



## Metropolitan Jacksonville Area HIV Health Services

### PLANNING COUNCIL

*Ryan White Part A and Part B Programs*  
Social Services Division  
1809 Art Museum Drive, Suite 100  
Jacksonville, FL 32207

## A G E N D A

Meeting Date: **4:00 PM - Thursday, June 26, 2014**

Call to Order		Ellen Schmitt
Moment of Silence		
Mission Statement		Member
Roll Call		Patricia Sampson
Treasurer's Report		Kim Geib
Approval of April 24, 2014 Minutes		Ellen Schmitt
Administrative Agency Report		Deidre Kelley
Public Hearing		General Public
Committee Reports		
<ul style="list-style-type: none"><li>• <u>Executive</u></li></ul>	Page 5	Kim Geib
Motion to approve the Priority & Allocations Process Plan for FY2015		
<ul style="list-style-type: none"><li>• <u>PLWHAA</u></li></ul>	Page 9	Torrencia Shiloh
<ul style="list-style-type: none"><li>• <u>Women, Adolescents &amp; Children</u></li></ul>	Page 13	Alfreda Telfair
<ul style="list-style-type: none"><li>• <u>Nominating</u></li></ul>	Page 17	Justin Bell
<ul style="list-style-type: none"><li>• <u>Eligibility</u></li></ul>	Page 19	Justin Bell
Motion to increase the insurance premium assistance to \$300.00 per client per month.		
Motion to increase the office co-pays to \$65.00 per visit.		
Motion to increase the cap on dental services to \$1,800 per client per year.		

#### OUR MISSION:

The mission of the Planning Council is to provide a means for planning and implementing a coordinated response to the needs of people living with and affected by HIV disease.

- EIHA

Page 21

Heather Vaughan

- Priority & Allocation

Page 23

Kendall Guthrie

Motion to accept the reallocations presented for FY2014, as recommended by the Priority & Allocations Committee.  
Motion to approve the FY2015 Prioritization List as shown in the committee's June 12 Summary of Meeting.

#### Unfinished Business

Ellen Schmitt

- 20<sup>th</sup> Anniversary Dinner

#### New Business

Ellen Schmitt

- None

#### Announcements

Members

#### Adjournment

Ellen Schmitt



Metropolitan Jacksonville Area HIV Health Services

**PLANNING COUNCIL**

*Ryan White Part A and Part B Programs*  
Social Services Division  
1809 Art Museum Drive, Suite 100  
Jacksonville, FL 32207

**MINUTES**

Meeting Date: Thursday, June 26, 2014

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**Council Members Present:** Ellen Schmitt (Chair), Kim Geib (Vice-Chair), Patricia Sampson (Secretary), Justin Bell (PLWHA Rep), Errol Schell (Parliamentarian), Dana Barnes, Verlon Blair, Mark Cleveland, Gloria Coon, Frank Emanuel, Nathaniel Hendley, Sharon Hunter, Heather Kilpatrick, Gregory O'Gwinn, Sharon Peterson, Roberto Polanco, Torrencia Shiloh, Antoinette Turner, Heather Vaughan, and Max Wilson

**Council Members Absent:** Paula Burns, Kendall Guthrie, Eric McBride, Velda Stokes, Alfreda Telfair, and Annie Youngblood

**Proxy Members Present:** Jim Bernert

**Proxy Members Absent:** Gloria Ealey

**Support Staff Present:** Deidre Kelley, Sue Andrews, Mary Martinez, and Sandy Sikes

**Guests:** Michael Bennett, Nancy Dahl, Danah Gammage, Leela Gershenson, Denice Grace, Firahiwot Hunda, Forand Kendrick, Abraham Levy, Ernie Lightfoot, Terri Mims, Jerry Murray, Christine Pariseh, and Beth Parker

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**Call to Order**

The meeting was called to order at 4:02 p.m. by Chair Ellen Schmitt.

**Moment of Silence**

Chair Schmitt asked for a moment of silence to be observed for individuals who have died of HIV/AIDS, or those living with and affected by the disease, and for everyone experiencing other emotional, psychological, and physical issues.

**Roll Call**

Chair Schmitt called the newest member, Roberto Polanco, to the table. Secretary Pat Sampson took the roll. Proxy Pool member Jim Bernert was called to the table; a quorum was declared.

Chair Schmitt announced that she received a resignation letter from Paula Burns. Paula had been representing the health department in St. Johns County, and is resigning due to her recent job change and move.

### **Treasurer's Report**

Vice Chair Kim Geib presented the report for the Ryan White Memorial Fund. The current balance is \$692.00. This is the fund Planning Council members contribute \$11.00 to at the beginning of the year, and is primarily used for donations in memory of deceased Council members or their immediate family members.

### **Approval of Minutes**

A motion was made and seconded to accept the April 24, 2014 Minutes as presented. The motion was carried.

### **Administrative Agency Report**

Deidre Kelley announced that we have received our Notice of Grant Award and it included an additional \$426,576 in grant funding for 2014. In addition, we received another score of 97 on the grant application. The Priority and Allocations Committee will be presenting recommendations for the allocation of these additional funds as well as service priorities for the FY 2015-2016 grant year.

The Florida Legislature ended their session without passing the Opt-Out for HIV provision. This was the proposed legislation where HIV testing would become part of the standard blood work doctors would routinely request. No word yet on if this legislation will be reintroduced next year.

Administrative Agency staff has been visiting each of our service providers in the months of May and June to monitor their Part A programs for programmatic contract compliance. I have also hired a part-time Accountant, Lourdes Diaz, to assist with the fiscal monitoring. She will be meeting with our service agencies in August and September.

As a reminder to members, please call or email Sandy if you are not planning to attend either a Planning Council or Committee meeting. If it appears that there will not be a quorum attending a Committee meeting, advanced warning would allow Sandy to cancel the meeting. Knowing how many members will be attending a meeting can also cut down on the cost of making copies of agenda and meeting minutes.

### **Public Hearing**

Christine Parisen of Lutheran Social Services asked the Council to look into insurance co-payments for Ryan White clients who are accessing mental health services.

There were no other blue cards received and the Public Hearing was then closed.

### **Committee Reports**

#### Executive

*Kim Geib*

The Committee had meetings scheduled in May and June. Priority and Allocations Process Plan is being brought before the full Planning Council for approval; this plan was included in the packets mailed out last week. A **motion** was made by Mark Cleveland, seconded by Justin Bell, **to approve the Priority and Allocations Process Plan for FY2015**. After some discussion, a roll call vote was taken and the motion passed.

Dana Barnes	Yes	Kim Geib	Yes	Errol Schell	Yes
Justin Bell	Yes	Heather Kilpatrick	Yes	Ellen Schmitt	Yes
Verlon Blair	Yes	Gregory O'Gwinn	Yes	Antoinette Turner	Yes
Mark Cleveland	Yes	Sharon Peterson	Yes	Heather Vaughan	Yes
Gloria Coon	Yes	Roberto Polanco	Yes	Max Wilson *	Yes
Frank Emanuel	Yes	Pat Sampson	Yes	Jim Bernert (PP)	Yes

\* Max Wilson voted on behalf of the Florida Department of Health – Duval County.

### PLWHAA

*Torrence Shiloh*

The committee met in May and June. There was a fundraiser at Hamburger Mary's on May 12 that was well attended. The proceeds collected allowed the committee to make a donation to a new non-profit organization, Necessities for Life, also known as N4L. Some of the remaining funds were used to purchase tee shirts for members who are participating in upcoming events, such as the GI6K, and the AIDS Walk.

### Women, Adolescents, and Children

*Errol Schell*

The committee met in May and June and their report is included in the packet. Committee members are finalizing plans for the upcoming National HIV Testing Day event on June 27, which will be held at Pearl Street Plaza.

### Nominating

*Justin Bell*

This committee met twice in June; once for a regular committee meeting, and a second meeting was held the following week to finalize their Interview Questionnaire tool. The committee drafted a proposed Leave of Absence Procedure, and referred this to the Bylaws Committee. Membership statistics and the unaligned ratio were presented to the Planning Council. The numbers were as of mid-June and showed the Council at 26 members with a 34.6% unaligned ratio. However, should we lose an unaligned PLWHA member, then our ratio would drop, and we would not be able to fill any open seats on the Planning Council in the other mandated categories, such as Medicaid or Health Department representative.

### Coordination Committee

*Justin Bell*

The Eligibility Sub-Committee met June 9, and is recommending several changes. **Motion** was made by Mark Cleveland, seconded by Torrence Shiloh, **to increase the insurance premium assistance to \$300.00 per client, per month.** A vote was taken with 20 in favor, and no nays or abstentions. Motion was approved.

**A motion to increase the office co-pays to \$65.00 per visit** was made by Mark Cleveland and seconded by Antoinette Turner. A vote was taken with 20 in favor, and no nays or abstentions. Motion was approved.

**Motion** was made by Mark Cleveland, seconded by Heather Vaughan, **to increase the cap on dental services to \$1,800 per client, per year.** A vote was taken with 19 in favor, no nays, and one abstention (M. Wilson). Motion was approved.

## EIHA

Heather Vaughan

The committee met in May; the Initiative & Rapid Response ad-hoc committee also met and is prioritizing a list of items on their Action Plan.

## Priority and Allocations

Heather Vaughan

The committee met May 6 and prepared their FY2015 Process Plan which was just approved by the Council.

During their June 12 meeting, the committee was advised by the Program Manager that the Notice of Grant Award for FY2014 included approximately \$400,000 in additional funding, and the committee presented its recommendation to the Council. **Motion** was made by Antoinette Turner, seconded by Mark Cleveland, **to accept the recommended reallocations presented by the Priority and Allocations Committee for FY2014.** There was no discussion; a vote was taken and the motion passed.

Dana Barnes	Yes	Kim Geib	Yes	Errol Schell	Yes
Justin Bell	Yes	Heather Kilpatrick	Yes	Ellen Schmitt	Yes
Verlon Blair	Yes	Gregory O'Gwinn	Yes	Antoinette Turner	Yes
Mark Cleveland	Yes	Sharon Peterson	Yes	Heather Vaughan	Yes
Gloria Coon	Yes	Roberto Polanco	Yes	Max Wilson *	Yes
Frank Emanuel	Yes	Pat Sampson	Yes	Jim Bernert (PP)	Yes

\* Max Wilson voted on behalf of the Florida Department of Health – Duval County.

