



OFFICE OF MAYOR LENNY CURRY

ST. JAMES BUILDING
117 WEST DUVAL STREET, SUITE 400
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Lex Hester Memorial Scholarship Trust Fund Committee Meeting Agenda July 13, 2021 1:30 PM

- Welcome Charles Moreland, Committee Chair
- Introductions Committee Members
- Election of Vice Committee Chair Committee Members
- Meeting Minutes-
November 22, 2019 Committee Members
- Review Ordinance/Executive Order Charles Moreland, Committee Chair
- Review the process for distribution of
of scholarship funds Charles Moreland, Committee Chair
- Annual Report Tina Thompson, Committee Staff
- Timeline for next Spring distribution of
Scholarship funds Committee Members
- Next Meeting TBD - October(?)



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Lex Hester Memorial Scholarship Trust Fund Committee Meeting Meeting Minutes for July 13, 2021

Location: City Hall, Mayor's Office, 117 W. Duval Street, Suite 400, Mayor's large Conference Room

In Attendance:

Dr. Charles Moreland	City of Jacksonville, Chair
Dr. George Candler	University of North Florida
James Croft	City of Jacksonville
Joshua Gideon	City of Jacksonville
Tracey Flynn	Lex Hester family
Kristen Reed	City of Jacksonville
Tina Thompson	City of Jacksonville, Staff

Excused:

Frederick Sumter City of Jacksonville

Meeting Convened: 1:30 PM

Dr. Moreland opened the meeting and introduced the Committee Members. He advised that Sam Mousa, prior Committee Chair, has retired and Marlene Russell, prior Committee Staff, will be retiring at the end of this month. He introduced the new Staff member, Tina Thompson.

Election of Vice Committee Chair:

Motion made by Dr. Moreland to elect James Croft. The Committee 2nd the motion.

Meeting Minutes November 22, 2019:

Motion made by James Croft and seconded by Dr. Kristen Reed to approve the minutes with no edits; Committee approved the minutes.

Review of Ordinance/Executive Order:

Dr. Moreland reviewed with the Committee. He discussed the Sunshine Law, and the importance of not sharing documents within the Committee. Conflict of Interest was discussed at this time.

Dr. George Candler, Director, MPA Program:

Dr. Candler discussed the MPA program at UNF, and advised that there are currently 69 actively enrolled in the program.

He advised that when the announcement is released, he will notify the students that are enrolled in the MPA program.

Dr. Candler voiced his opinion that the UNF Committee member should be held by the UNF MPA Director. No vote was taken by the Committee at this time.

He also proposed a change to the Rules of Procedure, Section III-Annual Timeline, recommending moving the July date back to June.

This recommendation was not voted on by the Committee at this time.

James Croft:

The City of Jacksonville website will be updated to reflect the change of Committee Chair, newly elected Vice Chair, and new members.

Advertising process:

Dr. Moreland reviewed the advertising process and the timing required of same.

Advertising for the Spring 2022 Term will begin immediately.

The Committee agreed to advertise for 6 weeks. Advertising will commence in August 2021 in the Jax Daily Record or Jacksonville Business Journal, The Spinnaker(UNF) and the City of Jacksonville website.

The Committee was advised that this process will also begin in March 2022 for the Fall 2022 Term.

Application Open/Closing for Spring 2022 Round:

The posted timeline for Spring 2022 was reviewed and agreed to proceed as noted.

Advertise August 1, 2021 – September 15, 2021

Application closes September 15, 2021

Review and score applications October 2021

Notify winners November 2021

Award scholarship December 2021

Next Committee Meeting:

The Committee agreed to meet in October 2021 at the convenience of Tracy Hester Flynn, who advised that she will be unavailable for a (2) week period in October and will provide those dates to Tina Thompson.

At the October Committee meeting, the selection process will be completed.

The written minutes for this meeting are only an overview of what was discussed, for any questions please contact Tina Thompson at tinat@coj.net.

Meeting Adjourned: 2:15pm

Attachments:

Meeting agenda, July 13, 2021

Sign in Sheet, Meeting, July 13, 2021



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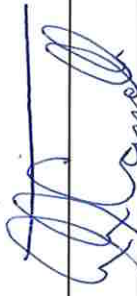



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Lex Hester Memorial Scholarship Trust Fund Committee Meeting

July 13, 2021, 1:30 PM

Mayor's Large Conference Room

Name /Department/Affiliation	Signature	Phone	Email
Dr. Charles Moreland, Mayor's Office, Committee Chair		904-255-5005	cmoreland@coj.net
James Croft, Public Affairs		904-255-5037	croftj@coj.net
Joshua Gideon, Chief of Building Inspection Division		904-255-8521	jgideon@coj.net
Tracey Hester Flynn, Family Member		407-766-2472	Tinkr2thflynn@gmail.com
Frederick Sumter, PW Construction Project Manager		904-255-8760	fsumter@coj.net
Dr. George Candler, UNF-Professor		904-620-1388	g.candler@unf.edu
Kristen Reed, Planning Department		904-255-7837	kreed@coj.net
Tina Thompson, Staff		904-255-5004	tinat@coj.net