



## Metropolitan Jacksonville Area HIV Health Services

### PLANNING COUNCIL

Ryan White Part A and Part B Programs  
Social Services Division

1809 Art Museum Drive, Suite 100 ♦ Jacksonville, FL 32207

## A G E N D A

Meeting Date: **3:00 PM - Thursday, April 28, 2016**

CALL TO ORDER ..... Kendall Guthrie

MOMENT OF SILENCE

MISSION STATEMENT ..... Member

PARLIAMENTARY POINTERS ..... Ellen Schmitt

ROLL CALL ..... Heather Vaughan

APPROVAL OF MARCH 24, 2016 MINUTES ..... Kendall Guthrie

ADMINISTRATIVE AGENCY – PART A REPORT ..... Deidre Kelley

LEAD AGENCY – PART B REPORT ..... Max Wilson

PROGRAM: ..... Gretchen Kuntz, MSW, MSLIS  
AIDS INFORMATION OUTREACH PROJECT ..... Director, Borland Health Sciences Library

#### COMMITTEE REPORTS:

Executive ..... Page 7 ..... Kendall Guthrie

Membership ..... Page 9 ..... Kim Geib

- Recommends that the Council recommend Vernard Clinkscales to the Mayor for a seat on the Jacksonville Planning Council
- Recommends that the Council recommend Veronica Hicks to the Mayor for a seat on the Jacksonville Planning Council

W.A.C. ..... Page 13 ..... Errol Schell

PLWHAA ..... Page 15 ..... Gloria Coon

**OUR MISSION:** The mission of the Planning Council is to provide a means for planning and implementing a coordinated response to the needs of people living with and affected by HIV.

Bylaws .....	Page 17 .....	Ellen Schmitt
Integrated Comp Plan .....	Page 19 .....	Heather Vaughan
UNFINISHED BUSINESS .....		Kendall Guthrie
NEW BUSINESS .....		Kendall Guthrie
PUBLIC COMMENTS .....	Members of the Public	
For members of the public to address the Planning Council; time limit of 3 minutes; blue card is not required.		
ANNOUNCEMENTS .....		All
For both Planning Council and members of the public to announce upcoming events or recognize an achievement.		
ADJOURNMENT .....		Kendall Guthrie
MEET and GREET .....		Guests and Members



Metropolitan Jacksonville Area HIV Health Services

**PLANNING COUNCIL**

*Ryan White Part A and Part B Programs*

Social Services Division

1809 Art Museum Drive, Suite 100 • Jacksonville, FL 32207

**MINUTES**

Meeting Date: Thursday, April 28, 2016

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**Council Members Present:** Antoinette Turner (*Chair*), Kendall Guthrie (*Vice Chair*), Heather Vaughan (*Secretary*), Ellen Schmitt (*Parliamentarian*), Dana Barnes, Michael Bennett, Kim Geib, Sharon Hunter, Terri Mims, Verlon Murray, Beth Parker, Pat Sampson, and Torrenca Shiloh

**Council Members Absent:** Sheila Broderick, Gloria Coon, Nathaniel Hendley (A-I-S), Gregory O'Gwinn, Errol Schell, and Max Wilson (A-I-S)

**Proxy Members Present:** None

**Proxy Members Absent:** Jim Bernert, Vernard Clinkscales, Michelle Handy, Michael Kyger, and Annie Youngblood

**Support Staff Present:** Deidre Kelley, Sue Andrews, Lourdes Diaz, Mary Martinez, and Sandy Sikes

**Guests:** Justin Bell, Ne' Tosha Dopson, Delmar Esannason, Dierdre Esannason, Veronica Hicks, Tammy Morris, Jerry Murray, Katrina Odell, and Chaka Sadiq

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**Call to Order**

The meeting was called to order at 3:03 p.m. by Chair Antoinette Turner.

**Moment of Silence was observed.**

**Mission Statement**

Sharon Hunter read the Planning Council's Mission Statement.

**Parliamentary Pointers**

Council Parliamentarian Ellen Schmitt directed everyone's attention to the list printed on the back of each member's name plate. This list shows the steps for making a motion and Ellen further clarified the process of discussion and calling for the vote.