	<b><u>FY2014 Reallocation</u></b>	<b><u>Current %</u></b>	<b><u>Proposed Increase to</u></b>	<b><u>Reallocation \$ will be</u></b>
<b>CORE Services</b>	Ambulatory/Outpatient Medical Care	21.29%	23.77%	1,283,038
	AIDS Pharmaceutical Assistance	14.25%	16.91%	912,997
	Medical Case Management	29.90%	27.81%	1,501,251
	Mental Health	5.40%	6.21%	335,270
	Substance Abuse – Outpatient	1.17%	1.09%	58,745
	Oral Health	8.30%	7.72%	416,735
	Medical Nutrition Therapy	1.04%	1.14%	61,727
	Health Insurance Premium	7.28%	3.87%	208,979
<b>SUPPORT Services</b>	Non-Medical Case Management	2.50%	2.90%	156,578
	Substance Abuse – Residential	3.90%	3.52%	190,266
	Medical Transportation	0.29%	0.27%	14,561
	Legal Services	3.39%	3.26%	175,888
	Outreach	0.98%	1.19%	64,100
	Child Care	0.31%	0.34%	18,480
	Food			---
Total:				5,398,615

Also during the June Priority and Allocations meeting, committee members divided up into two separate groups and each worked on a list of priorities for next year. After joining back up during the meeting, the entire committee came up with the following list of 16 priorities for FY2015, and is recommending this for Council approval:

### **CORE**

Ambulatory/Outpatient Medical Care  
AIDS Pharmaceutical Assistance  
Medical Case Management  
Oral Health  
Mental Health  
Substance Abuse – Outpatient  
Health Insurance Premium  
Medical Nutrition Therapy  
Home and Community-Based Health Services

### **SUPPORT**

Non-Medical Case Management  
Substance Abuse – Residential  
Medical Transportation Services  
Legal Services  
Child Care Services  
Outreach Services  
Food Bank/Home-Delivered Meals

**Motion** was made by Justin Bell, seconded by Errol Schell, **to approve the FY2015 Prioritization List as recommended by the committee.** There was no discussion; a vote was taken and the motion passed.

Dana Barnes	Yes	Kim Geib	Yes	Errol Schell	Yes
Justin Bell	Yes	Heather Kilpatrick	Yes	Ellen Schmitt	Yes
Verlon Blair	Yes	Gregory O'Gwinn	Yes	Antoinette Turner	Yes
Mark Cleveland	Yes	Sharon Peterson	Yes	Heather Vaughan	Yes
Gloria Coon	Yes	Roberto Polanco	Yes	Max Wilson *	Yes
Frank Emanuel	Yes	Pat Sampson	Yes	Jim Bernert (PP)	Yes

\* Max Wilson voted on behalf of the Florida Department of Health – Duval County.

### **Unfinished Business**

Ellen reported that the Executive Committee is continuing with plans for the 20<sup>th</sup> Anniversary Dinner which will be Friday, November 7 at UF Health's Tower. The Executive Committee will be meeting with a caterer next week, and will have the caterer and the menu finalized by next Council meeting.

### **New Business**

Ellen reported that she recently mailed a letter to Proxy Pool member Gloria Ealey regarding Gloria's attendance. If there is no response from her by the next meeting, the Planning Council will be asked to vote on removing Gloria from the Proxy Pool.

Mark Cleveland announced his resignation from the Planning Council, due to personal reasons. He has served on the Council for twelve years and expressed his deep appreciation to his fellow Council members and the Ryan White Staff.

### **Announcements**

- National HIV Testing Day is tomorrow; there are lots of events going on around Area 4.
- Beth Parker announced that there will be a fundraiser for the World AIDS Day Committee next Monday, June 30. It will be Hambingo at Hamburger Mary's.
- Justin Bell announced that the local AIDS Memorial Quilt Chapter recently appointed three new officers; one of the three is Roberto Polanco.

- Mark Cleveland passed along information regarding dental care. He stated that patients who request anesthesia for cleanings will need to have the cleaning done by a dentist, and not by a hygienist.
- Justin requested that the Administrative office look into the question posed earlier during the Public Hearing, concerning insurance co-payments for mental health services.

### **Adjournment**

The meeting was adjourned at 5:00 p.m. by Chair Ellen Schmitt.

  
Ellen Schmitt, Chair

  
Patricia Sampson, Secretary

ES/PS:ss





Metropolitan Jacksonville Area HIV Health Services Planning Council

## EXECUTIVE COMMITTEE

*Ryan White Part A and Part B Programs*

Social Services Division

1809 Art Museum Drive, Suite 100 • Jacksonville, FL 32207

# Summary of Meeting

Meeting Date: Tuesday, May 6, 2014

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**Committee Members Present:** Ellen Schmitt (Chair), Kim Geib (Vice-Chair), Patricia Sampson (Secretary), and Justin Bell (PLWHA Rep)

**Support Staff Present:** Sandra Sikes

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### 1. Call to Order

The meeting was called to order at 4:05 p.m. by Chair Ellen Schmitt.

### 2. Public Comments

There were no public comments.

### 3. 20th Anniversary Dinner

- Commcare Pharmacy and AHF have stated that they could help with the food cost. However, before donating, both companies would need a copy of the menu, an invoice for the dinner, and also a cover letter from the Planning Council stating what the dinner was for and asking for help with the cost. Vitas is another possibility to help defray the cost.

Pat was waiting for the date to be finalized before committing to a location. By consensus, the members present agreed to Friday, November 7 from 4:30 to 7:00 p.m. Kendall Guthrie had tentatively reserved for us a conference room in the UF Health Towers on Jefferson Street, and the committee agreed to this location.

Several caterers were discussed, including Shane Denmark, Corporate Caterers, Debbie with Woody's, and Taste Buds. Ellen will email these caterers and ask for menus and quotes.

Date: Friday, November 7

Time: 4:30 p.m. to 7:00 p.m.

Location: UF Health CARES – Tower

Caterer: TBD

Menu: TBD

Speaker: TBD

Program: TBD

Attendees: Final list TBD; will include current Council members, Ryan White Part 'A' Staff, Division Chief, Rep. Mia Jones, past Council Chairs, and others

#### **4. Unfinished Business**

- Status of Needs Assessment Questionnaire: Kim gave a status update of the Ad-Hoc meeting held April 24, where several members met to discuss putting together a questionnaire. Usually questionnaires are only conducted for two or three months, but the one currently being developed will be used for five to six months. When finished, the questionnaire will be brought to the Executive Committee for review, prior to going to the Planning Council. It is expected that the final product will be distributed to all local Ryan White agencies.
- Assignment of Resource Person: Decision was made to assign an officer to each committee, to act as a resource person for the committees and their Co-Chairs. Assignments are:

Nominating – <i>Velda Stokes</i>	Pharmacy & Therapeutics – <i>Kim Geib</i>
Bylaws – <i>Ellen Schmitt</i>	Priority & Allocations – <i>Alfreda Telfair</i>
PLWHAA – <i>Justin Bell</i>	EIIHA – <i>Errol Schell</i>
W.A.C. – <i>Pat Sampson</i>	Coordination – <i>Justin Bell</i>

#### **5. New Business**

- Recap April 24 Planning Council Meeting: Officers reviewed the minutes of the meeting and briefly discussed how the April 24 meeting went. Discussions on the 20<sup>th</sup> Anniversary Dinner will now go under Unfinished Business, as opposed to being reported under the Executive Committee's Report. The Needs Assessment Questionnaire will be under New Business and presented by Kim Geib. Ellen to request a volunteer for July's Committee Spotlight.
- Committee Spotlight: Heather Vaughan volunteered to do the Spotlight in June for the Priority & Allocations Committee.

#### **6. Staff Report**

- Calendar: The May and June calendars were distributed. Focus was brought on a tentative meeting scheduled for May 23 regarding a Dental forum; more details to come soon.
- Taxi Changes: A memo was sent to all PLWHA's who access the taxi service, and copies also provided to the Executive Committee. This April 15 memo informed members that they will be asked to reimburse the city for any unauthorized taxi charges. This includes no-shows, last minute cancellations, and last minute changes to the drop-off or pick-up location where a second cab is dispatched. A copy of this memo was included in the April Planning Council packet. The Executive Committee had no questions or further discussion regarding this memo.

#### **7. Announcements**

- There will be a Bylaws Committee meeting 3:00 p.m. Tuesday, July 1.

#### **8. Adjournment**

The meeting was adjourned at approximately 5:20 p.m.

#### **ACTION REQUIRED BY PLANNING COUNCIL:**

None



**EXECUTIVE COMMITTEE**

*Ryan White Part A and Part B Programs*

Social Services Division

1809 Art Museum Drive, Suite 100 • Jacksonville, FL 32207

**Summary  
of Meeting**

Meeting Date: Tuesday, June 3, 2014 – 4:00 p.m.

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**Committee Members Present:** Ellen Schmitt (Chair), Kim Geib (Vice-Chair)

**Support Staff Present:** Sandra Sikes

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**1. Call to Order**

The meeting was called to order at 4:15 p.m. by Chair Ellen Schmitt.

**2. Adjournment**

There being no quorum present, the meeting was adjourned at 4:16 p.m.

**Informal Discussions**

- Menu for the 20<sup>th</sup> Anniversary Dinner will probably be chicken with one or two vegetarian options; coffee, tea, and water; and dessert. We are requesting linen tablecloths and dinner will be buffet style. No decision yet on who the caterer will be.
- Suggestions for a speaker are Dr. Mobeen Rathore of UF Health, and one of the original Planning Council members, and Dr. Kelli Wells, Director of the Department of Health in Duval County. Suggestion also made for David Andress to be the Master of Ceremony.
- Discussed Planning Council's Memorial Fund. Reviewed expenses over the past couple of years and the amounts sent in memory of a Council member or a member of Council family. Will put this topic back on next month's agenda.
- Priority and Allocations' Process Plan will be voted on at June Planning Council Meeting. Priority and Allocations June 12 meeting will have to proceed under this tentative plan. Approval of the Process Plan will be presented to the Council under Executive Committee's report.
- Priority and Allocations' FY2015 Prioritization list will also be voted on during June Planning Council. This motion (to approve) will fall under P&A's committee report.
- Kim Geib shared her thoughts regarding the Dental Forum; copy of the minutes was distributed. Kim would like to see a Dental Forum done every year. One thing she would like to see is when giving a patient an analysis, the dentist states what services he/she can provide under Ryan White, and also any other alternatives that may apply, even those not covered by Ryan White. The dentist should be clear that any alternative is not covered and that the patient would be liable for the costs if they choose the alternative.



## **Metropolitan Jacksonville Area HIV Health Services Planning Council Priority and Allocations Committee Process Plan**

### **Purpose**

Ryan White Planning Councils are required to establish service priorities for the allocation of funds within the Transitional Grant Area (TGA) which are consistent with locally identified needs. The Jacksonville TGA and Area 4 include Duval, Baker, Clay, Nassau, and St. Johns Counties.

### **Committee Membership**

Committee membership shall be current Planning Council members and individuals approved for Committee membership by the first meeting in May 2014.

### **Mission and Values**

The Committee will review the Planning Council mission statement and values on which decisions will be made. Each Committee member will be provided with a copy of the mission statement and values.

### **Principles and Criteria**

The Committee will review principles and criteria to guide the decision making process. Committee members will be expected to consider whether proposed priorities and allocations are consistent with the principles and criteria agreed upon.

The Committee will also consider the four ways NOT to allocate resources. The ways NOT to allocate are:

1. DO NOT allocate by an identifiable need of a specific individual.
2. DO NOT allocate resources to those persons who are similar to you (look like you or have the same problem as you).
3. DO NOT allocate based on emotions, rather than factual information.
4. DO NOT allocate based on an appeal by an authority/expert not backed up by facts.

