



Metropolitan Jacksonville Area HIV Health Services

PLANNING COUNCIL

Ryan White Part A and Part B Programs
Social Services Division

1809 Art Museum Drive, Suite 100 ♦ Jacksonville, FL 32207

A G E N D A

Meeting Date: **4:00 PM - Thursday, December 17, 2015**

**Please check your cell phone to
verify it is in silent mode.**

Call to Order	Kim Geib
Moment of Silence	
Mission Statement	Member
Roll Call	Heather Kilpatrick
Approval of November 19, 2015 Minutes	Kim Geib
Administrative Agency – Part 'A' Report	Deidre Kelley
Lead Agency – Part 'B' Report	Max Wilson
Committee Reports	
• <u>Coordination</u>	Page 7 Justin Bell
• <u>EIHA</u>	Page 17 Heather Vaughan
• <u>PLWHAA</u>	Page 23 Torrenceia Shiloh
• <u>Pharmacy & Therapeutics</u>	Page 25 Dana Barnes
• <u>Membership</u>	Page 27 Nathaniel Hendley
Election of Officers	Nathaniel Hendley
Unfinished Business	Kim Geib
New Business	Kim Geib
Public Comments	General Public
Announcements	Members
Adjournment	Kim Geib

OUR MISSION:

The mission of the Planning Council is to provide a means for planning and implementing a coordinated response to the needs of people living with and affected by HIV.

The Jacksonville Planning Council was formed to accomplish a federally mandated mission in our area.



Metropolitan Jacksonville Area HIV Health Services

PLANNING COUNCIL

Ryan White Part A and Part B Programs
Social Services Division

1809 Art Museum Drive, Suite 100 • Jacksonville, FL 32207

MINUTES

Meeting Date: Thursday, December 17, 2015

Council Members Present: Kim Geib (*Chair*), Antoinette Turner (*Vice Chair*), Heather Kilpatrick (*Secretary*), Heather Vaughan (*Treasurer*), Gloria Coon (*PLWHA Rep*), Ellen Schmitt (*Parliamentarian*), Justin Bell, Michael Bennett, Sheila Broderick, Mark Cleveland, Frank Emanuel, Kendall Guthrie (*Telephone*), Nathaniel Hendley, Sharon Hunter, Terri Mims, Verlon Murray, Gregory O'Gwinn, Patricia Sampson, Errol Schell, Torrence Shiloh, and Max Wilson

Council Members Absent: Dana Barnes, Denice Grace, and Velda Stokes

Proxy Members Present: Vernard Clinkscales, Michelle Handy, and Janice Murphy

Proxy Members Absent: Jim Bernert and Annie Youngblood

Support Staff Present: Deidre Kelley, Sue Andrews, Lourdes Diaz, Mary Martinez, and Sandy Sikes

Guests: James Clark, Sandra Ellis, Michael Kyger, Colin Lyons, Rachelle Lyons, Jerry Murray, Beth Parker, and Randevyn Pierre

Call to Order

The meeting was called to order at 4:04 p.m. by Chair Kim Geib.

Moment of Silence was observed.

Mission Statement

Antoinette Turner read the Planning Council's Mission Statement.

Roll Call

Secretary Heather Kilpatrick took the roll, and Proxy Pool members Vernard Clinkscales and Michelle Handy were called to the table and a quorum was declared.

Approval of Minutes

Motion was made and seconded to accept the November 19, 2015 Minutes as presented.

Administrative Agency Report

Deidre Kelley began her report by congratulating the Planning Council on being selected Provider Agency of the Year. Regarding national news, she informed the group that earlier this year, Congress had looked at cutting back on several HIV-related programs, including the Minority AIDS Initiative, and the SPNS project. However, this did not happen, and the final spending bill is actually increasing the Ryan White Program by \$4 million.

Dee is continuing plans for a new Jail Link program that will link HIV positive inmates to medical care, case management, substance abuse treatment and mental health services upon release from jail. She met with River Region Human Services this morning and will meet with Gateway Community Services tomorrow to discuss substance abuse treatment and transitional housing options. The goal is to identify funding and programs currently serving this population before recommending the allocation of Part A funds. Part B is planning to contribute funding toward case management services in the jail as soon as possible. Dee should have some estimates of the cost of the program soon.

Planning Council Support Staff asked that a reminder of our taxi policy be shared again. Taxi service is only available to Proxy Pool and Planning Council members representing the Affected Community and who do not have their own transportation. If you need a cab, please call Mary Martinez two days before your meeting, so she can make arrangements.

As we have in the past few years, the Part A Office will offer taxi service to attend the monthly World AIDS Day Committee meetings, providing the member qualifies for taxi service. Beginning in January, members will need to provide Dee with a copy of the minutes from each W.A.D. meeting. In this way, the Part A Office can stay in touch with the W.A.D. committee activities. Failure to provide a copy of the meeting minutes could result in your taxi service being discontinued. Taxi service will be provided to members who attend the World AIDS Day Luncheon as representatives of the Jacksonville Planning Council, but will not be provided to attend any of the other World AIDS Day events around town. There is a limit to transportation funding which comes out of the Part A administrative agency budget.

Lead Agency Report

Max Wilson gave the Part B Lead Agency Report. He stated that December 15 was the closing deadline for ADAP transition to ACA for a January start date. Sign-ups will continue for at least another month for people wanting to transition to ACA, but coverage for those signing up now will not start until February 1, 2016. Nathaniel Hendley, Kim Geib and Dr. Wilson attended a quality workgroup meeting yesterday, conducted by the National Quality Center. The purpose of this regional workgroup is to create additional resources and initiatives for quality improvement. They are planning quarterly meetings for the next 18 months and hope to involve all Ryan White grantees in those initiatives developed.

There is also a Partnership for Care project that will last three years. In Northeast Florida, Sulzbacher has this project and established a comprehensive care clinic for the harder to reach population, namely the homeless.

Committee Reports

Coordination

Justin Bell

As mentioned in the last meeting, the Red Ribbon Report from PCPG is out, and a copy is included in the Planning Council packet.

The Comprehensive Planning Sub-Committee of Coordination of Care met December 8. A panel was set up to put together a Needs Assessment Survey, and Cindy Watson of JASMYN is taking the lead on that panel. The committee is working on three goals and has formed three separate workgroups, one for each goal. Members working on workgroups #1 and #2 will be meeting January 7. All members of the committee are on workgroup #3, so a full committee meeting will take place on January 21, and the agenda includes working on goal #3 during this time. Justin encouraged everyone to attend the January 21 meeting in order to have a better idea of what the Integrated Plan is about. When finished, this plan will impact the Planning Council for the next five years.

EIIHA

Heather Vaughan

The committee met November 20 and took a last look at finalizing its four goals. Each goal has anywhere from 7 to 15 tasks assigned to it, and several Planning Council members are being asked to help with these tasks. The committee is also creating a brochure that will be given to primary care providers. This is a user-friendly guide for doctors when discussing available services with their newly diagnosed patients, and helping to link them to care. And thank you to Ellen Schmitt who was instrumental in coordinating a meeting between other EIIHA committee members and staff at Baptist Health Care.