**Roll Call**

Vice Chair Guthrie took the roll and a quorum was declared. There were no proxies to be called to the table.

## **Approval of Minutes**

Motion was made and seconded to accept the March 24, 2016 Minutes as presented.

## **Administrative Agency Report**

Part A Program Manager Deidre Kelley advised that the remainder of the supplemental funding will be coming in mid-May, per recent communication from HRSA. In the meantime, staff is working to close out the 2015-2016 grant. It appears that the TGA may have \$60,000 in unexpended funds available for carryover into the grant year. The Part A Office is recommending that the Planning Council allocate this money to the Jail Link Program; other recommendations will be made to the Planning Council by September regarding which categories will need additional funding.

The Jail Link Program is underway and as of the last Jail Link task force meeting, 22 inmates have been enrolled with follow-up through the Department of Health and Lutheran Social Services. There are still some coordination issues to be resolved, but the program is off to a very good start.

The Youth Summit work group has met twice. The date for the Summit will be Tuesday, July 12 or 19, the number of participants will be 25 to 30, and several locations are available for the event including the downtown library and a UF Medical Center conference room. We are also investigating the possibility of hosting the event at the UNF University Center. The purpose of the Summit is to develop a framework for the delivery of quality, culturally competent medical services for youth. The task force is meeting again Thursday, May 5 at 1:00 p.m. before the Integrated Comp Plan meeting.

For anyone interested in participating in the priority setting and allocation of Ryan White dollars, the process begins at the Priority and Allocations Committee meeting Thursday, May 12 at 1:30 p.m. following the PLWHAA Committee meeting.

Errol Schell was not able to make today's meeting because he is being recognized by Mayor Curry for 25 years of service as an employee of the City of Jacksonville. One final reminder that today is NFAN's Dining Out for Life funding raising event, so if you plan to eat out tonight, please dine at a contributing restaurant.

## **Program**

Gretchen Kuntz, MSW, MSLIS, is a Director with the Borland Health Sciences Library at UF Health. The library received a grant dealing with HIV/AIDS Information Resources, and Ms. Kuntz presented an abbreviated workshop on the AIDS Information Outreach Project. Using the computer and overhead projector, Ms. Kuntz brought up a number of websites and showed the audience how to navigate the sites when seeking specific information about HIV, such as medication, finding a doctor, and clinical trials.



## Committee Reports

### Executive

Kendall Guthrie

The committee met April 5 and the minutes are in the packet. There were no motions and no action items to bring before the Council.

### Membership

Sharon Hunter

Sharon presented the committee report for April; they met twice during April and conducted an interview at each meeting. Both candidates received a passing score on their interviews.

Committee's **recommendation** was **that the Council recommend Vernard Clinkscales to the Mayor for appointment to the Jacksonville Planning Council.** There was no discussion and following a unanimous vote, the motion passed.

Committee's next **recommendation** was **that the Council recommend Veronica Hicks to the Mayor for appointment to the Jacksonville Planning Council.** There was no discussion and following a unanimous vote, the motion passed.

### Women, Adolescents, and Children (W.A.C.)

Terri Mims

Terri presented the committee report for April. Committee recapped the National Women & Girls HIV/AIDS Awareness Day event members participated in; there were 58 people tested and two linked to TOPWA.

Two members participated in the Lane Avenue Community Day event March 19, handing out brochures and information. One of the members gave a short speech to the entire group, encouraging everyone to get tested for HIV.

W.A.C. will have a table May 14 at the Edward Waters College's Mental Health and the Black Community conference. They will distribute HIV brochures, condom packets, and testing site information. One member is trying to arrange to have the UF testing van at the event, as well.

### PLWHAA

Torrencia Shiloh

Committee met April 14 and the minutes are in the packet. There are no action items to bring before the Council.

Torrencia said she will try to bring to the next meeting one of the crocheted bags that Mary Glenn and her group are making for the USCA Conference in September. Torrencia also introduced a new auction item, which is a dual beverage dispenser with stand and the bidding sheet was passed around the room. She again thanked everyone who had donated or purchased an auction item.