### **Conflict of Interest**

A discussion of Conflict of Interest and Government in the Sunshine will be held by the Committee at the start of the process. The full Council will conduct additional review if necessary. All members will review their Conflict of Interest statements to insure that they are current. Conflict of Interest forms will be completed by all Committee members and made available at Committee meetings for review if a question of propriety arises. Although all members should place the needs of the entire HIV population above any specific concerns, no more than one member from any agency may vote on the Committee. Agency representatives will decide before the scheduled meeting who will be the voting member. For area health departments, one member of each health department may vote.

Providers may not vote on their own service categories, and are expected to treat all categories fairly. The committee chairs will enforce the conflict of interest policy with the assistance of the members. Any member who believes a conflict of interest exists should raise his/her concern immediately so that it may be resolved. Consumers do not incur a conflict of interest merely by receiving services from an agency, but DO have a conflict if they are employed by, or a member of the board of directors of, an agency. If a tie vote is cast and the chair cannot vote as a result of his/her affiliation with a particular provider or as a result of a conflict of interest, the motion fails.

### **Voting**

Committee members must be physically present to participate in Committee discussions and to vote. An effort will be made, when possible, to reach consensus on each issue but recommendations of the Committee will be made by majority vote (50% plus 1) of those Committee members present. Voting Committee members are those who have attended two of the most recent three meetings, including the current meeting. For the purposes of approving the Process Plan, every member in attendance at the first meeting (May 6, 2014) is eligible to vote.

### **Prioritization of Needs**

The Committee will review materials including but not limited to:

- Comprehensive Plan Goals and Objectives
- Statewide Coordinated Statement of Need
- Needs assessment and updates
- Estimates of unmet need
- Public hearing responses
- Epidemiological profiles and updates
- Consumer utilization data by service category
- Consumer demographic data
- Unit costs by service category
- Client Satisfaction Survey Results
- Part C and Part D Grants, if any
- Other Funding streams and their uses
- Other appropriate data

### **Allocations of funding to categories**

Utilizing the information provided, the Committee will allocate funds to service categories by establishing the percentage of dollars for each category. This allocation will include funds to be received through the Ryan White Part A and Part B and Minority AIDS Initiative (MAI). Percentages will be based on the assumption that the same amount of funds will be awarded in FY 2015 as in FY 2014.

### **Legislative Requirements**

At least 75% of funds will be allocated to core medical services and not more than 25% to approved support service categories. Final allocations will be approved by the Planning Council.

A certain amount of funding will be used for care and support services to women, infants, children, and youth with HIV disease. The percentage of each Ryan White award spent on such services must be equal to or greater than the percentage of the total number of people with AIDS in the TGA who are women, infants, children, and youth.

Ryan White Part A funds may be used for Early Intervention Services (EIS) if Federal, state, or local funds are otherwise inadequate.

### **Allocations to Area 4 Counties**

Although no specific allocation to a geographical area is required, the Part A administrative agency and Part B lead agency have agreed that Part B funds will be awarded to the health departments located in Baker, Clay, Nassau, and St. Johns Counties. They have also agreed that General Revenue Patient Care Network and Part A funds will be awarded to all other eligible service providers in Duval County including the State of Florida Health Department in Duval County.

### **Public Participation**

- Public input has previously been accepted through the Needs Assessment and Comprehensive Planning process, as well as each meeting of the Planning Council, and all of their committees.
- Public hearings will be held by the Planning Council in which all citizens of the Transitional Grant Area (TGA) and Area 4 will be given an opportunity to speak for up to three minutes. Written public comments will also be considered.
- A public comment period will be held at each Priority and Allocations Committee meeting. Typically, the public comment period will be held at the beginning of each meeting. The structure of the comment period at the Committee meeting will be determined by the chair at each meeting based on the number of citizens wishing to speak. At the discretion of the chair, any citizen wishing to speak during the discussion phase of the meeting may submit a note indicating the subject to be discussed to the chair. Planning Council members who are not members of the Priority and Allocations Committee may also give input at this time.
- All recommendations will be forwarded to the full Planning Council for final action or Executive Committee if the Planning Council is not scheduled to meet in a particular month.

### **Schedule**

It should be noted that this is very intensive work frequently requiring additional meetings called on short notice. All members and interested citizens should verify meeting arrangements with the chair or staff.

**5/06/14...Tuesday, Priority and Allocations Committee, 1809 Art Museum Drive, 2:00 p.m.**

- *Review information and develop process plan.*

**6/03/14...**Tuesday, Executive Committee Meeting, 1809 Art Museum Drive, 4:00 p.m.

- *Review and approve process plan.*

**6/12/14...**Thursday, PLWHAA Committee Meeting, 1809 Art Museum Drive, 12:00 p.m.

- *Public Hearing*

**6/12/14...**Thursday, Priority and Allocations Committee, 1809 Art Museum Drive, 1:45 p.m.

- *Review information and prioritize services.*

**6/26/14...**Thursday, Planning Council Meeting, 1809 Art Museum Drive, Suite 100, 4:00 p.m.

- *Public Hearing and approve Priority and Allocations Committee process plan and service priorities.*

**7/10/14...**Thursday, Priority and Allocations Committee, 1809 Art Museum Drive, 1:45 p.m.

- *Review information and allocate funding.*

**7/24/14...**Thursday, Planning Council, 1809 Art Museum Drive, Suite 100, 4:00 p.m.

- *Public Hearing and approve recommended funding allocations.*

**8/05/14 ...**Tuesday, Executive Committee, 1809 Art Museum Drive, 4:00 p.m.

- *Approve breakout of Part A/MAI and B/GRPC funding between service categories.*





Metropolitan Jacksonville Area HIV Health Services Planning Council

## PLWHAA COMMITTEE

(People Living With HIV/AIDS and Affected Community)

Ryan White Part A and Part B Programs

Social Services Division

1809 Art Museum Drive, Suite 100 • Jacksonville, FL 32207

# Summary of Meeting

Meeting Date: Thursday, May 8, 2014 - Noon

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**Committee Members Present:** Nathaniel Hendley (*Co-Chair*), Torrencia Shiloh (*Co-Chair*), Jim Bernert, Bill Brim, Gloria Coon, Sharon Hunter, Abraham Levy, Gregory O'Gwinn, Roberto Polando, Velda Stokes, Antoinette Turner, Zane Urbanski, and Annie Youngblood

**Support Staff Present:** Denise Jackson and Sandy Sikes

**Guests:** Justin Bell, Johnny Bryant, Michael Garay, and Brian Law

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### Call to Order

The meeting was called to order at 12:05 p.m. by Co-Chair Nathaniel Hendley.

### Moment of Silence

A moment of silence was observed for individuals who have died of HIV/AIDS, or those living with and affected by the disease, and for everyone experiencing other emotional, psychological, and physical issues.

### Purpose Statement

Denise Jackson read the PLWHAA Purpose Statement: *"Our mission is to Educate, Advocate, Support and Empower all PLWHAA (People Living with HIV/AIDS and Affected) in Northeast Florida communities. We also exist to be a vocal planning body focused on raising awareness by way of "High Impact Prevention" strategies and our goal is to help with "Getting to Zero"."*

### Self Introductions

### Program

Medication Adherence by Michael Garay of the Florida Department of Health.

### Public Comments/Announcements

- There were no public comments.
- PLWHAA Outing at Hamburger Mary's on May 12. Meet at 6:30 p.m.; game starts at 7:30 p.m. Part of the funds generated at this event will be donated to a non-profit.
- Get Inspired 6K Run at Hemming Plaza on Saturday, June 28. Volunteers are needed, please sign up at their website.

- Sharon Hunter stated that her church had a health fair on April 16 and it was well received.
- Nathaniel Hendley is updating the roster of PLWHAA committee members. Please advise him if your phone number or email address has changed.
- Torrencia Shiloh reminded members that there will be a Public Hearing during the next PLWHAA meeting on June 12. This is a very important meeting; local support groups will be invited.
- PLWHA Rep Justin Bell commented that there was a Priority & Allocations meeting on Tuesday and only two PLWHA's attended. He stressed the importance of consumers attending Priority & Allocations meetings in order for their voices to be heard.
- Zane Urbanski with Commcare is sponsoring NFAN's June Luncheon, and Zane has graciously agreed to allot some of his time to the Planning Council to conduct a Public Hearing for the FY2015 Priority & Allocations process. This will take place at noon on Friday, June 27 at St. Luke's Community Church.
- Planning Council and Proxy Pool members were reminded about the April 15 memo concerning reimbursement for unauthorized taxi service. This memo was included in your April Planning Council packet. If you need another copy, please request one from Sandy Sikes.

#### **New Business**

- N4L Non-Profit: This is a new local start-up that fills a gap for food banks. Where food banks provide canned goods, packaged and sometimes fresh or frozen food, they usually do not provide personal hygiene items such as deodorant, toothpaste, toothbrushes, combs, etc. N4L receives these items by donation or buys them at a discounted price. A **motion** was made by Velda Stokes and seconded by Sharon Hunter **that the PLWHAA Committee donates a portion of their proceeds from Hamburger Mary's to N4L**. There was no further discussion and the motion was carried.
- Ad-Hoc Report: The CONNECTIONS Ad-Hoc Committee met just before today's PLWHAA meeting. The survey results were reviewed during the Ad-Hoc committee, and then shared with the PLWHAA committee. Over 143 results were collected and most responded that they do want another CONNECTIONS conference. Nathaniel will present this to the World AIDS Day Committee meeting next week.

#### **Adjournment**

The meeting was adjourned at 1:30 p.m.

**ACTION REQUIRED:** No action required.



Metropolitan Jacksonville Area HIV Health Services Planning Council

## PLWHAA COMMITTEE

(People Living With HIV/AIDS and Affected Community)

Ryan White Part A and Part B Programs

Social Services Division

1809 Art Museum Drive, Suite 100 • Jacksonville, FL 32207

# Summary of Meeting

Meeting Date: Thursday, June 12, 2014 - Noon

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**Committee Members Present:** Nathaniel Hendley (*Co-Chair*), Torrencia Shiloh (*Co-Chair*), Gloria Coon, Sharon Hunter, Gregory O'Gwinn, Roberto Polanco, Jerry Murray, Verlon Blair, Abraham Levy, Chris Day, Antoinette Turner, and Sharon Peterson

**Support Staff Present:** Denise Jackson and Sandy Sikes

**Guests:** Justin Bell, Robert Carpenter, Yolanda K. Carter, Mary L. Glenn, R. Kendrick, Kendall Guthrie, Timothy Jefferson, Farand Kendrick, Teresa Rudolph, Brazil Scantling, Alvera Lockley, Ray Kelly, Elinor Holmes, Denice Grace, Terri Mims, Alfred Gamble, James Perrigan, Toni Pryor, Ca'Ree Hymon, M.J. Cranston, Ann Usitalo, Michael Romanelli

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### Call to Order

The meeting was called to order at 12:16p.m. by Co-Chair Nathaniel Hendley.

