



City of Jacksonville
Mayor's Asian American Advisory Board (MAAAB)



MAAAB Board Members

Radwan Chowdhury
Chair

Rajat Sharma
Vice Chair

Wen Raiti
Treasurer

Sophal Archard
Secretary

Ed Callao
Past Chair

Jay Gogaliya

Bala Govi

Do In Kim

Lorelie Papel

Sang Phouansouvanh

Contact
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Webpage
www.coj.net/maaab

Board Meeting

Monday, December 8, 2014 at 6:00 PM

MINUTES

Board Members Present: Sophal Archard, Radwan Chowdhury (via conference call) and Wen Raiti

Board Members Excused: Jay Gogaliya and Rajat Sharma

Board Members Unexcused: Ed Callao, Bala Govi, Do In Kim, Lorelie Papel and Sang Phouansouvanh

Liaison to Board: Johnnetta Moore

Prospective Members/Guests/Volunteers Present: Betzy Santiago

I. Call to Order

The Chair, Radwan Chowdhury called the meeting to order at 6:10 pm.

II. Pledge Allegiance

The Pledge of Allegiance was stated.

III. Introductions

Introductions were not made around the room.

IV. Guest Speaker

Betzy Santiago will send via email Event Check Lists that have been used for past events to help with our upcoming events.

Mrs. Santiago also announced that on Wednesday, December 10, 2014, a Non-Profit Roundtable Discussion is being held at the Main Library discussing Retirement Reform and Renewing Jacksonville. Please email Grace Pettus at gpettus@coj.net if you are going to attend.

V. Minutes

No quorum was present.

VI. Liaison to Board Update

An email was received from Betzy Santiago stating Board members must attend the Ethics training class once a year. Mrs. Moore will send information to Laura Davis to distribute to Board members. Radwan Chowdhury set a deadline for Board members to attend the training by the end of the first quarter 2015.

Laura Davis will forward attendance sheets to all Board members as requested by Mrs. Moore and Radwan Chowdhury.

VII. Committee Updates

➤ Asian Sports Day – Rajat Sharma

No report.

➤ Awards

No report.

➤ Executive Committee – Radwan Chowdhury

No report.

➤ Finance Committee – Wen Raiti

No report.

➤ Leadership Forum – Ed Callao

Leadership Forum will be held at the Social Services offices on Saturday, January 24, 2015.

➤ May Event - Board

Forms will be sent to Board members and various other agencies by the first week of January. Mrs. Moore stated the MAAAB letterhead can be adjusted to allow for forms to be one page. Laura Davis will update the forms.

Radwan Chowdhury inquired on when to request the Mayor as a guest speaker and Mrs. Santiago replied that a month before the event should be enough time but to also have a backup plan in place. Mr. Chowdhury stated that he will be in charge of getting the Proclamation and Resolution.

Radwan Chowdhury charged Sophal Archard with getting the subcommittee meeting set up to discuss the event. Mr. Chowdhury also requested Mrs. Archard to be responsible for getting sponsors from Tai restaurants, Wen Raiti the Chinese restaurants and he

would get the Indian restaurants. If a food sponsorship is received they will receive a full color page ad, recognition at the event and a table sign.

➤ Membership/Nominations – Radwan Chowdhury

A copy of past years attendance will be forwarded to Board members.

➤ Nominating Committee/Elections

No report.

➤ High School Senior Scholarship Committee

Scholarship information will be forwarded to Board members and other entities the first week in January.

➤ Treasurer Report – Wen Raiti

No changes from last month.

VIII. Unfinished Business

None reported.

IX. New Business

None reported.

X. Public Comment

No public comment

XI. Announcements

Sophal Archard announced the Night of Asia Holiday party will be held either Saturday, January 31, 2015 or the first week in February 2015. Venue will be at the same location as last year.

Mrs. Archard also reported that the Vietnamese Association will having an event at the Fair Grounds on Sunday, February 8, 2015 and will provide flyer when available.

Wen Raiti discussed the attached 2015 Northeast Florida Lunar Chinese New Year Celebration to be held on Sunday, February 22, 2015.

XII. Meeting Adjourned

Meeting was adjourned at 6:45 p. m.