PLWHAA

Torencia Shiloh

The committee will next meet January 14, and at that time, will recognize members for their help during the year in getting to zero. Our silent auction and fundraising efforts are going great. Congratulations to Kendall Guthrie who was the top bidder for the 101-piece tool set. Bids open today for the next item, which is a large green ceramic bowl.

Membership in PLWHAA continues to go up; people want to make a difference. The meeting dates for 2016 have been published in a flyer and ready for distribution.

The Advocacy Council met December 10; letters are going out to Ryan White agencies, letting them know that a member of the Advocacy Council will be in their lobbies about once a week, greeting clients and letting them know about the survey cards. Mark Cleveland has made small white boxes to place in lobby areas, and the survey cards will be placed there. This should kick off in January.

Pharmacy & Therapeutics

Frank Emanuel

Dr. Emanuel gave the committee report in place of Dr. Barnes. The committee welcomed two visitors from AHF during their December 9 meeting: Dr. Jeffrey Lauer and Dr. Michela Scott, both of AHF. One item under unfinished business addressed the statewide formulary. The Planning Council voted to adopt the statewide formulary once it was approved; since it is still pending, the Planning Council is continuing to use its own formulary which was last approved in October 2013.

The committee looked at the possibility of adding Hepatitis C medications to its formulary. Cost of a 12-week regimen is approximately \$45,000, and in some cases, a patient may need a 24-week regimen costing \$90,000. Part A would only be able to cover about four individuals a year, and the dilemma would be how we select those four.

There was also discussion on adding anticoagulants to the formulary. Since the committee has not had a chance to look into this, the item is being tabled until the February meeting.

Membership

Nathaniel Hendley

The Committee continues to look for ways to recruit Hispanic members to the Planning Council and/or Proxy Pool. If you know of a good candidate, please let someone on the committee know. Nathaniel stated that he will begin a feasibility study next month to look at ways of recruiting young people 18 to 26. The feasibility study will look at setting up a sub-committee to train and get young people more engaged in the Council and its committees. Referring to what was said earlier by the Program Manager concerning transportation, Nathaniel called for PLWH's to step forward and help each other, particularly when it comes to transportation to various events. He is hoping that next year during the World AIDS Day events that there will be a number of PLWH's who have their own transportation, and who will volunteer to drive others to events such as the Memorial Service or Condom Blasts.

The Membership Committee interviewed two people during their December 9 meeting, and both received satisfactory scores. The **committee** therefore **made a motion that the Council recommend Beth Parker to the Mayor for appointment to the Jacksonville Planning Council**. There was no discussion; a vote was taken and the motion passed.

The **committee** next **made a motion that the Council appoint Michael Kyger to the Planning Council's Proxy Pool**. There was no discussion; a vote was taken and the motion passed.

Election of Officers

Kim Geib read the names of the candidates who are running unopposed: Kendall Guthrie for Vice Chair, Heather Vaughan for Secretary, and Ellen Schmitt for Parliamentarian. A **motion** was made by Frank Emanuel, seconded by Max Wilson, **to accept by acclamation these three as officers**. Following brief discussion, the motion passed.

Written ballots were then distributed for the offices of Treasurer and PLWHA Representative. After the votes were tallied, Kim Geib announced the slate of officers for 2016:

Chair -	Antoinette Turner
Vice Chair -	Kendall Guthrie
Secretary -	Heather Vaughan
Treasurer -	Nathaniel Hendley
PLWHA Rep -	Gloria Coon
Parliamentarian -	Justin Bell

Officers will be installed during the January 28 Planning Council meeting.

Unfinished Business

- There was no unfinished business.

New Business

- There was no new business.

Public Comments and Announcements

- Max mentioned that the 500/501 HIV Course is being revised next year. The first part of the course, the HIV half-day class, is being transitioned to an on-line class. This past year has seen a drop in attendance, so the course will now be offered on a quarterly, rather than a monthly basis.
- Ellen announced that there will be a PFLAG fundraiser at Hamburger Mary's on January 25.
- Gregory announced that W.A.C. committee members attended an event recently at Matthew Gilbert Middle School. Torrencia asked Gregory to provide her contact information and she will also reach out to the school.

Adjournment

The meeting was adjourned at 5:10 p.m. by Chair Kim Geib.



Kim Geib, Chair



Heather Kilpatrick, Secretary

KG/HK:ss

CONTINUUM OF CARE COORDINATION COMMITTEE

Comprehensive Planning Sub-Committee

Ryan White Part A and Part B Programs

Social Services Division

1809 Art Museum Drive, Suite 100 • Jacksonville, FL 32207



Summary of Meeting for Thursday, December 8, 2015

Committee Members Present: Justin Bell (*Chair*), Tasha Brundge, Mark Cleveland, Gloria Coon, Sandra Ellis, Audrey Gardner, Kim Geib, Brian Hopkins, Deidre Kelley, Joe Mims, Todd Reese, Pat Sampson, Herb Smith, Heather Vaughan, Cindy Watson, and Graham Watts

Guests: Brandi Williamson

Support Staff Present: Sandra Sikes

CALL TO ORDER

The meeting was called to order at 2:35 p.m. by Chair Justin Bell.

MOMENT OF SILENCE OBSERVED

SELF-INTRODUCTIONS BY MEMBERS

UNFINISHED BUSINESS

- Needs Assessment Survey: Dee Kelley distributed copies of the 2010 Florida Ryan White Anonymous Needs Survey. There was a 2012 Needs Assessment Survey that contained most of these same questions; that survey was mostly completed online, using Survey Monkey, and about 300 responded to the survey. Needs Assessment Survey is done by consumers, and the biggest complaint has been that there are too many questions (@ 60). Dee asked if the group thought some of these questions could be dropped? Consensus was that several questions could be dropped if they deal with information (age, ethnicity, gender, etc.) that could be captured from either CAREWare or the state's EHARS database. However, it was noted that there aren't any questions related to prevention, and these should be added.

Graham suggested that several volunteers form a workgroup to come up with the questions for a new Needs Assessment Survey. The workgroup should include stakeholders from both sides – prevention and patient care. Those volunteering were: Cindy Watson (lead), Mark Cleveland, Audrey Gardner, Joe Mims, Todd Reese, and Herb Smith. They will meet Monday, January 4 at 2:00 p.m.