### Moment of Silence

A moment of silence was observed for individuals who have died of HIV/AIDS or those living with and affected by the disease, and for everyone experiencing other emotional, psychological, and physical issues.

### Purpose Statement

Antoinette Turner read the PLWHAA Purpose Statement "Our mission is to Educate, Advocate, Support and Empower all **PLWHAA (People Living w HIV/AIDS and Affected)** in Northeast Florida communities. We exist as a vocal planning body, focused on raising awareness through "**High Impact Prevention**" strategies, leading us to our goal of "**Getting to Zero**".

### Self-Introductions

### Program

Public Hearing

### Public Comments/Announcements

Updates on our home bound and missing members, as well as birthday greetings to those members celebrating in the month of June.

Applications for PLWAA Committee membership were made available to those interested in joining the committee.

### Comments and suggestions mentioned for consideration as follows:

- **Mary Glenn:** Need more consistency with dental services and more variety of providers.
- Availability of free or reduced transportation services to and from medical appointments.
- **James Perrigan:** Need of more Peer Navigators to support those newly diagnosed.
- **Toni Pryor:** Need of more consistency with medical providers and availability of doctors who could care for the needs of the large number of patients.
- **Alvera Lockley:** Provide gas cards for clients who drive to appointments.
- **Ann Usitalo:** The need of services for Youth such as housing, GED and college education, transportation to school and medical appointments, employment, and mentoring services.
- **MJ Cranston:** Transgender issues with youth that want to transition and are having trouble because of not feeling welcome or being recognized in the community. Healthcare services needed for transitioning clients.
- **Timothy Jefferson:** Barriers with homophobia in the gay youth community, and being recognized with the "trans" pronoun as well as Customer Service skills training to support these individuals.
- **Ray Kelly:** Consistent dental services desperately needed. Mental health care and support groups for those suffering with depression.
- **Justin Bell:** Specifically encouraged the JASMYN group of 18 and older individuals to join the PLWHAA, Priority and Allocations meetings and public meetings. Encouraged others to participate in the meetings. Supported the need for consistent dental services.
- **Teresa Rudolph:** Dental Care and how it would build confidence and self-esteem in people. Transportation services desperately needed for individuals who can't be in care because they cannot keep appointments.

- **Lakesha Brown:** Have more access to what is happening in the community agencies.  
Suggest representatives from other agencies join and share information collectively at meetings.
- **Sandy Sikes:** Question about Inpatient or Outpatient mental health care and which service is most needed and what services are covered.
- **Denice Grace:** Mental health services are not readily available and wait times for medications are 30-60 days. Mental health prescription services are desperately needed as well.
- **Sharon Hunter:** If clients know who to call regarding mental health, and what Peer Navigators to contact, services would be processed quicker.
- **Gloria Coon:** Medicaid cabs have been eliminated and concern is for individuals who are unable to make it to dental office because of the location and no transportation to get there.
- **Timothy Jefferson:** Substance abuse programs are needed for youth 18-29.
- **Lakesha Brown:** Issue of transportation for individuals getting to appointments regularly.
- **Toni Pryor:** Dental and Mental health are extremely important to being a healthy individual.
- Question about senior citizen program services regarding HIV care.
- **Kendall Guthrie:** National shortage of specialty providers for HIV. Much turnover and demand of specialty providers. UF cares are looking for providers for HIV care for adults and children. UF Cares is increasing capacity to serve in the mental health arena.
- **Roberto Polanco:** Transgender support groups are needed.
- **Justin Bell:** Asked by a show of hands how many would participate in a Priority and Allocations workshop. Individual support can be provided for funding by writing, calling, or emailing if transportation is an issue.
- **Antoinette Turner:** Invited those who would like to stay by for the Priorities and Allocations meeting after the PLWHAA meeting.
- **Verlon Blair:** Suggesting a prepaid JTA ride provided by Ryan White funding to help with transportation.

- Nathaniel thanked everyone for participating in the Public Hearing and commended specifically the JASMYN team for coming and expressed how vital it is for youth to be a part of the PLWHAA.

### **New Business**

- Get Inspired – Chris Day spoke about the 6k Get Inspired Run on June 28<sup>th</sup> and encouraged everyone to participate. 80% of proceeds to Northeast Florida AIDS Network food pantry.
- Fundraiser at Hamburger Mary's – \$75.00 of the funds raised was donated to N4L. New balance in account to purchase T-shirts for those who will participate in the activities on June 27<sup>th</sup> National HIV Testing Day (NHTD).
- Connections Conference results – Need support and participation with planning from the PLWHAA committee in order for the conference to be successful. Justin suggested that the Connections Conference would be more successful at a time when there are not so many activities occurring in the same month. Conference will be organized and planned for 2015, date to be determined.
- Nathaniel introduced the idea of having DAB the AIDS Bear present at every meeting to be passed around so everyone will have the opportunity to share with the group anything they would like, such as personal things, etc.

### **Adjournment**

The meeting was adjourned at 1:20 p.m.

**ACTION REQUIRED:** No action required.



Metropolitan Jacksonville Area HIV Health Services Planning Council

**WOMEN, ADOLESCENTS, and CHILDREN  
COMMITTEE**

*Ryan White Part A and Part B Programs*  
Social Services Division  
1809 Art Museum Drive, Suite 100  
Jacksonville, FL 32207

**Summary  
of Meeting**

Meeting Date: Thursday, May 1, 2014

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**Committee Members Present:** Errol Schell (*Co-Chair*), Alfreda Telfair (*Co-Chair*), Gloria Coon, Bonita Drayton, Audrey Gardner, Audrey Green, Janice Murphy, Gregory O'Gwinn, Ella Russell, Kimyata Whaley, and Brandi Williamson

**Support Staff Present:** Sandra Sikes

**Guests:** Torrencia Shiloh and Antoinette Turner

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**1. Call to Order**

The meeting was called to order at 9:05 a.m. by Co-Chair Alfreda Telfair.

**2. Introductions**

Members did self-introductions.

**3. Public Comments**

There were no public comments.

**4. Unfinished Business:**

- New Bethel AME Church Health Fair: Event planned for Saturday, May 17 from 10:00 a.m. to 1:00 p.m. This is Bonita's church and several committee members will be participating. Unfortunately Bonita will not be able to attend due to a prior commitment. Members will be distributing brochures and available to answer questions.
- Haitian American Professional Association: Co-chairs confirmed that the committee will be participating in this event, following the New Bethel Health Fair that same day. W.A.C. will be sharing a table with the AIDS Program Office, distributing brochures and being available to answer questions.
- National HIV Testing Day: Committee thanked Kimyata Whaley for coordinating the Pearl Street Plaza location, which is being donated that day by her agency, CRC. Members are urged to invite vendors and other agencies; there is plenty of space in this storefront to house a number of people during the day. Torrencia Shiloh suggested someone in W.A.C. contact Rose White of the APO Office, and submit a health fair request for this June 27 event. Submitting a request with the Health Department will help publicize the event.

The members present decided to start the Testing Day event at 10:00 a.m., and end at 6:00 p.m. Set-up will begin at 8:30 a.m. A flyer is being finished and members requested 300 color copies be made. A copy of the flyer should be emailed to April Jordan who can post it to River Region's website. Copy will also be sent to Audrey Gardner who will post to World AIDS Day Committee's Facebook page.

**5. New Business:**

- Torrencia asked that going forward, if someone from W.A.C. could advise her office if the committee is going to attend a health fair? She also volunteered to do an abbreviated HIV 101 Class for W.A.C. or any other interested group or committee.

**6. Announcements**

**7. Adjournment**

Co-Chair Telfair adjourned the meeting at 10:05 a.m.

**ACTION REQUIRED:**       None





Metropolitan Jacksonville Area HIV Health Services Planning Council

## WOMEN, ADOLESCENTS, and CHILDREN COMMITTEE

Ryan White Part A and Part B Programs  
Social Services Division  
1809 Art Museum Drive, Suite 100  
Jacksonville, FL 32207

# Summary of Meeting

Meeting Date: Thursday, June 5, 2014 9:00 a.m.

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**Committee Members Present:** Alfreda Telfair (*Co-Chair*), Gloria Coon, Julie Cromer, Bonita Drayton, Carole Faria, Carol Fulton, Audrey Gardner, Audrey Green, Yolanda Kellam-Carter, Gregory O'Gwinn, Ella Russell, and Brandi Williamson

**Support Staff Present:** Sandra Sikes

**Guests:** Teresa Braddy (AHF), and Pete Stevenson (AHF)

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### 1. Call to Order

The meeting was called to order at 9:02 a.m. by Co-Chair Alfreda Telfair.

### 2. Introductions

Members did self-introductions.

### 3. Public Comments

There were no public comments.

### 4. Unfinished Business:

- New Bethel AME Church Health Fair: Bonita received a lot of positive feed-back regarding this health fair May 17 at her church. There were 6 HIV tests and no positives.
- Haitian American Professional Association: River Region did the HIV testing but they have not released their numbers yet. This was a good event; provided several opportunities for HIV conversations with those attending, and one Pastor invited W.A.C. to conduct an HIV 101 class for an upcoming women's retreat at his church.
- National HIV Testing Day: Final plans are in the works for the June 27 National HIV Testing Day Event at Pearl Street Plaza. Attendees will get tickets and each vendor will stamp a star on the ticket as the person visits displays. It was decided that attendees need at least five stars before they get a free hot dog and soft drink.

Brandi will make arrangements for the group to do preliminary set-up at the location on Wednesday afternoon, June 25. Right now they are expecting to set up 21 vendor tables.

Brandi is waiting to hear back from a local radio station about possibly doing a radio interview the weekend before Testing Day, and also doing a live remote broadcast at Pearl Street Plaza. Gregory O'Gwinn is preparing a press release, and Bonita has made black & white copies of the flyer, and distributed same to the agencies represented at the meeting today.

**5. New Business:**

- None

**6. Announcements**

- Faith Based Conference tomorrow at UF Health, sponsored by Department of Health
- Dining Out for Life has collected over \$3,000 so far from their April 24 event
- Recent testing event at Charlene Austin's restaurant conducted 54 HIV tests
- Alfreda attended 2<sup>nd</sup> Chance Ministries health fair on May 31

**7. Adjournment**

Co-Chair Telfair adjourned the meeting at 9:40 a.m.

**ACTION REQUIRED:**        None



Metropolitan Jacksonville Area  
HIV Health Services Planning Council

**NOMINATING COMMITTEE**

*Ryan White Part A and Part B Programs*  
Social Services Division

1809 Art Museum Drive, Suite 100 • Jacksonville, FL 32207

**Summary  
of Meeting**

Meeting Date: Monday, June 9, 2014 - 10:00 a.m.

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**Committee Members Present:** Justin Bell (*Co-Chair*), Mark Cleveland, Nathaniel Hendley, and Antoinette Turner

**Support Staff Present:** Sandra Sikes

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**1. Call to Order**

The meeting was called to order at 10:10 a.m. by Co-Chair Justin Bell.

**2. Public Comments**

There were no public comments.

**3. Planning Council Representation**

Review the unaligned ratio and compare the Planning Council's demographics to the demographics of the Area 4 population living with HIV.

