 29, 2011

FAC:

Karen Bowling (for K. Stewart)
Jim Dickenson (also on PAC)
Charlie Tomm
Janet Owens

Absent:

AJ Dunn

CITY:

Ronnie Belton
Michael Givens
Janice Billy
Dave Schneider
Marcy Cook
Chuck McNeil

JTA:

Sonja Banks
Thomas Cerino
Ken Middleton

PAC:

Joey Duncan
John Osborn

Absent:

Michael Blaylock
Manny Papalas

JEA:

Nadine Carswell

I. Welcome and Opening Remarks

Karen Bowling

II. FINANCE ADMINISTRATION COMMITTEE

KAREN BOWLING

A. COJ Financial Report

Michael Givens

Explained projections for 08/09 showed revenue 9% down, actual was 8 ½%; model for this year showed 1.5% growth and we may see 3%. The tax revenue goes toward debt service and pay-go (cash payments for projects). Early in the program the future modeling was not precise; has gotten better with time as estimates are better, projects are completed and we have revenue history. As of this meeting, COJ has issued all the debt that the program (revenues) can handle. Recently refinanced the 2001 bonds to realize a debt service savings of \$730,000 between now and the end of the bonds. Further explained that COJ has a 5% net savings requirement and must have debt service savings each year to avoid going to market too often; does not require Council action.

Between COJ & JTA, based on the current debt, growth and the revised model, expect to retire the infrastructure debt (BJPII) by 2027. Over the next 2-3 years will finish pay-go, then focus on existing debt. We could not pay for anything other than what we have active right now. JTA expects to be finished with outstanding projects and likely its spending by spring 2012; the Courthouse will also be wrapping up at that time, but it will take more time to finish spending the retainage on that project.

Provided history of BJP spending, financing and revenue modeling for new members and committee attendees. The committee discussed projects that may not be completed; Mr. Givens explained that there is currently no capacity to do all projects currently in the work program; we are required to finish the vertical projects but there were no such constraints on the road projects. Mr. Duncan explained that the policy after the road program restructuring was that we would construct what was ready to go and finish design on everything else. Council has also approved use of fair share dollars to help fund projects; legislation to use those funds will be forthcoming. Should Council deny the fair share funding, it would push the retirement closer to 2030.

Mr. Givens closed his comments by stating that the next quarterly report would be more precise; by October they would have cash balances projected out when the roads and courthouse end.

B. JTA Financial Report

Sonja Banks

Balances life-to-date through June 30. All projects listed, page 1 is BJP I and page 2 is BJP II. The original BJP budget and 2005 budget are included. Life-to-date (LTD) committed, \$464.6 million, up \$432,000 from last report. LTD expended/accrued 73.24% of program. Expended \$448.7 million, \$5.35 million this quarter, up 1.21% from prior. Small increase is due to removal/reduction of committed dollars, as we are not moving forward with new encumbrances.

BJP Finance and Project Administration Committees
Meeting Minutes
July 29, 2011

Of the \$5.35M expended, \$4.72M is from BJP I, primarily for Beach/ICW Bridge, Heckscher Drive, countywide/FIND and program management. Did not spend as much in BJP II on construction; dollars went toward Atlantic/Kernan, US1/JTB, E/W Connector, Regency intersection and program management.

The state has projected a sales tax increase of 1-2%; LOGT expected to decline 1-2%. LOGT expires 2016; it is not pledged and does not factor into JTA projections, but it is on the radar because it funds bus services.

C. General Discussion

Inquiry made as to whether the project timelines and/or list of projects that won't be funded should be added; JTA stated they would add a note to their finance report. COJ and JTA both provide project lists in the PAC information.

D. FAC ADJOURNED

IV. PROJECT ADMINISTRATION COMMITTEE

JOEY DUNCAN

A. COJ – Key Active Projects

1. Courthouse

Dave Schneider

The courthouse is 70% complete; on time, on budget. Scheduled to be substantially complete May 12, 2012. Right now there is a lot of drywall work and millwork. Received furniture bids last week; audio/video bids came in yesterday and figures were as expected. Remaining packages include signage, entrance security, and Monroe Street. Committee discussed Council comments about revisiting the recent vote to re-open Monroe; a bill to reverse the vote can't be introduced for 12 months.

Mr. Schneider continued to say the team is preparing for the move next May. Old Federal Courthouse (State Attorney space) should be active next month; needs to be finished at same time as Courthouse. Public Defender is moving to the Godbold building; current occupants will move to 5th floor of Ed Ball. Bid is out for build-out of 5th floor, part of the basement. 6th floor will remain vacant.

2. COJ Road Program

Joey Duncan

Listed projects under construction and pending; added that COJ reached agreement with FDOT for COJ to do drainage work on Hammond Blvd. (part of Crystal Springs PhII). Need to use existing \$1M grant due to expire, and COJ previously committed to do the work to correspond with FDOT's Marietta interchange project. In return FDOT will extend their construction limits to assist with rest of the Crystal Springs project.

B. JTA Road Program

No JTA representative attended provide this report.

C. EBO/JSEB

Chuck McNeil

COJ third quarter expenditures to SMEs down to 19.61% of the total \$3.7 million capital expenditures. Prior quarter percentage was 22.9%. In total, \$1.2 million went to JSEBs, or 16.41% of all COJ expenditures. No data for JEA as their BJP activity has been completed. Across COJ, JEA and JTA, total expenditures for JSEB/DBE was \$1.8M for 3rd Q, or 14.6%.

D. General Discussion

None

V. PAC ADJOURNED