The committee met last week and is still in the process of making proposed changes to the bylaws. Although the minutes are only one page long, the meeting actually lasted almost two hours. A lot of work is going into this process and Ellen thanked everyone on the committee for their dedicated efforts. The draft for the first reading should be available at the May Planning Council meeting.

#### Continuum of Care Coordination (*Integrated Comp Plan*)

Heather Vaughan

The Integrated Comp Plan Sub-Committee had two meeting in April as they finished work on Goal 3, and now begin work on strategies and activities. A revised plan showing the most recent revisions may be distributed next month to the Planning Council.

Goal 3 deals with reducing HIV health-related disparities in our community, and one of the strategies is to develop a dashboard for clients to give their perceptions of their own health disparities. Max Wilson stated that he was not aware of anyone else doing this, and said this was impressive. Heather reiterated that through the hard work of its members, this sub-committee is thinking outside the box and striving to make sure that the quality of care that everyone receives in the Jacksonville TGA is top-notch.

The committee is still on track with their timeline. There were no action items to bring before the Planning Council.

#### **Unfinished Business**

- There was no unfinished business.

#### **New Business**

- There was no new business.

#### **Public Comments**

- Sandy Sikes distributed binders to Council members. This was an EIIHA project directed to primary care physicians, and material included in the binders gave information on things such as where to call and schedule an eligibility appointment, what services are available in the Northeast Florida area, and a list of providers. Council members were asked to please give this binder to their PCP.

#### **Announcements**

- Kendall Guthrie announced that the Infectious Disease Symposium has been scheduled for September 27. UF Health is coordinating this event with Florida Department of Health, and the focus will be on PrEP and nPEP.

- Dining Out for Life continues through this evening. Please visit a participating restaurant and help out a worthy cause.
- Chaka Sadiq of Edgewood Pharmacy said they are accepting any unused medication from people who would like to donate. Donated medicines will be given to those in need. Edgewood Pharmacy is open seven days a week, and they are on the corner of Edgewood and Moncrief Road. They recently become a resource center with FDOH, and participate in condom blasts.

### **Adjournment**

The meeting was adjourned at 4:00 p.m. by Chair Antoinette Turner.

  
Antoinette Turner, Chair

  
Heather Vaughan, Secretary

AT/HV:ss



**Mission:**

To protect, promote & improve the health of all people in Florida through integrated state, county & community efforts.



**Rick Scott**  
Governor

**Celeste Philip, MD, MPH**  
Interim State Surgeon General

**Vision:** To be the Healthiest State in the Nation

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## MEMORANDUM

**DATE:** April 29, 2016  
**TO:** Jacksonville Ryan White Planning Council  
**FROM:** M. Maximillion Wilson, Ph.D.  
**SUBJECT:** April 2016 update from Part B Lead Agency

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Hello Fellow Council Members,

I send this Part B update in lieu of a verbal report yesterday. The Area 4 lead agency is working on a proposed budget for Fiscal Year 2016-17 now. DOH headquarters has provided guidance that areas should submit proposed budgets with level-funding; this is what we've done.

The final draft of the PrEP and nPEP toolkits have been published. Anyone needing these can contact Denise Jackson at 904-253-2590 or email at [denise.jackson@flhealth.gov](mailto:denise.jackson@flhealth.gov).

The model protocol for HIV testing in medical settings has been approved. This change aligns the 64-D (the DOH rule for HIV testing) with the Florida Statute revision passed in July, 2105. The new rule allows for inclusion of HIV testing with other routine tests, after the patient is notified. No special consent is needed. For more information go to: [http://www.floridahealth.gov/diseases-and-conditions/aids/prevention/documents/Counseling\\_testing/TA-9-Implementation-Webinar.pdf](http://www.floridahealth.gov/diseases-and-conditions/aids/prevention/documents/Counseling_testing/TA-9-Implementation-Webinar.pdf).

The statewide Patient Care Planning Group met (jointly with the Prevention Group) to discuss the latest version of the state-level portions of the Integrated Plan this week. The various workgroups presented their contributions to the larger body, received feedback, and made revisions to the document. Drafts of the statewide and local chapters are due to The AIDS Institute by May 16<sup>th</sup>. TAI will proof and reformat the draft as needed and circulate widely after that date.