		<u>Duval County Epi Data</u>		<u>Planning Council Representation</u>	
Total Membership:	26	White:	30%	34%	White
(includes R. Polanco)		Black:	64%	58%	Black
Total Unaligned:	9	Hispanic:	03%	04%	Hispanic
		Other:	03%	04%	Other
Unaligned Ratio:	34.6%	Male:	70%	42%	Male
		Female:	30%	58%	Female

**4. Unfinished Business**

- Leave of Absence: All four members present went on record as supporting a Leave of Absence Policy for the Jacksonville Planning Council. Members reviewed a proposed draft of the Leave of Absence Policy and Procedure and decided to include Proxy Pool members as well.

Mark Cleveland made a **motion**, seconded by Nathaniel Hendley, **to refer the proposed Leave of Absence to the Bylaws Committee, for Bylaws' review and any necessary changes. When completed, the Bylaws Committee will refer the Leave of Absence Policy to the full Planning Council for their approval.** Motion was voted on and approved.

- Finalize the Interview Questionnaire: Members discussed questionnaire and what they would be looking for during the interview process. It was decided not to repeat the same questions or information gathered from the candidate's application, but instead focus more on a discussion with the candidate about what they can offer the Planning Council in terms of their service and how they will represent their mandated category. Members will meet again to finalize the questionnaire.

## **5. New Business**

There was no new business.

## **6. Adjournment**

The meeting was adjourned at 11:25 a.m.

### **ACTION REFERRED TO BYLAWS:**

Refer to the Bylaws Committee for their review a proposed Leave of Absence Policy. Upon their review, the Bylaws Committee can then refer this Policy to the Planning Council for approval.

### **ACTION REQUIRED BY THE PLANNING COUNCIL:**

None at this time.



Metropolitan Jacksonville Area HIV Health Services Planning Council  
**CONTINUUM OF CARE COORDINATION COMMITTEE**  
Eligibility Sub-Committee  
*Ryan White Part A and Part B Programs*  
Social Services Division  
1809 Art Museum Drive, Suite 100 ♦ Jacksonville, FL 32207

## Summary of Meeting

Meeting Date: Monday, June 9, 2014 - 11:30 a.m.

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**Committee Members Present:** Justin Bell (*Co-Chair*), Sandra Ellis, Roberto Polanco, Antoinette Turner, Zane Urbanski, Heather Vaughan and Max Wilson

**Support Staff Present:** Sandra Sikes and Deidre Kelley

**Guests:** Mark Cleveland and Nathaniel Hendley

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### Call to Order

The meeting was called to order at 11:40 a.m. by Co-Chair Justin Bell.

### Moment of Silence

Members observed a moment of silence for individuals who have died of HIV/AIDS, or those living with and affected by the disease, and for everyone experiencing other emotional, psychological, and physical issues.

### Public Comments

There were no public comments.

### Unfinished Business

None

### New Business

- Increasing the caps for health insurance premiums and co-payment assistance:

Last December the Planning Council approved health insurance premium assistance for up to \$125.00 a month. It was anticipated that as Ryan White clients signed up for policies in the health insurance marketplace, that some clients would need help in paying their monthly premiums. At that time, it was unknown how many clients would actually need assistance, but the Council was comfortable that our funding could cover any clients requesting assistance with the \$125.00 cap.

As of March 1, 2014, only 24 Ryan White clients have requested insurance premium assistance. However, we are expecting that an additional 24 to 26 will enroll in a health insurance plan beginning November 2014 and be in need of premium assistance. Because of the lower than expected number of clients needing assistance, we are now able to increase the monthly amount. A **motion** was made by Max Wilson, seconded by Heather Vaughan, **to increase the existing insurance premium assistance from \$125.00 to \$300.00 per month.** A brief discussion followed, and members were reminded that not everyone who will be requesting assistance will need the full \$300.00 per month. After discussion, a vote was taken and the motion passed.

The committee moved on to review co-payment assistance for doctor's office visits. Currently the co-pay is \$25.00 per visit. The same information mentioned earlier regarding a lower number of clients using the service than was expected also held true for co-pays. A **motion** was made by Zane Urbanski, seconded by Sandra Ellis, **to increase the office visit co-payments from \$25.00 to \$65.00 per visit.** Motion was approved.

- Dental Care:

There was discussion regarding the Dental Forum held May 23; several comments from the forum were shared with the committee. Part 'A' confirmed that dental funding increased \$150,000 for FY2014, which takes into account that a full-time dentist will be hired soon and the dental office will be open five days a week.

Currently there is a \$1,500 cap per year on dental services, and not every patient uses this amount. Crowns, fillings, and basic extractions are among the services covered. A **motion** was made by Heather Vaughan, seconded by Roberto Polanco, **to increase the cap on dental services from \$1,500 to \$1,800 per patient, per year.** Four members voted in favor of the motion, two abstained from voting (S. Ellis and M. Wilson), and none were opposed. The motion was approved.

### **Adjournment**

The meeting was adjourned at 12:20 p.m.

### **ACTION REQUIRED FOR THE PLANNING COUNCIL:**

Increase premium assistance to \$300.00 per client per month;

Increase office co-pays to \$65.00 per visit;

Increase the cap on dental services to \$1,800 per client per year.



Metropolitan Jacksonville Area  
HIV Health Services Planning Council

**EIIHA COMMITTEE**

(Early Identification of Individuals with HIV/AIDS)

*Ryan White Part A and Part B Programs*

Social Services Division

1809 Art Museum Drive, Suite 100 ♦ Jacksonville, FL 32207

**Summary  
Of Meeting**

Meeting Date: Friday, May 16, 2014

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**Committee Members Present:** Heather Vaughan (*Co-Chair*), Michael Bennett, Renee Evatt, Donna Fuchs, Lolita Hill, Brian Hopkins, Deidre Kelley, Saniyyah Mahmoudi, Gerardo Martinez, Roberto Polanco, and Graham Watts

**Support Staff Present:** Sandy Sikes

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**Call to Order:**

The meeting was called to order at 10:30 a.m. by Co-Chair Heather Vaughan.

**Mission:** To facilitate rapid case identification and barrier-free linkage to ambulatory HIV/AIDS care.

**Facilitate early diagnosis and entry in HIV/AIDS primary medical Care**

**Reduce disparities in access to HIV/AIDS primary medical care**

**Establish elapsed time to linkage completion for targeted groups**

**Document factors that facilitate and/or hinder linkage completion**

**Moment of Silence:**

Members observed a moment of silence for individuals who have died of HIV/AIDS, or those living with and affected by the disease, and for everyone experiencing other emotional, psychological, and physical issues.

**Sub-Committee Reports**

**Continuum of Care**

Committee Chair Kendall Guthrie was absent and there was no report from any other sub-committee member.

### **Initiatives and Rapid Response**

Committee Co-Chair Graham Watts distributed results from a survey he and Lolita Hill recently conducted. They received input from 31 people who rated the committee's goals by importance. There was some discussion on one of the goals, 'develop youth centric HIV center', and the age range was identified as being 13 to 24 years of age. The EIIHA ideas are:

*Community Based HIV Prevention*  
*Develop Hybrid DEBI's*  
*Define Non-Geographic Communities*  
*Multi-Media Sexuality Resource*  
*Implement Condom Blasts*

*Use HIV Treatment Cascade*  
*Develop Youth Centric HIV Center*  
*Access Duval Public Schools*  
*HIV Prevention in PMC Setting*  
*Strategies for Hard-to-Reach*

### **Adjournment:**

The meeting was adjourned at 10:50 a.m. and the Initiatives and Rapid Response sub-committee meeting began immediately afterwards.

**ACTION REQUIRED BY PLANNING COUNCIL:**

None

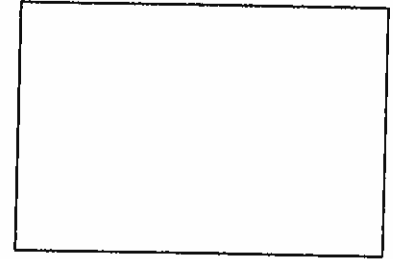




Metropolitan Jacksonville Area  
HIV Health Services Planning Council

**PRIORITY AND ALLOCATIONS COMMITTEE**

*Ryan White Part A and Part B Programs*  
Social Services Division  
1809 Art Museum Drive, Suite 100  
Jacksonville, FL 32207



Meeting Date: Thursday, May 6, 2014 – 2:00 p.m.

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**Committee Members Present:** Kendall Guthrie (Co-Chair), Heather Vaughan (Co-Chair), Dana Barnes, Justin Bell, Paula Burns, Sandra Ellis, Kim Geib, Heather Kilpatrick, Abraham Levy, Roberto Polanco, Rona Revels, Patricia Sampson, and Torrencia Shiloh

**Absent:** Michael Bennett, Mark Cleveland, Gloria Coon, Sharon Hunter, Antoinette Turner, and Zane Urbanski

**Support Staff Present:** Deidre Kelley and Sandy Sikes

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**Call to Order**

The meeting was called to order at 2:15 p.m. by Co-Chair Kendall Guthrie.

**Moment of Silence**

Members observed a moment of silence for individuals who have died of HIV/AIDS, or those living with and affected by the disease, and for everyone experiencing other emotional, psychological, and physical issues.

**Comments From the Public**

None

**Self Introductions**

**Review of Information for FY 2015**

For the purpose of refreshing the returning committee members, and instructing the new members, the following information was reviewed:

- Ryan White HIV Treatment Extension Act
- Overview of Priority Setting
- Conflict of Interest
- Government in the Sunshine
- Planning Council Values

- Principles to Guide Decision Making
- HRSA Directive
- HIV-Related Service Categories
- Process Plan

Members agreed that during their next meeting in June, the committee would prioritize services for FY2015; and during their July meeting, they would be allocating resources for those priorities. There will be two Public Hearings; one on June 12, and a second one on June 26. Only one vote per agency will be allowed. For the Florida Department of Health, there will be one vote for each county represented (Duval, Nassau, and St. Johns). Since the June Priority & Allocations meeting takes place before the Planning Council meets again, this Process Plan will need to be approved in the interim by the Executive Committee. The Process Plan will then be presented by the Executive Committee to the Planning Council during their June 26 meeting, and the Council will have final authority to adopt this plan as presented, or to make changes to it.

**Motion** was made by Justin Bell and seconded by Paula Burns **to recommend the Priority & Allocations Process Plan for FY2015**. There was no further discussion and the motion was approved.

### **Announcements**

- Paula Burns has started a health-centered focus group in St. Johns County, and will share information with us in the upcoming months.
- Program Manager Deidre Kelley announced that we received additional grant funds of \$400,000. Our grant is now up to \$5.9 million.
- The PLWHAA Committee is hosting their first social of the year on May 12. It is Bingo Night at Hamburger Mary's, beginning at 6:30 p.m. A portion of the proceeds will be donated to a local non-profit.
- The next Priority & Allocations Meeting will be Thursday, June 12 at 1:45 p.m.

### **Adjournment**

The meeting was adjourned at 3:05 p.m.