- Report on newly diagnosed: Last month Mark had asked about getting information on newly diagnosed by age and by transmission. Graham answered that Brian had run a similar report a few months ago by age and risk factor. It was taken from information in CAREWare, and included everyone who was recently diagnosed and linked to care. Committee talked about information and statistics that are available, sources of information, and how the group can use this. Brian was then tasked with compiling a new report using Area 4 D.O.H. data, combined with data from CAREWare, and breaking out the age groups to specifically include the 13-24 age range.
- Barriers to care: Another question from last month came from Todd who asked about tracking barriers to care. Brian has worked on this and is adding as selections to a drop-down menu the following: transportation, clinic hours, child care, stigma, finding services, mental health, and substance abuse. Other selections the committee then added were: language, incarceration, financial insecurity, and lack of housing. Brian will plug in these latest selections and it will be available to use beginning tomorrow. Dee suggested that Medical Case Managers be the ones responsible for filling in the information about barriers to care; they can do this when meeting with their clients.

NEW BUSINESS

- Goals and Objectives 2017-2021: Copies of the statewide objectives were distributed. Sandra Ellis reported that representatives from across the state met recently in Tampa during the PPG/PCPG meeting; the revisions and updates from that meeting should be out shortly. The Jacksonville TGA's objectives were included in the packet handed out; Sandra said that the next step here is to tweak our objectives to make them SMART objectives. From there, the next step is to drill down and work on the strategies that will be used to reach the objectives.

Mark Cleveland made a **motion**, seconded by Todd Reese, **to move forward with our objectives that match the statewide objectives**. There was no further discussion, and the motion passed.

- We are still waiting on revised reports and information from the AIDS Institute and the State Department of Health. Question was asked that if the AIDS Institute is taking the lead on this, then will they have a decision-making or review authority over the EMA/TGA's sections? Answer was that they do not.
- Committee discussed breaking out into workgroups to develop the objectives for each particular goal. Each workgroup would have the ability to insert necessary data as it becomes available. A **motion** was made by Cindy Watson, seconded by Sandra Ellis, **to form three workgroups to develop the objectives for the goals**. Following a brief discussion, the motion was passed.

GOAL #1 Workgroup Reducing HIV Infections

Members: Tasha Brundge, Kim Geib, J. Mims, Herb Smith, Cindy Watson, and Brandi Williamson

Next Meeting: Thursday, January 7 at 2:00 p.m. (Art Museum Drive location)

GOAL #2 Workgroup Increasing Access to Care and Improving Health Outcomes for PLWH

Members: Justin Bell, Debbi Carter, Gloria Coon, Sandra Ellis, Audrey Gardner, Brian Hopkins, Todd Reese, Pat Sampson, and Heather Vaughan

Next Meeting: Thursday, January 7 at 2:00 p.m. (Art Museum Drive location)

GOAL #3 Workgroup Reducing HIV-Related Disparities and Health Inequities

Members: All committee members
(J. Bell, T. Brundge, D. Carter, M. Cleveland, G. Coon, R. Evatt, S. Ellis, A. Gardner, K. Geib, B. Hopkins, D. Kelley, F. Lynch, J. Mims, T. Reese, P. Sampson, H. Smith, Z. Urbanski, H. Vaughan, C. Watson, G. Watts, and M. Wilson)

Next Meeting: Thursday, January 21 at 2:00 p.m. (Art Museum Drive location)

- To recap, once the objectives are done and the Needs Assessment results are available, then members can begin writing strategies and activities. Members will review the resources currently available to accomplish the goals.

PUBLIC COMMENTS

There were no public comments.

ANNOUNCEMENTS

- Cindy announced that JASMYN received a \$500,000 matching grant from the Delores Barr Weaver Fund to support JASMYN's *Creating an AIDS-Free Generation in Jacksonville* project.
- Upcoming Meetings:
 - Monday, January 4 at 2:00 p.m. – Needs Assessment Survey Workgroup
 - Thursday, January 7 at 2:00 p.m. – Goal #1 and Goal #2 Workgroups
 - Thursday, January 21 at 2:00 p.m. – Goal #3 Workgroup/Comprehensive Plan Committee Meeting
 - Thursday, February 4 at 2:00 P.M. – Comprehensive Plan Committee Meeting

ADJOURNMENT

The meeting was adjourned at approximately 4:10 p.m.

ACTION REQUIRED BY PLANNING COUNCIL:

None.



Red Ribbon Report

A News Service of The AIDS Institute for
Florida Comprehensive Planning Network

Fall/Winter 2015



THE AIDS INSTITUTE

The AIDS Institute

Program and
Administrative Office

17 Davis Boulevard,
Suite 403
Tampa, FL 33606
(P) 813-258-5929
(F) 813-258-5939

National Policy Office

1705 DeSales Street, NW
Suite 700
Washington, DC 20036
(P) 202-835-8373
(F) 202-835-8368

Email:

Info@TheAIDSinstitute.org

Website:

www.TheAIDSinstitute.org

Social Media Links

Like us on Facebook 

Follow us on  twitter

Patient Care and Prevention Planning Group Combined Meeting



The Florida HIV/AIDS Comprehensive Planning Network (FCPN), Combined Patient Care Planning Group (**PCPG**) and Prevention Planning Group (**PPG**) was held November 16-17, 2015 at the Embassy Suites-USF, Tampa, Florida.

Valerie Mincey, PPG Community Co-Chair, Jim Roth, Department of Health PPG Co-Chair, Kim Saiswick, PCPG Community Co-Chair, and Debbie Tucci Department of Health PCPG Co-Chair, co-hosted and facilitated the meeting.

Day one consisted of presentations from staff from the Florida Department of Health, HIV/AIDS Section, Tallahassee. Marlene LaLota, Administrator provided the group with an HIV/AIDS Section update that included an overview of section initiatives, hepatitis, leadership updates, and integrated planning efforts. Participants also received updates on Patient Care, ADAP, and Prevention.

View our profile on [LinkedIn](#)

View our videos on [YouTube](#)

Join Our List

[Join Our Mailing List!](#)

Share this Newsletter



[Forward to a Friend](#)



Committee and Workgroup Co-Chairs provided updates on the PPG Coordination of Efforts Committee, PPG Membership, PPG Nominations and Bylaws Committee, PPG Needs Assessment Committee, PCPG Metrics Workgroup, PCPG Needs Assessment Committee, PCPG Evaluation of the 2012-2015 Comprehensive Plan Workgroup and PCPG, Nominations, Membership and Bylaws Committee's activities. Local area updates were also provided to the representatives, alternates and guests of the meeting.

On the second day, participants began work on the objectives to be included in the statewide Integrated Care and Prevention Plan. In separate breakout sessions, groups focused on one of three NHAS goals: 1) Reducing New HIV Infections; 2) Increasing Access to Care And Improving Health Outcomes For People Living With HIV; or 3) Reducing HIV-Related Disparities And Health Inequities. Feedback will be shared with the FDOH who will work to refine the objectives to be included in the Integrated plan for the state of Florida.

Afternoon sessions included a review of additional components of the integrated plan. Michelle Scavnicky, The AIDS Institute, provided an update on the DRAFT Needs Assessment Analysis and Joey Wynn and Robert Bobo, reviewed the resource Inventory section which will consist of data compiled within the dashboard tool. The meeting concluded with a discussion of next steps, future meeting topics and proposed dates. The next meeting will take place in April 2016.

