



**Mayor's Council on Fitness and Well Being
Meeting between members Carmen Rojas, Valerie Feinberg and Dr. Laureen Husband
Minutes for June 26, 2013 Meeting
Conference Room 3112, 3rd Floor, Ed Ball Building, 214 N. Hogan St**

ATTENDANCE:

Ms. Terri Cicero
Mrs. Carmen Rojas
Mr. Bryan Campbell
Ms. Emily Whritenour
Ms. Andrea Gritziger
Ms. Trina Kimbrough

Varsity Personal Training, LLC

UNF
Guest
Acting Recorder

PROCEEDINGS:

I. Opening Discussion

Terri Cicero called the meeting to order at 10:00 am. Topics discussed were the official nominating committee for the Mayor's Council on Fitness and Well Being and how the committee will determine who to nominate for Chair, Vice Chair and Executive Committee Members. Brian Campbell voiced that there is currently no policy or procedure for the nominating process. Brian suggested a process to be put together for nominating which will take effect after this voting term.

II. New Business

The group discussed the Outreach and Promotion function and the seal versus the award. The group recommended that instead of four subcommittees the focus be on two: Let's move and Award and to let the Award drive the Let's Move. The Let's Move subcommittee will work with the school district separately. The group noted that the scheduled meeting per the ordinance is on July 3rd and most members cannot attend; a recommendation was made to move the meeting to the 10th of July. The group discussed the policy change and the amendment to the by-laws (**can someone who was at the meeting help explain**

this?) Carmen Rojas gave an update on market testing and trying to see if there was an answer from procurement. Recommendations from the Nominating Committee are as follows:

- Executive Committee Members
 - Carmen Rojas
 - Dr. Duke
 - Dr. Husband
- Vice-Chair
 - Terri Cicero
 - Dr. Husband
- Chair
 - Brian Campbell

Intern Emily Whritenour will contact all nominees to verify their acceptance or denial for a position. The nominating sub-committee will present to the full commission at the July 10th meeting with voting to take place at the August meeting. Carmen said there must be a sole source letter written and the contact will be issued between STP (**Is this St. John and Partners?**) and Procurement.

V. Public Comment

NA

VII. Adjournment and next Meeting

The meeting adjourned at 10:45 am. The next regular meeting of the Mayor's Council on Fitness and Well Being will be held Wednesday, July 3rd.

Respectfully submitted by Michelle Weinbaum, Recorder with assistance of Trina Kimbrough, interim recorder.