



**City of Jacksonville**  
**Mayor's Asian American Advisory Board (MAAAB)**



**Board Meeting**

**Monday, April 13, 2015 at 6:00 PM**

**MAAAB Board Members**

**Radwan Chowdhury**  
**Chair**

**Rajat Sharma**  
**Vice Chair**

**Wen Raiti**  
**Treasurer**

**Sophal Archard**  
**Secretary**

**Ed Callao**  
**Past Chair**

**Purnima Ganju**

**Jay Gogaliya**

**Do In Kim**

**Contact**  
**maaab@coj.net**

**Webpage**  
**www.coj.net/maaab**

**MINUTES**

**Board Members Present:** Sophal Archard, Radwan Chowdhury, Ed Callao, Purniman Ganju, Jay Gogaliya, Do In Kim, Wen Raiti and Rajat Sharma

**Board Members Excused:**

**Board Members Unexcused:**

**Liaison to Board:** Johnnetta Moore

**Prospective Members/Guests/Volunteers Present:** Mike Archard and Moitreyo Nayek

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**I. Call to Order**

Chair, Radwan Chowdhury called the meeting to order at 6:10 pm.

**II. Pledge Allegiance**

The Pledge of Allegiance was stated.

**III. Approval of Minutes**

Jay Gogaliya made a motion to approve the February minutes, Rajat Sharma seconded and the motion passed without further discussion.

Jay Gogaliya made a motion to approve the March minutes, Rajat Sharma seconded and the motion passed without further discussion.

**IV. Liaison to Board Update**

Johnnetta Moore reminded everyone to attend the Ethics training class. Laura Davis will forward training schedule to Purnima Ganju and Rajat Sharma.

Laura Davis announced that she is being promoted and her last day with the Johnnetta Moore and the Social Services Division will be April 24<sup>th</sup>.

## **V. Committee Updates**

### **Asian American and Pacific Islander Heritage Month Celebration**

- PowerPoint slides are due to Radwan Chowdhury by April 25, 2015. Each country is to submit three to four slides. Photos of last year's event will be included in the presentation.
- Sophal Archard is donating tablecloths for the event. After the event the Board will need to assist in the cleaning of tablecloths.
- Jay Gogaliya made a motion for Ms. Guliani to be the Success Story at the May event, Radwan Chowdhury seconded and the motion passed without further discussion.
- Sophal Archard was placed in charge of collecting tickets for the raffle.
- Performer information is due to Sophal Archard by April 25<sup>th</sup>. Information needed: Name, number of people, music to be used, length of performance and description of performance.
- Radwan Chowdhury made motion to provide a 50% discount to Scholarship winners for ads in the souvenir booklet, Rajat Sharman seconded and the motion passed without further discussion.
- Award letters will be sent to Johnnetta Moore for approval and mailing. Radwan Chowdhury will forward template.
- Radwan Chowdhury asked members to forward W9's, Certificate of Liabilities and invoices to Laura Davis as soon as possible.
- Mike Van is volunteering his DJ services for the event.
- Laurie Burchlet has volunteered as Backstage Manager for performers.
- MC deadline and alternates are due by April 25<sup>th</sup> to Radwan Chowdhury.
- Radwan Chowdhury made a motion to purchase plaques for Sophal Archard and Rajat Sharma for years of service, Ed Callao seconded and the motion passed.

### **Awards**

- Discussion was made in regards to Awards.
- Jay Gogaliya made a motion to exclude Tina Pham's application due handwritten application, Ed Callao seconded and the motion passed without further discussion.
- Purniman Ganju made a motion to move forward and approve the most deserving candidates and Jay Gogaliya requested a restatement of motion. After discussion, Jay Gogaliya restated the motion to disqualify Khwaja Shaik and Tina Pam and move to approve Manish Kothari for the

Business Award and Mei Zhao for the Community Services Award. Wen Raiti seconded the motion and the motion was approved without further discussion.

- Board reviewed Professional Award nominees. Jay Gogaliya made a motion to approve Zaherul Quader as the Professional Award winner, Rajat Sharma seconded and the motion passed without further discussion.

#### Board Membership/Nominations

Radwan Chowdhury reported that an email was sent to several distribution lists asking for volunteers to join the Board. Several have responded but have not followed up or live out of county.

#### Executive

No report.

#### Executive Board Nomination

Radwan Chowdhury appointed Jay Gogaliya as Chair of the Committee and Sophal Archard and Rajat Sharma as Committee members.

#### Finance/Treasury Report

Wen Raiti discussed the Finance Report.

Mrs. Moore stated the amount of scholarships depends on the amount of money raised. Currently 11 tables have been sold and two tickets.

#### High School Senior Scholarship

Attached email from Wen Raiti announces the top scholarship applicants. Discussion was made in regards to the applicants. Jay Gogaliya excused himself from voting due to a conflict of interest. Purnima Ganju made a motion to finalize the six applicants and move forward with the current list, Ed Callao seconded and the motion passed.

A motion was made by Purnima Ganju for the deadline April 25, 2015 for picture and bios, Jay Gogaliya seconded and motion passed without further discussion.

### **VI. Unfinished Business**

None.

### **VII. New Business**

Jay Gogaliya questioned the attendance and ethics of counting the Chair present when teleconferencing. Johnnetta Moore will inquire about the question.

### **VIII. Public Comment**

None.

**IX. Announcements**

Women Center of Jacksonville and Unsung Heroes \$50.00, May 28<sup>th</sup>. Radwan Chowdhury will email flyer.

Learn Asian Language Tagalog & Mandarin, May 5, 2015. Radwan Chowdhury will email flyer.

World of Nations begins on April 30<sup>th</sup>.

**X. Meeting Adjourned**

Meeting was adjourned at 8:25 p. m.