For a copy of the presentations from the meeting, please click on the following:

[HIV/AIDS Section Update-Marlene LaLota](#)

[Patient Care Update-Joe May](#)

[ADAP & Insurance Transition Update-Jimmy Llaque](#)

[Prevention Update-Mara Michniewicz](#)

[Needs Assessment Presentation-Michelle Scavnicky](#)

Upcoming PPG Standing Committee & PCPG Workgroup Conference Calls & Webinars

The following is the schedule of upcoming conference calls and webinars for the PPG Standing Committees and PCPG Workgroups:

PPG Coordination of Efforts Committee & PCPG Metrics Workgroup

Robert Bobo and Joey Wynn~PPG Committee Co-Chairs

Dan Wall~PCPG Workgroup Co-Chair

Wednesday, December 9 @ 1:00PM (ET)

[Register Here to Participate](#)

PPG Needs Assessment and Community Engagement Committee & PCPG Needs Assessment Workgroup

Janelle Taveras and Amy Zamot~PPG Committee Co-Chairs

Karen Jaeger and Tonie Dozier~PCPG Workgroup Co-Chairs

Thursday, December 10 @ 2:00PM (ET)

[Register Here to Participate](#)

PPG Executive Co-Chairs Committee Conference Call

Wednesday, December 16 @ 10AM (ET)

Call information will be sent to participants

Integrated Plan Writing Team Conference Call

Friday, December 18 @ 11AM (ET)

Call information will be sent to participants

Integrated Plan Writing Team Meeting

On Wednesday, November 18, 2015, the Integrated Plan Writing Team met to discuss the timeline and work plan of activities to develop the statewide Integrated Care and Prevention Plan due September 30, 2016.

For a list of writing team members, please click on the following:

[2015 Integrated Plan Writing Team Members](#)



Part A Objectives-Jacksonville/Area 4

NHAS Goal #1: Reducing HIV Infections

S.M.A.R.T.

Objective

Identify communities with highest incidence and prevalence of HIV.

Area

Jacksonville, FL
TGA (JTGA)

Domain

Part A

NHAS Goal #1: Reducing HIV Infections

S.M.A.R.T.

Objective

Identify HIV educational needs, values, and preferences of groups with highest incidence and prevalence of HIV.

Area

Jacksonville, FL
TGA (JTGA)

Domain

Part A

NHAS Goal #1: Reducing HIV Infections

S.M.A.R.T.

Objective

Identify HIV exposure modalities that typify groups with highest incidence and prevalence of HIV.

Area

Jacksonville, FL
TGA (JTGA)

Domain

Part A

NHAS Goal #1: Reducing HIV Infections

S.M.A.R.T.

Objective

Involve groups represented in groups with highest incidence and prevalence of HIV in development of awareness and testing events.

Area

Jacksonville, FL
TGA (JTGA)

Domain

Part A

Key

Area # - Number of the service region to which the objective applies

- Statewide Objective: 1
- Area or EMA

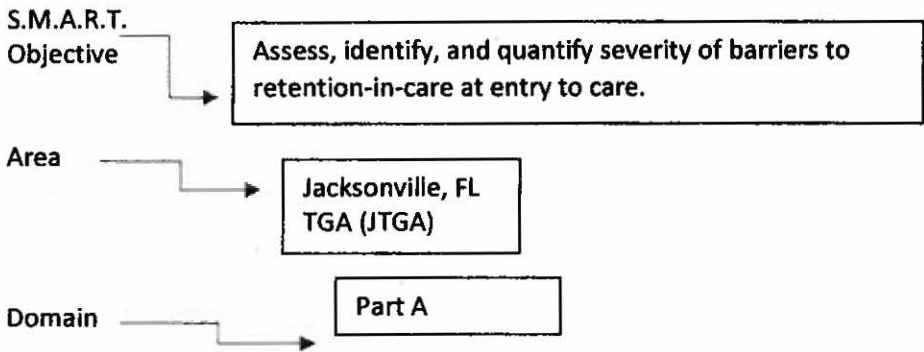
Domain - This number corresponds to the HIV/AIDS service domain.

- Part A: 1
- Part B: 2
- Part C: 3
- Part D: 4
- ADAP: 5
- Prevention: 6
- Linkage: 7
- Surveillance: 8
- Other: 9

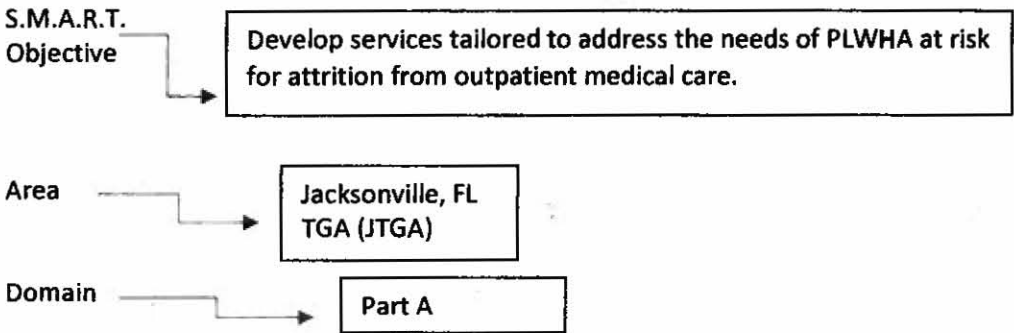
Objective - Number assigned to the specific SMART objectives developed by the writing team. Identifications, not a rank of priority (although they could be if

Part A Objectives-Jacksonville/Area 4

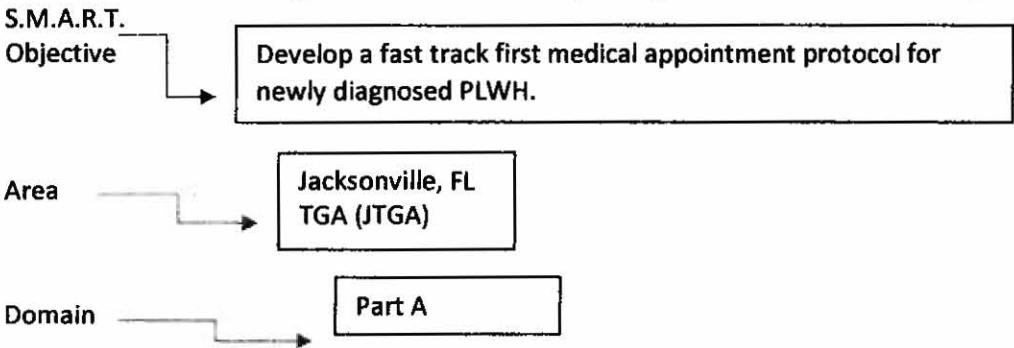
NHAS Goal #2: Increasing Access to Care and Improving Health Outcomes for People Living with HIV



