**PUBLIC SERVICE GRANT (PSG) COUNCIL**

**MEETING MINUTES
Ed Ball Building, 214 N. Hogan, 8TH Floor, Room 825**

**August 09, 2017 – 3:00 PM**

**Chair: Roshanda Jackson**

|  |
| --- |
| **Committee Meeting Attendance** |
| **X** | **Roshanda Jackson-Chair** | **X** | **Darren Gardner** |
|  |  | **X** | **Tameka Holly** |
| **X** | **Dr. Stephen Baker** | **X** | **Deborah Johnson** |
| **X** | **Bob Baldwin** | **E** | **Dr. Sandy Robinson** |
|  |  | **X** | **Dr. Marcie Turner** |
| **X** | **Lara Diettrich** | **X** | **Chris Warren** |
| **X** | **Dr. Georgette Dumont** | **X** | **Sherry Jackson** |

Quorum Present:Yes

Staff: Damian Cook

John Snyder

 Sandra Stockwell, OGC

 Darren Mason-ECA C/M Joyce Morgan

1. **Welcome & Introduction of PSG Council Sub-Committee Members – Ms. Jackson**

Ms. Jackson called the meeting to order at 3:00 PM and members and staff introduced themselves. Mr. Snyder mentioned that Ms. Sherry Jackson has not attended the meeting because staff received wrong e-mail address, but she will be at subsequent meetings.

1. **Approval of Minutes – Ms. Jackson**

Staff was unable to prepare and send out to members for review the minutes from 7/6 Priority Pop Sub-Committee, 7/12 PSG Council Meeting, 7/17-PSG Norming Meeting, 7/20-Appeals Meeting, & 7/25-Appeals Meeting.

1. **Public Service Grant Council Vacancies – Ms. Jackson**

Ms. Jackson gave notice of Dr. Fliger and Ms. Brock resignation from PSGC. She indicated that this would leave 5 scoring the Homeless and Adults Priority Populations and 7 scoring the Seniors, & Low-Income Priority Populations. Mr. Snyder read the current scoring assignments. There was discussion on the grouping assignments. The revised PSGC scoring assignments are as follow;

|  |  |
| --- | --- |
| **Low-Income & Low-Income Seniors** | **Homeless/ Adults with Disabilities** |
| Ms. Debbie Johnson | Ms. Lara Diettrich |
| Mr. Bob Baldwin | Ms. Tameka Holly |
| Dr. Marcie Turner | Dr. Georgette Dumont |
| Mr. Darren Gardner | Dr. Stephen Baker |
| Ms. Roshanda Jackson | Dr. Sandy Robinson |
| Mr. Chris Warren | Ms. Sherry Jackson |

1. **Streamlink/Amplifund Reviewer Scoring - Ms. Snyder**

Mr. Snyder asked that everyone at sign in to Amplifund and walk through the system, so that there is no last minute issue. Mr. Snyder also verified the date of scoring submission. Mr. Cook asked members to not submit scores and just click save to avoid any Public Record issues and this will also allow members to change and add comments up until the last minute.

Dr. Baker asked for a recording of the “Norming Exercise”. Mr. Snyder indicated that he would provide this to Dr. Baker. Mr. Warren and Ms. Diettrich asked for copies of Mr. Snyder’s notes from the meeting.

1. **2017 PSG Applicant Breakdown by Priority Population**

Mr. Snyder handed out the revise break down of applicants who reflects those agencies whose appeal was upheld and added to the scoring que. He asked members if for some reason they find an agency not in their scoring que to notify him.

1. **COJ Budget Finance Hearing- Ms. Jackson**

Ms. Roshanda Jackson notified members that the PSG Budget Hearing starts at 9 AM Thursday, August 10th. Mayor will give 15 min overview. PSG will be part of Budget Overview- All invited

1. **Open Discussion**

Mr. Cook went over the PSG Appeals Process according to Chapter 118.810.

There was also discussion regarding notifying non-profits of the grant process. Members discussed sending notices to CPAC, getting the non-profit list from the Non-Profit Center (The Link), and asking City Council members to notify agencies.

Dr. Dumont offered a motion to nominate Ms. Debbie Johnson as Vice-Chair. The motion accepted by Ms. Johnson and seconded by Ms. Diettrich. **Motion passed unanimously**.

There was also some discussion regarding the sub-committees and break down. Several members were added to the sub-committees. The revised break down of sub-committees below.

|  |
| --- |
| **Rules Sub-Committee** |
| **Ms. Lara Diettrich-Chair** | Debbie Johnson |
| Ms. Tameka Holly | Dr. Sandy Robinson |
| Mr. Darren Gardner | Dr. Georgette Dumont |
| Mr. Chris Warren |  |
| Ms. Sherry Jackson-new |  |
| Dr. Stephen Baker |  |

|  |
| --- |
| **Priority Population Sub-Committee** |
| **Ms. Debbie Johnson-Chair** | Bob Baldwin |
| Ms. Lara Diettrich |  |
| Dr. Marcie Turner |  |
| Dr. Georgette Dumont |  |
| Dr. Stephen Baker-new |  |
| Mr. Chris Warren |  |

|  |
| --- |
| **Budget Sub-Committee** |
| **Ms. Tameka Holly-Chair** | Dr. Georgette Dumont |
| Ms. Lara Deittrich | Dr. Sandy Robinson-new |
| Ms. Tameka Holly |  |
| Mr. Darren Gardner-new |  |
| Ms. Debbie Johnson |  |
| Mr. Chris Warren-new |  |

1. **Public Comments-No Comments**
2. **Adjourn** at 4:11 PM.

Recorder: John Snyder

Completed – 9/07/2017

An audio recording is available upon request