**Action to be taken  
by the Executive Committee:**

Present to the Executive Committee for their approval  
the Priority and Allocations Process Plan for FY2015



Metropolitan Jacksonville Area  
HIV Health Services Planning Council

**PRIORITY AND ALLOCATIONS COMMITTEE**

*Ryan White Part A and Part B Programs*  
Social Services Division  
1809 Art Museum Drive, Suite 100  
Jacksonville, FL 32207

**Summary  
of Meeting**

Meeting Date: Thursday, June 12, 2014 – 1:45 p.m.

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**Committee Members Present:** Kendall Guthrie (Co-Chair), Heather Vaughan (Co-Chair), Dana Barnes, Justin Bell, Michael Bennett, Mark Cleveland, Gloria Coon, Sandra Ellis, Kim Gelb, Sharon Hunter, Heather Kilpatrick, Abraham Levy, Roberto Polanco, Rona Revels, and Antoinette Turner

**Absent:** Paula Burns, Patricia Sampson, Torrenca Shiloh, and Zane Urbanski

**Support Staff Present:** Deidre Kelley and Sandy Sikes

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**Call to Order**

The meeting was called to order at 1:50 p.m. by Co-Chair Kendall Guthrie.

**Moment of Silence**

Members observed a moment of silence for individuals who have died of HIV/AIDS, or those living with and affected by the disease, and for everyone experiencing other emotional, psychological, and physical issues.

**Self Introductions**

**Comments From the Public**

Mary Glenn asked that the committee address oral health issues. She would like to see future contracts for oral health include a provision whereby the provider guarantees that there will be a full-time dentist available. The current set-up of only having a dentist two or three days a week is not covering the needs of the HIV population in this area.

**Reallocation of FY2014 Funding**

The Notice of Grant Award for FY2014 included approximately \$400,000 in additional funding. Since this money was not included in the allocations process earlier, the committee will need to decide how they want to allocate this additional funding.

Members reviewed a chart showing FY2014 priorities and their corresponding allocations, which was approved by the Council in January 2014. After some discussion on how the amounts would look after applying the additional funds to several services, a **motion** was made by Mark Cleveland, seconded by Antoinette Turner, **to recommend the Planning Council accept the FY2014 reallocation as presented.** A roll call vote was taken and the motion passed.

Dana Barnes	Yes	Heather Kilpatrick	Yes
Justin Bell	Yes	Abraham Levy	Yes
Michael Bennett	Yes	Robert Polanco	Yes
Mark Cleveland	Yes	Rona Revels	Yes
Gloria Coon	Yes	Antoinette Turner	Yes
Kim Geib	Yes	Heather Vaughan	Yes
Kendall Guthrie	Yes		

<b>FY2014 Reallocation</b>		<u>Current %</u>	<u>Proposed Increase to</u>	<u>Reallocation \$ will be</u>
<b>CORE SERVICES</b>	Ambulatory/Outpatient Medical Care	21.29%	23.77%	1,283,038
	AIDS Pharmaceutical Assistance	14.25%	16.91%	912,997
	Medical Case Management	29.90%	27.81%	1,501,251
	Mental Health	5.40%	6.21%	335,270
	Substance Abuse – Outpatient	1.17%	1.09%	58,745
	Oral Health	8.30%	7.72%	416,735
	Medical Nutrition Therapy	1.04%	1.14%	61,727
	Health Insurance Premium	7.28%	3.87%	208,979
<b>SUPPORT SERVICES</b>	Non-Medical Case Management	2.50%	2.90%	156,578
	Substance Abuse – Residential	3.90%	3.52%	190,266
	Medical Transportation	0.29%	0.27%	14,561
	Legal Services	3.39%	3.26%	175,888
	Outreach	0.98%	1.19%	64,100
	Child Care	0.31%	0.34%	18,480
	Food			---
Total:				5,398,615

#### **Presentation of the 2013 Epidemiology Data for Area 4**

Dee Kelley presented a power point presentation showing the epi data for this area. There was some discussion among the members that the same zip codes continue to have the highest concentration of reported cases. It was noted that there was an uptick in white HIV cases, and a decrease in black HIV cases.

### **Prioritizing Services for FY 2015**

Members and guests broke out into two groups and conducted their own prioritization of services. The two smaller groups provided everyone with an opportunity to discuss, ask questions, and bring to the table any concerns involving the mandated category they were representing. Following this exercise, the two groups were rejoined and found that their lists were nearly identical. A **motion** was then made by Mark Cleveland, seconded by Antoinette Turner, **to recommend that the Planning Council accept the committee's recommendation for the FY2015 list of priorities.**

Proposed priorities are:

#### **CORE**

Ambulatory/Outpatient Medical Care  
AIDS Pharmaceutical Assistance  
Medical Case Management  
Oral Health  
Mental Health  
Substance Abuse – Outpatient  
Health Insurance Premium  
Medical Nutrition Therapy  
Home and Community-Based Health Services

#### **SUPPORT**

Non-Medical Case Management  
Substance Abuse – Residential  
Medical Transportation Services  
Legal Services  
Child Care Services  
Outreach Services  
Food Bank/Home-Delivered Meals

Following the motion, a roll call vote was taken, and the motion passed.

Dana Barnes	Yes	Heather Kilpatrick	Yes
Justin Bell	Yes	Abraham Levy	Yes
Mark Cleveland	Yes	Robert Polanco	Yes
Gloria Coon	Yes	Rona Revels	Yes
Kim Geib	Yes	Antoinette Turner	Yes
Kendall Guthrie	Yes	Heather Vaughan	Yes

### **Adjournment**

The meeting was adjourned at 3:45 p.m.

### **Action to be taken by the Planning Council:**

Present to the Planning Council for their approval  
the FY2014 reallocation of funding.

Recommendation to accept this committee's  
FY2015 list of priorities.

RYAN WHITE PART A FY 2014  
REALLOCATION 6/12/14

	Percent 1/9/2014	Allocation 1/9/2014	Percent 6/12/2014	Reallocation 6/12/2014	Difference 6/12/2014
Funding Available		5,020,906		5,398,615	377,709
<b>Core Medical Services</b>					
Ambulatory/Outpatient Medical Care	21.29%	1,068,889	23.77%	1,283,038	214,149
AIDS Pharmaceutical Assistance	14.25%	715,322	16.91%	912,997	197,675
Medical Case Management	29.90%	1,501,251	27.81%	1,501,251	-
Mental Health	5.40%	271,129	6.21%	335,270	64,141
Substance Abuse - Outpatient	1.17%	58,745	1.09%	58,745	-
Oral Health	8.30%	416,735	7.72%	416,735	-
Medical Nutrition Therapy	1.04%	52,217	1.14%	61,727	9,510
Health Insurance Premium	7.28%	365,741	3.87%	208,979	(156,762)
Subtotal	88.63%	4,450,029	88.52%	4,778,742	328,713
<b>Support Services</b>					
Non-Medical Case Management	2.50%	125,523	2.90%	156,578	31,055
Substance Abuse - Residential	3.90%	195,815	3.52%	190,266	(5,549)
Medical Transportation	0.29%	14,561	0.27%	14,561	-
Legal Services	3.39%	170,209	3.26%	175,888	5,679
Outreach	0.98%	49,204	1.19%	64,100	14,896
Child Care	0.31%	15,565	0.34%	18,480	2,915
Food					-
Subtotal	11.37%	570,877	11.48%	619,873	48,996
TOTAL	100.00%	5,020,906	100.00%	5,398,615	377,709



## DENTAL FORUM

Ryan White Part A and Part B Programs  
Social Services Division  
1809 Art Museum Drive, Suite 100  
Jacksonville, FL 32207

### Summary of Meeting

Meeting Date: 3:00 p.m. Friday, May 23, 2014

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#### Attendance:

Dr. Kim Geib, *Planning Council Vice Chair*  
Justin Bell, *Coordination Co-Chair*  
Deidre Kelley, *Program Manager, RW Part 'A'*  
Sandra Ellis, *Contract Manager, RW Part 'B'*  
Dr. Leigh Wallace, *Director of the RW Dental Clinic*  
Perschelle Tutson, *Office Manager of the RW Dental Clinic*  
Verlon Blair  
Bill Brim

Mark Cleveland  
LaTonya Franklin  
Johnnie Mae Green  
Michael Green  
Nathaniel Hendley  
Sharon Hunter  
Jerry Murray  
Sandra Sikes

---

#### 1. Call to Order

The meeting was called to order at 3:05 p.m. by Vice Chair Kim Geib. Coordination Committee Co-Chair Justin Bell was the co-facilitator of today's forum.

#### 2. Public Comments

Vice Chair Geib opened the forum and attendees were asked to fill out a blue speaker's card before being called on. The speakers and their comments are as follows:

- Jerry Murray: Mr. Murray had three concerns regarding dental care. His partner, Verlon Blair, went to the dentist to have his teeth repaired, and was told that the teeth needed to be pulled. They then went to another dentist who said he could save the tooth instead of pulling it.

The second concern is that they arrived early once for an appointment, and learned that there had been a cancellation a little earlier. Instead of bumping all other patients up, the staff took a break during that time.

The third item was about rescheduling an appointment. Mr. Blair was out of town and called to reschedule his upcoming dental appointment. The earliest appointment they could reschedule him for was six months out.

- Bill Brim: Mr. Brim wanted to say thank you for the Ryan White services. He feels this is a neatly funded program and is thankful for the services clients receive through Ryan White funding.
- Mark Cleveland: Mr. Cleveland made a dental appointment earlier today, and reports that his appointment date is about a month away. The person who made the appointment explained to him what paperwork he would need to bring in. He was given an appointment card, and

the dental office phone number was written down on the card, in case he needed to call and reschedule. This has been one of Mr. Cleveland's biggest beefs, that phone numbers weren't written down on these cards or shared with the clients, so he was very pleased today with the Receptionist and with the service he received when making his appointment. Mr. Cleveland had a question regarding the customer service surveys, and that was who gets these surveys and what do they do with the results? Is there any follow-up on the surveys?

- James Perrigan: Justin Bell read a written statement from James Perrigan. Mr. Perrigan stated that it is still hard to get a dental appointment. His last appointment was a month or so ago and he was told that there is only one dentist working one day a week. Appointments can be booked for 3 to 4 weeks out, but nothing beyond that point. Mr. Perrigan reports that once the patient is in the office, that the dental staff and the services he receives is very good.

Mr. Perrigan is a peer navigator with Lutheran Social Services; he stated that his clients have expressed concerns about the difficulty in scheduling appointments. He is not aware of anyone having complaints with the staff or the service, once they are at their appointment.

There being no one else to speak, the public comments portion of the forum was closed.

### **3. Questions from Public Comments**

Vice Chair Geib opened the floor to the attendees to ask questions that came up during public comments.

**Question:** There should be a poster showing services that are available to Ryan White patients. Can a poster be hung in the waiting room with this information?

**Answer:** Dental staff would prefer not to do this. They already have information that must be displayed, such as Workers Comp, and adding a poster to what is already on the walls is more than what they want there. As a compromise, it was agreed to put the services in writing on a sheet of paper that would be available to patients when they come in.