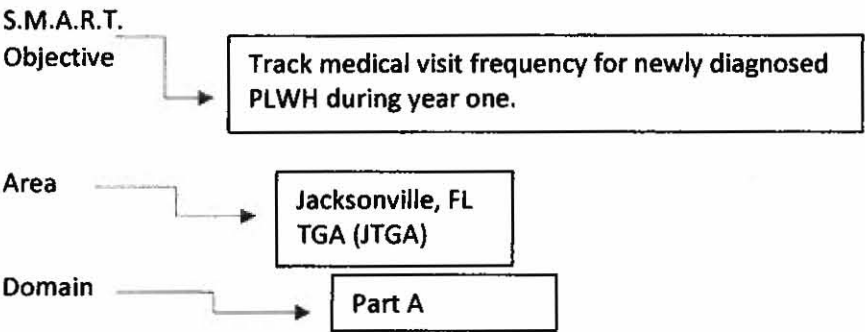
NHAS Goal #2: Increasing Access to Care and Improving Health Outcomes for People Living with HIV



NHAS Goal #2: Increasing Access to Care and Improving Health Outcomes for People Living with HIV



NHAS Goal #3: Reducing HIV-Related Disparities and Health Inequities



Part A Objectives-Jacksonville/Area 4

NHAS Goal #3: Reducing HIV-Related Disparities and Health Inequities

S.M.A.R.T.
Objective

Document disease management education in
CAREWare for PLWH with multiple comorbidities.

Area

Jacksonville, FL
TGA (JTGA)

Domain

Part A

NHAS Goal #3: Reducing HIV-Related Disparities and Health Inequities

S.M.A.R.T.
Objective

Engage communities in conversations about HIV to
reduce stigma and eliminate discrimination

Area

Jacksonville, FL
TGA (JTGA)

Domain

Part A

NHAS Goal #3: Reducing HIV-Related Disparities and Health Inequities

S.M.A.R.T.
Objective

Expand specialized case management services to
PLWHA enrolled in ACA plans

Area

Jacksonville, FL
TGA (JTGA)

Domain

Part A

NHAS Goal #3: Reducing HIV-Related Disparities and Health Inequities

S.M.A.R.T.
Objective

Expand nutrition education and counseling service
to PLWH with multiple chronic states.

Area

Jacksonville, FL
TGA (JTGA)

Domain

Part A



Summary of Meeting for Friday, November 20, 2015

Present: Heather Vaughan (*Chair*), LaTanya Adkins, Justin Bell, Rayland Cunningham, Renee Evatt, Lolita Hill, Deidre Kelley, Janice Murphy, and Ellen Schmitt

Guests: Lynnette Cuebas (NWBH), Todd Reese (AHF), and Shaundra White (AHF)

Call to Order:

The meeting was called to order at 10:35 a.m. by Chair Heather Vaughan.

Moment of Silence Was Observed.

Members did self-introductions.

Action Items:

- **Accomplishments to Date – Review Goals**

- ♦ Members reviewed the four goals and each of the goals' tasks. Revisions were made and members gave status updates.

- **Unfinished Business**

- ♦ Members reviewed the *HIV Testing and Your Practice* brochure and corrections were identified. Heather will make the changes and present for a final time at the January EIIHA meeting.
- ♦ Heather provided everyone with folders showing what Lutheran Social Services provides to their clients. The EIIHA Committee could develop something similar that would list all Area 4 Ryan White agencies; what each one does and how to get in touch with them. There could be a sheet added entitled 'How To Access These Services', and in simple steps would outline how a newly diagnosed person can begin navigating the Ryan White system of care.

- **Where Do We Go From Here?**

- Social Workers from Baptist, UF Health, and St. Vincent's will be invited to a future EIIHA committee meeting. Even though Florida's Opt-Out law went into effect earlier this year, many hospitals do not have a procedure in place to automatically test patients for HIV, especially those presenting at the Emergency Department. If an HIV test is needed to determine treatment, then a test will be conducted. However, if the patient requests an HIV test in the ED, but the results of that test will not have a bearing on the patient's treatment (i.e., broken toe), then the hospital would refer the patient to an outside source to do HIV testing. Hopefully having hospital social workers attend a meeting or two will give them some additional knowledge and resources to assist with getting HIV testing done on a more regular basis in the emergency rooms.

Announcements and Public Comments:

- World AIDS Day activities were listed for the week of November 30 through December 4. Everyone was encouraged to participate in as many events as they could.

Adjournment:

The meeting was adjourned at 11:45 a.m.

ACTION REQUIRED:

None

RYAN WHITE PART A JACKSONVILLE, FL TGA * FY 2015 EIIHA Work Plan

Goal 1: Reduce new HIV infections		Objective: Increase the number of people who know their HIV status		
#	Tasks	End Date	Resources – Currently Available	Resources – Needed
1	Review epidemiologic data; identify high risk groups; identify zip codes where high risk individuals reside (targeted testing)	To be reviewed quarterly	DOH Duval Co.	
2	Identify times and points of access	July 2015	Lolita Hill/RRHS, Roberto Polanco/AHF Joe Mims/UF CARES	
3	Identify different stages of readiness for testing and respond appropriately to include a person's strengths for coping with a positive HIV test result (linkage assessment and counseling)	May 2015	Heather Vaughan/LSS	Motivational Interviewing
4	Train outreach workers to identify high risk individuals needing testing and link HIV positive persons to medical care	Ongoing	Sang Phouansouvanh/AETC Representative of Gilead	
5	Develop, publish, and distribute a testing schedule	Ongoing	Testing van schedules are being posted on the World AIDS Day Committee website. Schedules should be sent to Jason Clark at JClark@lssjax.org .	
6	Organize social marketing campaign to include internet (i.e. www.AustinHIV.com), radio, printed materials, and cable television	Ongoing	Karim Walker – You Tube "Do Something." Janice Murphy and Women on a Mission to work w/ Karim on another video January 2016.	
7	Deploy mobile testing units	Ongoing	Lolita Hill/RRHS, Rayland Cunningham/AHF	
8	Test in non-stigmatizing way and coordinate testing across agencies	Ongoing	DOH Duval Co. & all participating agencies	
9	Organize testing events such as condom blasts	Ongoing	LSS, CRC, NFAN, UF CARES, DOH Duval Co.	
10	Maintain presence to test and refer on all recognized HIV Awareness Days	Ongoing	All Ryan White funded service providers	
11	Develop script for specific populations (women, adolescents, heterosexual men) and provide flyers to educate primary care physicians on importance of HIV testing for everyone	June 2015	Ellen Schmitt, Lolita Hill, and Rayland Cunningham to identify physicians & high risk areas. Julie Cromer and Roberto Polanco to prepare flyer.	Melissa Ross/Medical Monday is education opportunity.
12	Educate hospital ED personnel of importance of HIV testing for everyone	Ongoing	Joe Mims/UF Health, C.J. Osbourne/AHF at St. Vincent's and Baptist, Max Wilson and Lolita Hill/Memorial	Add question to ED intake, "Would you like to be tested for HIV?" Lolita Hill would schedule someone to test in ED.
13	Target truck stops, shipping terminals and airports for condom blasts and C&T services	March 2016	Janice Murphy and Women on a Mission with Lolita Hill in testing van.	
14	Provide HIV testing information to trucking companies	March 2016	Justin Bell and LaTanya Adkins to collect list of trucking companies to approach with materials	
15	Provide HIV education in local schools	Ongoing	JASYMN and DOH Duval Co., UF CARES and River Region	