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**Florida Department of Health**

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**Accredited Health Department**  
Public Health Accreditation Board



## EXECUTIVE COMMITTEE

*Ryan White Part A and Part B Programs*

Social Services Division

1809 Art Museum Drive, Suite 100 • Jacksonville, FL 32207



### Summary of Meeting for Tuesday, April 5, 2016

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**Committee Members Present:** Antoinette Turner (*Chair*), Kendall Guthrie (*Vice-Chair*), Heather Vaughan (*Secretary*), Nathaniel Hendley (*Treasurer*), Gloria Coon (*PLWHA Rep*) via Telephone, Ellen Schmitt (*Parliamentarian*), Dana Barnes (*Pharmacy & Therapeutics*), Kim Geib (*Membership*), and Errol Schell (*W.A.C.*)

**Support Staff Present:** Sandra Sikes

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#### CALL TO ORDER

The meeting was called to order at 3:30 p.m. by Vice-Chair Kendall Guthrie.

#### MOMENT OF SILENCE OBSERVED

#### COMMITTEE CHAIRS' REPORTS

##### Bylaws:

- Members met March 21 and knocked out a good portion of the work that they had intended to do regarding term limits. Another meeting will need to be scheduled, and the group decided on Tuesday, April 19 at 10:30 a.m.

##### Membership:

- At the March committee meeting, talked about the term length and everyone agreed to keep the current term at two years. In the past few weeks Kim has visited the Peer Navigator and the Case Managers Co-Op Meetings, the NFAN Luncheon, and the PLWHAA meeting, in an effort to recruit PLWHA members to the Council. At least two membership applications have come in, and two other people expressed interest. Currently the unaligned ratio is around 27%.
- Heather Kilpatrick and Frank Emanuel have termed out, and Denice Grace recently resigned from the Planning Council due to personal reasons.
- Reviewed list of people who have attended past Planning Council and/or PLWHAA meetings and who might be potential applicants.

##### PLWHAA:

- Randevyn Pierre of Janssen Pharmaceuticals was guest speaker at the March PLWHAA meeting, and he provided lunch as well. Pierre's topic was 'Culturally Competent Care in HIV.'
- Kim Geib was also a guest speaker and she talked about Proxy Pool membership.

**Coordination Committee:**

- Members have been going over goals and objectives. For the next meeting, April 7, members will begin working on the strategies for each objective.
- Committee is still on track with their timeline; a lot of work has been accomplished, but still a lot more to do.

**EIIHA:**

- Meeting held March 18; a copy of the brochure should be emailed to the Part A Office, so they can make copies for the Planning Council. Also trying to get contact information on each agency's Consumer Advisory Board (C.A.B.) in order to contact them and find out when each C.A.B. is planning to do a program on their grievance procedures.

**W.A.C.:**

- Committee continues to register and participate in local health fairs. Members are doing an outstanding job getting HIV prevention information out to the public.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

Warning Letter: A letter is being sent to Gregory O'Gwinn, advising him that he has now missed three Council meetings (Jan., Feb., and March).

**STAFF REPORT**

- Outreach Presentation at Council Meeting: Dr. Rathore has requested 20 to 30 minutes be set aside during the April Planning Council meeting so that Gretchen Kuntz can do a presentation on accessing information about HIV/AIDS on the web.
- Dayatra Coles, City of Jacksonville's Affordable Housing Coordinator, has requested through Errol Schell, to be allowed to do a short presentation on fair housing, also during the upcoming Council meeting.
- Priority & Allocations: Meetings begin in May and we're still looking for a committee chair.

**ANNOUNCEMENTS**

Nathaniel and Max will both be attending PCPG and PPG meetings in Tampa later this month, and will be absent from the Planning Council. Executive Committee agreed to show both members as 'Absent-in-Service'.

**ADJOURNMENT**

The meeting was adjourned at approximately 4:55 p.m.