**Question:** How are emergencies handled?

**Answer:** The dental clinic tries to keep two slots open each day for emergencies.

**Question:** How is scheduling done now?

**Answer:** Making appointments was done via centralized scheduling for a while. However, this has now been moved back to the dental clinic handling their own incoming phone calls and scheduling. The person scheduling dental appointments is located in the Health Department's APO Office on 105<sup>th</sup> Street.

**Question:** Previous question from Jerry was why there was a six month space in rescheduling an appointment?

**Answer:** Dental staff stated that this did happen last summer when the dental clinic was relocated a couple of times. The clinic was only open to Ryan White patients a few hours a week, and a back-log occurred and some routine work was pushed back for up to six months.

**Question:** What happens to the customer service survey cards for the dental clinic?

**Answer:** Nathaniel Hendley is in charge of reviewing these survey cards. Per the interest generated during today's meeting, Nathaniel will share the information from these survey cards with the Jacksonville Planning Council.



#### **4. Open Forum on Dental**

- Dr. Wallace announced that the clinic is currently interviewing dentists, and they hope to hire one soon. The new dentist will be full-time, five days a week.
- During the June Priority and Allocations Committee meeting, those attending that meeting will be the ones who set the priorities for spending during the upcoming year. Justin encouraged everyone to attend that meeting.
- Questions came up earlier about services that are currently covered under Ryan White. Root canals and crowns are not covered. The Eligibility Sub-committee will be meeting June 9 and they will take a look at the feasibility of including one or both of these services in the future. Everyone is invited to attend the Eligibility meeting.
- To clarify, any Area 4 Ryan White client can go to the dental clinic, regardless of the county where they live. Ryan White clients in Baker, Clay, Nassau, or St. Johns County can go to the King Street dental clinic, or they can go to their local dental clinic, if one is provided in their area.
- Discussion on the survey, "If you had \$400,000 to spend on dental services this year, how would you spend it?" Attendees gave the following feedback:
  - Preventative care
  - Emergency care
  - Hire a full-time dentist
  - Have a list of services that are provided
  - Look at the \$1,500 limit per patient
  - Look at adding new services to be covered
- Vice Chair Geib reiterated to the attendees that there will be no repercussions to those voicing concerns or complaints today, or any time. The Planning Council needs all comments and input in order to provide the best service possible to our Ryan White clients.
- Attendees agreed that a dental forum should be held at least once a year going forward, and as the 2015 Planning Council Chair, Kim agreed to do another forum during her term.

#### **5. Adjournment**

The dental forum was adjourned at approximately 4:25 p.m.

#### **ACTION REQUIRED BY PLANNING COUNCIL:**

None



# METROPOLITAN JACKSONVILLE AREA HIV HEALTH SERVICES PLANNING COUNCIL

## 2014 List of Council Officers and Committee Co-Chairs

Planning Council Chair	Ellen Schmitt	202-2299	<a href="mailto:ESchmitt@bmciax.com">ESchmitt@bmciax.com</a>
Planning Council Vice Chair	Kim Geib	277-7280 x-5204	<a href="mailto:Kim.geib@flhealth.gov">Kim.geib@flhealth.gov</a>
Planning Council Secretary	Patricia Sampson	781-7797 x-415	<a href="mailto:PSampson@nwbh.org">PSampson@nwbh.org</a>
Planning Council Treasurer	Velda Stokes	327-2576	<a href="mailto:VStokes@apelhealth.com">VStokes@apelhealth.com</a>
Planning Council PLWHA Rep	Justin Bell	556-2312	<a href="mailto:Bellje044@gmail.com">Bellje044@gmail.com</a>
Planning Council Parliamentarian	Errol Schell	255-8223	<a href="mailto:ESchell@coj.net">ESchell@coj.net</a>
PLWHAA Co-Chair	Nathaniel Hendley	253-3162	<a href="mailto:Nathaniel.hendley@flhealth.gov">Nathaniel.hendley@flhealth.gov</a>
PLWHAA Co-Chair	Torrence Shiloh	253-2984	<a href="mailto:Torrence.shiloh@flhealth.gov">Torrence.shiloh@flhealth.gov</a>
W.A.C. Co-Chair	Errol Schell	255-8223	<a href="mailto:ESchell@coj.net">ESchell@coj.net</a>
W.A.C. Co-Chair	Alfreda Telfair	244-8198	<a href="mailto:Alfreda.telfair@jax.ufl.edu">Alfreda.telfair@jax.ufl.edu</a>
Priority & Allocations Co-Chair	Kendall Guthrie	244-4424	<a href="mailto:Kendall.guthrie@jax.ufl.edu">Kendall.guthrie@jax.ufl.edu</a>
Priority & Allocations Co-Chair	Heather Vaughan	739-7016	<a href="mailto:HVaughan@lssjax.org">HVaughan@lssjax.org</a>
Needs Assessment/Comp Planning/ Eligibility Co-Chair	Justin Bell	556-2312	<a href="mailto:Bellje044@gmail.com">Bellje044@gmail.com</a>
EIHA Co-Chair	Max Wilson	253-2985	<a href="mailto:Max.wilson@flhealth.gov">Max.wilson@flhealth.gov</a>
EIHA Co-Chair	Heather Vaughan	739-7016	<a href="mailto:HVaughan@lssjax.org">HVaughan@lssjax.org</a>
Bylaws Co-Chair	Heather Kilpatrick	356-8371 x-360	<a href="mailto:Heather.kilpatrick@jaxlegalaids.org">Heather.kilpatrick@jaxlegalaids.org</a>
Bylaws Co-Chair	Patricia Sampson	781-7797 x-415	<a href="mailto:PSampson@nwbh.org">PSampson@nwbh.org</a>
Nominating (Membership) Co-Chair	Justin Bell	556-2312	<a href="mailto:Bellje044@gmail.com">Bellje044@gmail.com</a>
Nominating (Membership) Co-Chair	Sharon Hunter	253-1293	<a href="mailto:Sharon.hunter@flhealth.gov">Sharon.hunter@flhealth.gov</a>



# July 2014

## Metropolitan Jacksonville Area HIV Health Services Planning Council

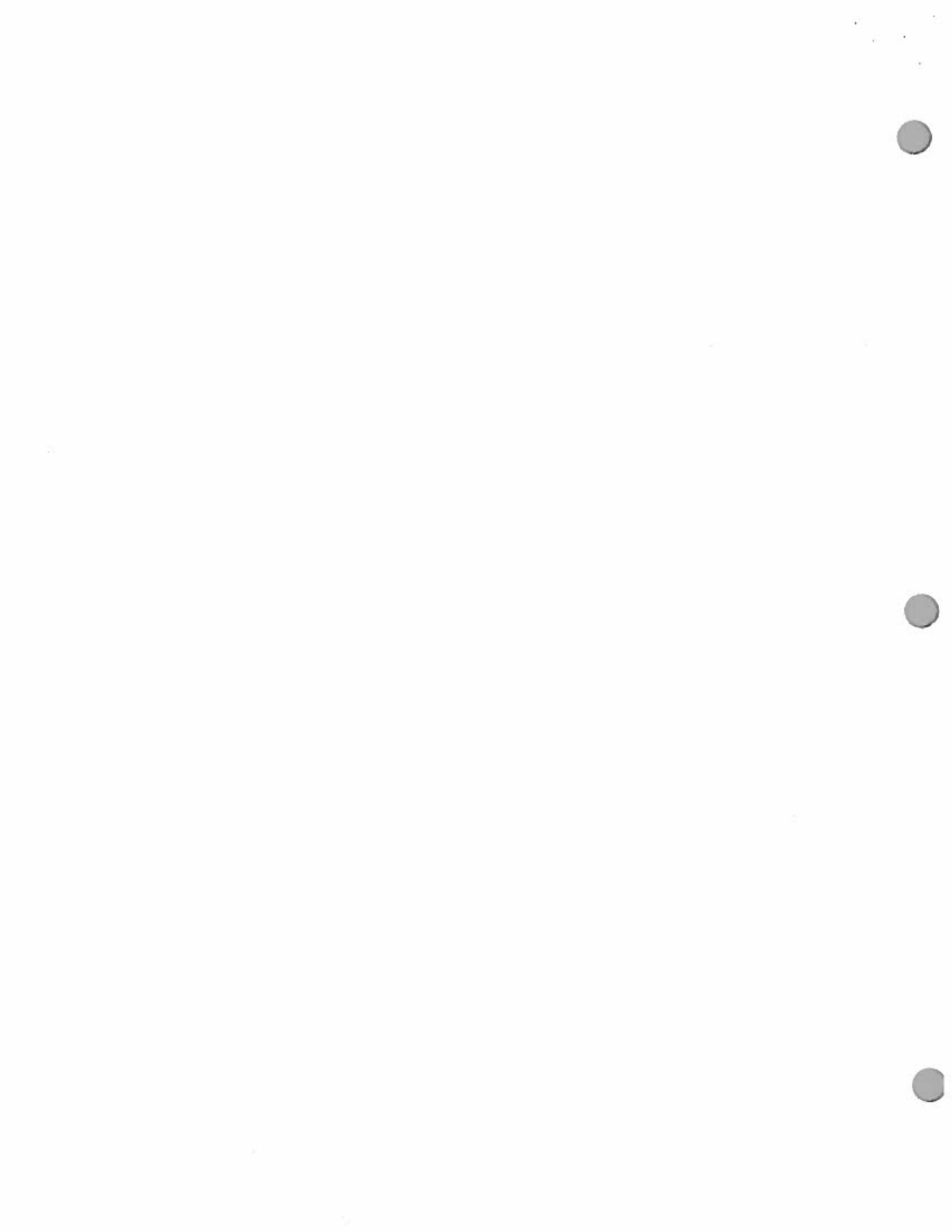
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 3:00 Bylaws 4:00 Exec	2	3 No W.A.C. meeting this month.	4 4th of July	5
6	7	8 9:00 MCM Curriculum 12:00 World AIDS Day Committee Mtg	9	10 12:00 - PLWHAA 1:45 - Priority & Allocation	11 11:00 Training Session for Nominating Committee members	12
13 <i>HB: Jim Bernert</i>	14	15	16	17	18 9:00 Providers' Mtg 10:30 EIIHA 11:30 Rapid Response <i>HB: Zane Urbanski</i>	19
20	21	22	23	24 3:00 Training on Reappt. Forms 4:00 PLANNING COUNCIL	25	26
27	28	29	30 10:00 Nominating Committee Mtg	31		



# August 2014

## Metropolitan Jacksonville Area HIV Health Services Planning Council

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5 2:00 FCCAPP 4:00 Exec	6	7 9:00 W.A.C.	8	9
10	11	12 9:00 MCM Curriculum 12:00 World AIDS Day Committee Mtg	13	14 12:00 PLWHAA	15 9:00 Providers Mtg	16
17	18	19	20 HB: Pat Sampson	21	22	23
24	25	26	27	28 HB: Errol Schell	29	30
31 HB: Gloria Ealey						