Goal 2: Increase access to care and improve health outcomes		Objective: Increase number of newly diagnosed people who are linked to care		
#	Tasks	End Date	Resources – Currently Available	Resources – Needed
1	Utilize peer navigators in follow-up on referrals from HIV testing sites and events	Ongoing	DOH, AHF, RRHS utilize employed and volunteer peers to follow-up on referrals.	Business card with the names of peers that newly diagnosed can contact.
2	Utilize peer social networks to identify PLWHA and link to care	July 2015	Hispanic support group at NFAN	
3	Train and certify peer navigators	Ongoing	Representative of Gilead, Peer Navigator Cooperative	Todd Reese has curriculum
4	Partner with patients and their significant others to identify and satisfy the full range of patient needs and preferences	Ongoing	DOH CAB, PLWHA support groups, WAC support group	
5	Make referrals to health and support services as a result of needs assessments and plans of care	Ongoing	All Ryan White funded case management agencies	
6	Coordinate with in-jail program to ensure access to care for PLWHA released from jail	Ongoing	Todd Reese and Sharon Reiley/AHF, Dr. Dana Barnes/JSO, DOH Linkage	
7	Update and publish new service resource guide	April 2015	DOH Duval Co. updating and soon to publish new service resource book	
8	Utilize CAREWare to track referrals to care	Ongoing	All Ryan White funded service providers	
9	Educate hospital ED on linkage for HIV positives	Ongoing	Ellen Schmitt to speak to Baptist ED personnel, Julie Comer to identify who to speak to St. Vincent's ED. Joe Mims working to get ED staff more knowledgeable about linkage for HIV positives. Heather Vaughan to invite hospital social workers to meeting of ELIHA.	Baptist lead social worker is Adama Kaffa 267-475-8653

Goal 3: Increase retention in care and reduce health disparities		Objectives: Increase number of diagnosed people with HIV who access medical care at least 2 times in a 12 month period		
#	Tasks	End Date	Resources – Currently Available	Resources – Needed
1	Share information about PLWHA networks that are supportive and sensitive to their needs to reduce stigma and discrimination	Ongoing	PLWHAA Committee and PLWHAA support groups	Calendar of meetings to be posted in medical clinics and on WAD website.
2	Assess need for mental health and substance abuse counseling	Ongoing	All Ryan White funded agencies and medical providers	
3	Develop standardized, brief psychotherapy screening tools (ASAM)	July 2015	Mental health funded agencies.	
4	Implement screening tools in primary care settings and refer when indicated	July 17, 2015	Outpatient medical clinics and mental health funded agencies.	
5	Assist with transportation to medical appointments	Ongoing	All Ryan White funded case management agencies	
6	Improve provider communication with clients to ensure understanding of client rights and responsibilities	Ongoing	All Ryan White funded service providers and PLWHAA Committee	Training service providers on importance of communicating to clients their rights and responsibilities. Could include a "Grievance Awareness" month sponsored by providers once per year.
7	Follow-up with clients on missed appointments with phone calls, appointment cards, emails, and text messages.	Ongoing	All Ryan White funded case management agencies, mental health and medical providers	
8	Utilize peer counselors to assist clients in overcoming barriers and locating lost to care	Ongoing	All Ryan White funded case management agencies and medical providers	
9	Case conferencing	Ongoing	All Ryan White funded medical case managers, mental health and medical providers	
10	Educate PLWHA on importance of keeping medical appointments.	Ongoing	All Ryan White funded medical case managers, mental health and medical providers	
11	Facilitate monthly/quarterly meetings between peer navigators and retention in care coordinators to discuss retention in care challenges.	Ongoing	All Ryan White Part A, B, and C funded peer navigators.	Peer Navigator Cooperative

Goal 4: Reduce viral load		Objectives: (1) Increase number of persons with HIV with access to ART consistent with PHS treatment guidelines; (2) Increase the number of persons with HIV who have viral load of <20 cells/mL in a 12 month period		
#	Tasks	End Date	Resources – Currently Available	Resources – Needed
1	Assess complexity of medication dosing from all treatment sources and co-construct with client and all caregivers a flexible plan for achieving treatment goals	Ongoing	All Ryan White funded medical and pharmacy providers	
2	Compile a list of risk and protective factors of medication adherence to include medication readiness, self-sufficiency, and tracking barriers in CAREWare.	October 2015	All Ryan White funded medical case managers and medical providers	
3	Regularly stress importance of medication adherence and medication adherence self-efficacy	Ongoing	All Ryan White funded medical case managers, pharmacies, and medical providers	
4	Systematically and positively reinforce client medication adherence success	Ongoing	All Ryan White funded medical case managers and medical providers	Review reinforcement methods currently being utilized.
5	Assist with transportation to medication pick-ups	Ongoing	All Ryan White funded medical case managers	
6	Follow-up on treatment adherence by reviewing labs, case conferencing, and medical chart reviews	Ongoing	All Ryan White funded medical case managers and medical providers	
7				

Last updated 11/20/2015



PLWHAA COMMITTEE

(People Living With HIV/AIDS and Affected Community)

Ryan White Part A and Part B Programs

Social Services Division

1809 Art Museum Drive, Suite 100 • Jacksonville, FL 32207

Summary of Meeting

Meeting Date: Noon - Thursday, December 10, 2015

Committee Members Present: Torrenca Shiloh (*Chair*), Mark Cleveland (*Co-Chair*), LaTanya Adkins, Rico Bodin, Debbi Carter, Vernard Clinkscales, Gloria Coon, Delmar Esannason, Dierdre Esannason, Denise Grace, Michelle Handy, Nathaniel Hendley, Veronica Hicks, Sharon Hunter, Denise Jackson, Michael Kyger, Terri Mims, Jerry Murray, Verlon Blair-Murray, Charlie Taylor, Antoinette Turner, Zane Urbanski, and Annie Youngblood.

Guests: Karen Baker, Wade Davis, Nicole Kent, Teresa Rudolph, Max Wilson, and Thomas Washington

DAB Share time 11:45 to noon

Call to Order

The meeting was called to order at 12:00 p.m. by Chair Torrenca Shiloh.