# AIDS Surveillance Report

Duval, St. Johns, Clay, Nassau, & Baker Counties

Volume: XXVIII  
Number: VI

Area 4

June 2014

Sex	Florida	%	Duval	%	St. Johns	%	Clay	%	Nassau	%	Baker	%
Male	95,769	74%	4,995	70%	282	72%	236	76%	82	69%	41	71%
Female	34,144	26%	2,099	30%	111	28%	74	24%	36	31%	17	29%
Race	Florida	%	Duval	%	St. Johns	%	Clay	%	Nassau	%	Baker	%
White	41,264	32%	2,153	30%	190	48%	181	58%	57	48%	23	40%
Black	64,032	49%	4,508	64%	171	44%	89	29%	51	43%	29	50%
Hispanic	22,150	17%	241	3%	20	5%	28	9%	4	3%	4	7%
Other	2,467	2%	192	3%	12	3%	12	4%	6	5%	*	
Unknown	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%
Age	Florida	%	Duval	%	St. Johns	%	Clay	%	Nassau	%	Baker	%
0-12	1,547	1%	72	1%	3	1%	*		*		*	
13-19	1,179	1%	104	1%	4	1%	*		*		*	
20-29	19,759	15%	1,393	20%	65	17%	63	20%	18	15%	8	14%
30-39	47,845	37%	2,572	36%	133	34%	129	42%	59	50%	21	36%
40-49	37,088	29%	1,915	27%	117	30%	76	25%	24	20%	15	26%
50-59	15,811	12%	756	11%	53	13%	33	11%	10	8%	7	12%
60+	6,684	5%	282	4%	18	5%	6	2%	5	4%	3	5%
Adult Exposure	Florida	%	Duval	%	St. Johns	%	Clay	%	Nassau	%	Baker	%
Sex (MSM)	51,517	40%	2,865	40%	130	33%	143	46%	47	40%	19	33%
IV Drug (IDU)	18,937	15%	1,144	16%	72	18%	30	10%	15	13%	10	17%
IV Drug/MSM	6,329	5%	441	6%	23	6%	24	8%	8	7%	3	5%
Hemo./Transf.	1,147	1%	61	1%	4	1%	*		*		*	
Heterosexual	37,294	29%	2,307	33%	139	35%	95	31%	46	39%	23	40%
No Risk Reported	12,801	10%	184	3%	22	6%	13	4%	1	1%	0	0%
Ped. Exposure												
Hemo./Transf.	44	3%	4	6%	*		*		*		*	
Parent @ Risk	1,478	96%	67	93%	3	100%	*		*		*	
No Risk Reported	21	1%	*		*		*		*		*	
Totals	Florida		Duval		St. Johns		Clay		Nassau		Baker	
Cases	129,913		7,094		393		310		118		58	
Deaths	**		3,765		214		145		62		27	

\*\*\* Denotes less than 3. \*\*\*\* Stat Unavailable  
 Area 4 county Stats are current thru: **6/30/2014**  
 Area 4 Department of Corrections cases have been excluded.  
 Florida Stats are current thru: **1/31/2014**  
 All numbers on report are cumulative from date disease became reportable. National Statistics: [www.cdc.gov/hiv/stats.htm](http://www.cdc.gov/hiv/stats.htm)

Florida Law (s.384.26, F.S.) requires cases of AIDS to be reported by anyone who diagnoses or treats a person with AIDS.

A person who tests positive for Human Immunodeficiency Virus (HIV) on or after July 1, 1997 is also reportable.

Note: There is a \$500 fine per case for failure to report.

Confidentiality is strictly enforced & guaranteed. Please comply with all information security and mailing protocols.

Submit your HIV/AIDS case reports(s) in an envelope marked "CONFIDENTIAL" to any of the following personnel:

Name	Title	Phone #
Treva Davis	Sr. Surveillance Man./Regional Consultant	253-2989
Willie Carson	MMP Coordinator/Health Consultant	253-2990
Patricia Jenkins	Data Processing Control Specialist	253-2992
Wideline Julien	Surveillance Coordinator	253-2955
Aja Lampley	Surveillance Coordinator	253-2954
Miguel Lopez	NIR Coordinator	253-2988



John H. Armstrong, M.D.  
State Surgeon General

Rick Scott  
Governor

HIV/AIDS Surveillance Office  
5917 105th Street, Jacksonville, FL 32244

# HIV Surveillance Report

Duval, St. Johns, Clay, Nassau, & Baker Counties

Area 4

June 2014

Volume: XVII

Number: VI

Sex	Florida	%	Duval	%	St. Johns	%	Clay	%	Nassau	%	Baker	%
Male	35,909	71%	1,709	63%	67	54%	81	66%	32	62%	17	65%
Female	15,007	29%	1,018	37%	57	46%	41	34%	20	38%	9	35%
Race	Florida	%	Duval	%	St. Johns	%	Clay	%	Nassau	%	Baker	%
White	15,101	30%	632	23%	64	52%	58	48%	32	62%	10	38%
Black	23,934	47%	1,914	70%	47	38%	51	42%	18	35%	14	54%
Hispanic	10,924	21%	110	4%	10	8%	5	4%	*		*	
Other	957	2%	71	3%	3	2%	8	7%	*		*	
Unknown	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%
Age	Florida	%	Duval	%	St. Johns	%	Clay	%	Nassau	%	Baker	%
0-12	603	1%	33	1%	*		*		*		*	
13-19	2,091	4%	148	5%	6	5%	8	7%	6	12%	*	
20-29	12,974	25%	902	33%	28	23%	36	30%	15	29%	9	35%
30-39	14,804	29%	734	27%	23	19%	38	31%	15	29%	8	31%
40-49	12,544	25%	593	22%	34	27%	26	21%	7	13%	4	15%
50-59	5,731	11%	246	9%	19	15%	8	7%	7	13%	4	15%
60+	2,169	4%	71	3%	12	10%	5	4%	*		*	
Adult Exposure	Florida	%	Duval	%	St. Johns	%	Clay	%	Nassau	%	Baker	%
Sex (MSM)	22,602	44%	1,094	40%	43	35%	54	44%	23	44%	10	38%
IV Drug (IDU)	3,339	7%	205	8%	23	19%	8	7%	4	8%	*	
IV Drug/MSM	1,239	2%	66	2%	3	2%	5	4%	3	6%	*	
Hemo./Transf.	28	0%	*		*		*		*		*	
Heterosexual	16,086	32%	1,209	44%	47	38%	52	43%	20	38%	12	46%
No Risk Reported	6,959	14%	117	4%	5	4%	2	2%	2	4%	2	8%
Ped. Exposure	Florida	%	Duval	%	St. Johns	%	Clay	%	Nassau	%	Baker	%
Hemo./Transf.	0	0%	*		*		*		*		*	
Parent @ Risk	592	98%	33	100%	*		*		*		*	
No Risk Reported	10	2%	*		*		*		*		*	
Totals	Florida		Duval		St. Johns		Clay		Nassau		Baker	
Cases	50,916		2,727		124		122		52		26	
Deaths	**		226		13		9		6		0	

\*\*\* Denotes less than 3.

\*\*\*\* Stat Unavailable

Area 4 Department of Corrections cases have been excluded.

Area 4 county Stats are current thru: 6/30/2014

Florida Stats are current thru: 1/31/2014

All numbers on report are cumulative from date disease became reportable.

National Statistics: [www.cdc.gov/hiv/stats.htm](http://www.cdc.gov/hiv/stats.htm)

Florida Law (s.384.26, F.S.) requires cases of AIDS to be reported by anyone who diagnoses or treats a person with AIDS.

A person who tests positive for Human Immunodeficiency Virus (HIV) on or after July 1, 1997 is also reportable.

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John H. Armstrong, M.D.  
State Surgeon General

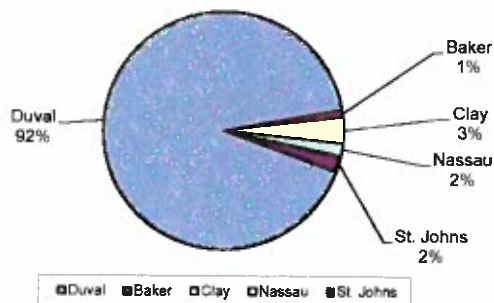
Rick Scott  
Governor

HIV/AIDS Surveillance Office  
5917 105th Street, Jacksonville, FL 32244

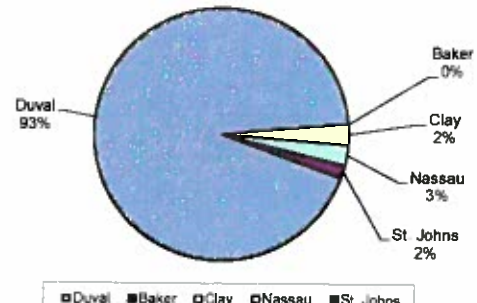
### HIV & AIDS Same Period Comparison (Area 4)

County	Reported HIV Cases ** (Regardless of AIDS Status) Jan - June 2013	Reported HIV Cases ** (Regardless of AIDS Status) Jan - June 2014	HIV Percent Change		Reported AIDS Cases ** (Regardless of AIDS Status) Jan - June 2013	Reported AIDS Cases ** (Regardless of AIDS Status) Jan - June 2014	AIDS Percent Change
Duval	171	162	-5%		106	108	2%
Baker	1	2	100%		1	0	-100%
Clay	6	6	0%		4	3	-25%
Nassau	4	3	-25%		3	3	0%
St. Johns	15	4	-73%		9	2	-78%

Reported HIV Cases - Jan - June 2014



Reported AIDS Cases - Jan - June 2014



\* AIDS and HIV numbers are frozen data as of 06/30/2014.

\*\*HIV data includes those cases that have converted to AIDS. These HIV cases cannot be added with AIDS cases to get combined totals since the categories are not mutually exclusive.

### July 2014 RRHS #2/DOH TESTING Venues

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 5-9 IM Sulzbacher 611 E. Adams Street	2 5-9 River Region 3103-3 Justina Road	3 5-9 Wesconnett Health Center 6160-9 Timuquana Road	4 HOLIDAY OFFICES CLOSED	5
6	7	8 5-9 IM Sulzbacher 611 E. Adams Street	9 5-9 River Region 3103-3 Justina Road	10 5-9 Wesconnett Health Center 6160-9 Timuquana Road	11	12
13	14	15 5-9 IM Sulzbacher 611 E. Adams Street	16 5-9 River Region 3103-3 Justina Road	17 5-9 Wesconnett Health Center 6160-9 Timuquana Road	18	19
20	21	22 5-9 IM Sulzbacher 611 E. Adams Street	23 5-9 River Region 3103-3 Justina Road	24 5-9 Wesconnett Health Center 6160-9 Timuquana Road	25	26
27	28 5-9 Keeton Corrections 2020 Dahlia Road <b>NOT OPEN ON THE PENDING</b>	29	30	31		

**Tuesday-Thursdays: FREE HIV TESTING to ALL PERSONS**  
**FREE STD TESTING ONLY to PERSONS 13-24 years of age**