Moment of Silence was observed

Mission Statement read by Michael Kyger

Roll Call

Public Comments and Announcements

- AHF Luncheon December 17, 2105 for patients of AHF. Remember Jim Bernert who is ill and at home, and Selene Pickens who was involved in a car accident. Planning Council was recognized for the Award presented at the WAD Celebration Luncheon on December 4, 2015. Congratulated all who were winners of awards at the WAD luncheon.
- Happy Birthday in December to:
Pam Dry
Jerry Murray

Program

- Presentation by Zane Urbanski of Comcare Specialty Pharmacy. Shared with PLWHAA members information regarding access to medication and medical adherence as well as the various services of Comcare Specialty Pharmacy.

Old Business

- Auction items available for bid at each meeting to help raise funds to send 15 PLWHA members to the Positive Living Conference 2016. Credit will be given for every meeting attended, items donated for auction, and activities participation for the 2016 drawing. Credit was given to all who participated in recent and past activities, and for attendance at meetings. Chinese gift exchange game was presented.

New Business

- PLWHAA Advocacy Council-beginning in January 2016 the comment card program will commence.
- Mark Cleveland encouraged all PLWHAA members to make their voices heard concerning the dental program and more funding for full time dentists. **Recommendation** to have a letter sent to the Florida Department of Health (FDOH) regarding the concern to have full time dentists for PLWHA. **Voted** to have a letter sent to the FDOH director.

Adjournment

The meeting was adjourned at 1:30 p.m.

ACTION REQUIRED:

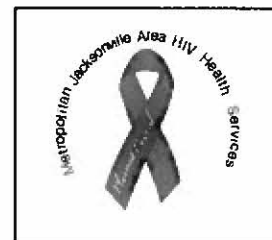
No action required.

PHARMACY and THERAPEUTICS COMMITTEE

Ryan White Part A and Part B Programs

Social Services Division

1809 Art Museum Drive, Suite 100 • Jacksonville, FL 32207



Summary of Meeting for Wednesday, December 9, 2015

Committee Members Present: Dana Barnes (*Chair*), Mark Cleveland, Sandra Ellis, Frank Emanuel, and LeMorris Prier

Guests: Jeffrey Lauer and Michela Scott

Support Staff Present: Deidre Kelley and Sandra Sikes

CALL TO ORDER

The meeting was called to order at 1:10 p.m. by Chair Dana Barnes.

MOMENT OF SILENCE OBSERVED

INTRODUCTIONS

Members and guests did self-introductions.

UNFINISHED BUSINESS

The Planning Council voted in July to adopt the statewide formulary once it has been approved. To date, the state has not yet finalized their formulary, so in the meantime the Jacksonville TGA will continue to use its own. Dee Kelley reported that she has not received requests for exceptions on our current formulary, so it is still meeting the local needs.

NEW BUSINESS

• **Addition Of New Drugs To The Formulary**

The main purpose of this meeting was to look at the possibility of adding Hepatitis C medications to the local Ryan White Formulary. A list of current Hep C medications was distributed and reviewed. Part A may have some unobligated 2015 funds and was looking at the feasibility of paying for Hepatitis treatments for a few patients. Dr. Barnes stated that Hepatitis C is curable, but very expensive; a 12-week regiment costs approximately \$45,000. Part A would only be able to cover the cost of about four individuals. Dr. Lauer noted that the 12-week regiment doesn't always work, and sometimes the patient needs an additional 12 or even 24-week regiment. So instead of covering the Hep C medications for four patients at 12-weeks, we may only be able to help two people who each need 24 weeks of treatment.

The next step would be determining which Ryan White clients would receive Hep C medications. There are not enough funds to cover everyone, so there would need to be some type of review board to select the three or four patients receiving coverage. The Pharmacy and Therapeutics Committee could be the review board, or they could select another group of people to do this; perhaps a small group of physicians? The committee would need to determine what the eligibility requirements are; would it be based on the most severe cases, or those who have other co-morbidities, or those who have a proven track record of adherence, etc.?

There was a lengthy discussion and more questions were raised. Mark Cleveland made a **motion**, seconded by Sandra Ellis, **to table this discussion on adding Hepatitis C medications to the formulary**. A vote was taken; Cleveland, Ellis, and Prier were in favor and Emanuel opposed. The motion passed and this topic will be brought up again at a later date.

- **Anticoagulants**

Dana brought up a point that there are no anticoagulants such as Eliquis or Pradax on the formulary and asked if these medications should be included. Dee said she has not received any exception requests to fill Eliquis or Pradax. Dr. Scott said she has a few patients at AHF who use these medications, and she feels both meds have an advantage over Coumadin because the patient doesn't require frequent INR tests. Dee suggested that Dr. Scott send her an email letting us know how many patients are on either Eliquis or Pradax and her guess on the number of patients who might be switched to these meds from their current Coumadin prescription.

Frank said that since there has not been a need raised yet to put Eliquis or Pradax on the formulary, the committee should take a closer look at this and discuss it again at a future meeting. Members agreed to this and the topic will be included next time.

PUBLIC COMMENTS

No public comments

ANNOUNCEMENTS

Members asked to schedule another committee meeting in February. Staff will schedule and send out meeting notice in January.

ADJOURNMENT

The meeting was adjourned at approximately 2:00 p.m.

ACTION REQUIRED BY PLANNING COUNCIL:

None

MEMBERSHIP COMMITTEE

Ryan White Part A and Part B Programs

Social Services Division

1809 Art Museum Drive, Suite 100 • Jacksonville, FL 32207



Summary of Meeting for Wednesday, December 9, 2015

Committee Members Present: Nathaniel Hendley (*Chair*), Justin Bell, Sharon Hunter, and Antoinette Turner

Support Staff Present: Sandra Sikes

CALL TO ORDER

The meeting was called to order at 2:45 p.m. by Chair Nathaniel Hendley.

MOMENT OF SILENCE OBSERVED

UNALIGNED RATIOS

Committee reviewed the unaligned ratio and Planning Council's demographics representation. Committee also looked at how these numbers will change if an additional aligned member is added; unaligned ratio will only go down to 36.0%. The committee noted that one unaligned PLWHA will not be seeking re-appointment next year, and with no further changes, the ratio would then drop to 33.3%.

		<i>Epi Data for the TGA</i>		<i>Planning Council Representation</i>	
Total Membership:	24	White:	28%	42%	White
		Black:	64%	54%	Black
Total Unaligned:	9	Hispanic:	05%	00%	Hispanic
		Other:	03%	04%	Other
Unaligned Ratio:	37.5%	Male:	65%	42%	Male
		Female:	35%	58%	Female

INTERVIEWS

- Beth Parker of NFAN was interviewed by the committee for a seat on the Council representing AIDS Service Organization (ASO). Following her interview, her score was tallied and she received a rating above 75%. A **motion** was made by Justin Bell, seconded by Antoinette Turner, **to request that the Planning Council recommend Beth Parker to Mayor Curry as an ASO Representative to the Council**. There was no discussion; a vote was taken and the motion passed.
- Michael Kyger was interviewed by the committee for the Proxy Pool. Following his interview, his score was tallied and he received a rating above 75%. A **motion** was made by Justin Bell, seconded by Sharon Hunter, **to recommend that the Planning Council appoint Michael Kyger to the Proxy Pool**. There was no discussion; a vote was taken and the motion passed.

UNFINISHED BUSINESS

- 2016 Election: Staff went over the process of how the election will be handled during the Planning Council meeting.
- Recruitment of Hispanic Members: Nathaniel contacted several agencies and asked them to advise him if they have any potential members for the Council. He will continue to follow up with them.

NEW BUSINESS

- **Transportation Issues:** Antoinette brought up a concern that taxi service is not provided for PLWHA members attending World AIDS Day events the first week in December. Although taxi service is provided to attend the W.A.D. Luncheon, it is not provided for the Memorial Service, Quilt Ceremony, Condom Blast, Poetry Slam, and the other events. She requested that the committee look into this and perhaps bring it up to the Planning Council for a decision. Sandy answered on behalf of the Part A Office; payment for taxi service is covered by Part A's administrative funds, and is not under the control of the Planning Council. Regarding World AIDS Day, the Part A Office provides transportation for PLWHA's to attend the monthly W.A.D. committee meetings and the annual luncheon, as well as purchasing a table for ten Planning Council members to attend the luncheon free of charge. This same pool of money covers the cost of taxi service to all Planning Council and committee meetings, meals for Planning Council and most PLWHAA meetings, water and snacks at meetings, office supplies, brochures, postage, copying, rent, and salaries. In order for Part A to continue covering these costs, it is necessary to draw the line at some point, and that point is providing transportation to only one event during World AIDS Week.

Nathaniel suggested that during the October or November PLWHA meeting next year that members are polled to see which members have their own transportation and plan to attend any of the W.A.D. events, and from there, asking if any would be willing to pick up another person and bring them to the event. Nathaniel said he will urge the community to look at ways of working together and communicating better, in order to find innovative solutions to PLWHA needs.

FEASIBILITY STUDY

Nathaniel will begin working on this study after the first of the year.

PUBLIC COMMENTS

No public comments

ANNOUNCEMENTS

No announcements

ADJOURNMENT

The meeting was adjourned at approximately 4:25 p.m.

ACTION REQUIRED BY PLANNING COUNCIL:

- Recommend Beth Parker to the Mayor for appointment to the Jacksonville Planning Council
- Recommend the Jacksonville Planning Council appoint Michael Kyger to the Proxy Pool

MEET BETH PARKER

Beth has been employed by the Northeast Florida AIDS Network (NFAN) for the past fifteen years. During that time, she has been a case manager, insurance coordinator, and director of housing programs before assuming her current role as the Director of Administration and Special Programs. She has served faithfully with the World AIDS Day Committee (W.A.D.), is a volunteer with the annual AIDS Walk and the Get Inspired 6K Run, as well as helping out with local health fairs and fund raisers. Beth also manages to find time to volunteer with Special Olympics, as well.

Beth has submitted an application and been recently interviewed by the Membership Committee for a seat as the Planning Council's ASO Representative. When asked why she wants to join the Jacksonville Planning Council, Beth wrote *"I look for ways to provide input to improve the services that we provide to the HIV+ community and the ways we provide those services."*

The Membership Committee will be presenting Beth Parker's name to the Planning Council at today's meeting.

MEET MICHAEL KYGER

Michael is fairly new to the Jacksonville area, arriving here a little over a year ago. However, he has jumped in and gotten involved with our community. He is a member of UF CARES/Rainbow Consumer Advisory Board, and has been busy with various World AIDS Day activities, HIV testing events and condom blasts, and the annual AIDS Walk. Michael has also been very busy the last week or so with Holiday Helpers. He has been attending PLWHAA meetings since the beginning of the year, and is interested in starting some dialogue in the community regarding a needle exchange program here in Jacksonville.

Michael has submitted an application and was recently interviewed by the Membership Committee for a seat in the Proxy Pool. When asked why he wants to join the Planning Council's Proxy Pool, Michael wrote *"I want to be a part of community involvement and participate in these types of events. I want to help stop the spread of HIV and spread the word of awareness."*

The Membership Committee will be presenting Michael Kyger's name to the Planning Council at today's meeting.



JANUARY 2016



Meetings are subject to change. Contact the meeting coordinator to confirm your meeting.

Mon	Tue	Wed	Thu	Fri
<p>Events in bold are Planning Council / committee meetings held at Art Museum Dr.</p> <p>MEETINGS ARE SUBJECT TO CHANGE. To verify a meeting's start time, or to see if a meeting is still scheduled, contact Planning Council Support at 630-3504.</p>				<p>1</p> <p>NEW YEAR'S DAY</p>
<p>4</p> <p>2:00 Needs Assessment Survey Workgroup</p>	<p>5</p> <p>3:30 Exec</p>	<p>6</p> <p>10:00 Membership</p>	<p>7</p> <p>9:00 W.A.C.</p> <p>2:00 Goals 1 & 2 Workgroups <i>Integrated Plan</i></p>	<p>8</p> <p>HB: Heather Kilpatrick Jan. 9</p>
<p>11</p>	<p>12</p>	<p>13</p>	<p>14</p> <p>10:30 Advocacy Council</p> <p>12:00 PLWHAA</p>	<p>15</p> <p>9:00 Providers Mtg</p> <p>10:30 EIIHA</p>
<p>18</p> <p>MLK Day</p>	<p>19</p>	<p>20</p> <p>HB: Denice Grace</p>	<p>21</p> <p>2:00 Comprehensive Plan Meeting <i>Integrated Plan</i></p>	<p>22</p>
<p>25</p>	<p>26</p>	<p>27</p>	<p>28</p> <p>3:00 PLANNING COUNCIL</p> <p>HB: Kim Geib</p>	<p>29</p> <p>HB: Justin Bell Jan. 30</p>



FEBRUARY 2016



Mon	Tue	Wed	Thu	Fri
1	2 2:00 FCCAAP 3:30 Exec	3 10:00 Membership	4 9:00 W.A.C. 2:00 Comprehensive Plan <i>Integrated Plan</i>	5
8 Nat'l Black HIV/AIDS Awareness Day Feb. 7	9	10 1:00 Pharmacy & Therapeutics	11 10:30 Advocacy Council 12:00 PLWHAA 1:45 Priority & Alloc.	12
15	16	17	18	19 9:00 Providers' Meeting
22	23	24	25 3:00 PLANNING COUNCIL	26 HB: Gloria Coon today HB: Ellen Schmitt Feb. 27
29		<p>Events in bold are Planning Council / committee meetings held at Art Museum Dr.</p> <p>MEETINGS ARE SUBJECT TO CHANGE. To verify a meeting's start time, or to see if a meeting is still scheduled, contact Planning Council Support at 630-3504.</p>		