**COMMITTEE RECOMMENDATION TO THE PLANNING COUNCIL:**

None



**MEMBERSHIP COMMITTEE**

*Ryan White Part A and Part B Programs*

Social Services Division

1809 Art Museum Drive, Suite 100 • Jacksonville, FL 32207



**Summary of Meeting for Wednesday, April 6, 2016**

**Committee Members Present:** Kim Geib (*Chair*), Nathaniel Hendley, Sharon Hunter, and Antoinette Turner

**Support Staff Present:** Sandra Sikes

**CALL TO ORDER**

The meeting was called to order at 10:05 a.m. by Chair Kim Geib.

**MOMENT OF SILENCE OBSERVED**

**REVIEWED UNALIGNED RATIO AND PC REPRESENTATION**

		<i>Epi Data for the TGA</i>		<i>Planning Council Representation</i>	
Total Membership:	19	White:	28%	42%	White
		Black:	64%	53%	Black
Total Unaligned:	5	Hispanic:	05%	00%	Hispanic
		Other:	03%	05%	Other
Unaligned Ratio:	26.3%	Male:	65%	37%	Male
		Female:	35%	63%	Female

**INTERVIEW**

The committee interviewed Vernard Clinkscales for a seat on the Jacksonville Planning Council. Nathaniel Hendley made a **motion**, seconded by Sharon Hunter, **to recommend that the Planning Council submit Vernard Clinkscales' name to the Mayor for appointment to the Planning Council**. There was no further discussion and the motion passed.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

Update from Other Committees: Kim advised that the Bylaws and Executive Committees agreed with Membership on keeping the current two-year term length. The Bylaws Committee is still working on proposed changes, but so far they have discussed reducing the number of elected officers from six to three, and changing the office of Planning Council Chair to an elected office on its own, rather than the Vice-Chair automatically moving up to Chair. The three offices possibly being eliminated are: Secretary, Treasurer, and Parliamentarian. The Parliamentarian's duties would be shifted to the Chair of the Bylaws Committee. The Membership Committee will request that Bylaws select a committee co-chair who will be a back-up for both the committee and for parliamentarian duties during Planning Council meetings.

**Status of Members:** Committee was advised of the following changes –

Denice Grace emailed staff on March 13, saying she was stepping down

Frank Emanuel submitted a resignation letter March 24

Gregory O'Gwinn has now missed three Council meetings and was sent a letter of warning

**Recruiting:** Members looked over a list of guests from recent Planning Council and PLWHAA meetings, in an effort to identify which individuals would be good Proxy Pool candidates. Kim reminded everyone that if you see someone new, then say something to them. The meet and greet after the last Council meeting was a success and members will do this again in April. Kim asked Membership Committee members to arrive a little early to the April 28 meeting, and plan to stay after the meeting, in order to meet and greet.

### **PUBLIC COMMENTS**

No public comments

### **ANNOUNCEMENTS**

No announcements

### **ADJOURNMENT**

The meeting was adjourned at approximately 12:00 p.m.

### **COMMITTEE RECOMMENDATION TO THE PLANNING COUNCIL:**

- That Council recommends Vernard Clinkscales to the Mayor for appointment to the Jacksonville Planning Council.

### **COMMITTEE RECOMMENDATION TO THE BYLAWS COMMITTEE:**

- That Bylaws Committee selects a committee co-chair who will be a back-up for both the committee and for parliamentary duties during Planning Council meetings.

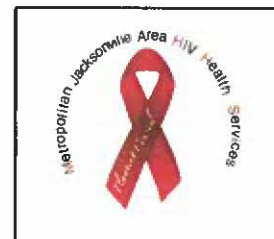


**MEMBERSHIP COMMITTEE**

*Ryan White Part A and Part B Programs*

Social Services Division

1809 Art Museum Drive, Suite 100 • Jacksonville, FL 32207



**Summary of Meeting for Wednesday, April 19, 2016**

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**Committee Members Present:** Kim Geib (*Chair*), Nathaniel Hendley, and Sharon Hunter

**Support Staff Present:** Sandra Sikes

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**CALL TO ORDER**

The meeting was called to order at 10:00 a.m. by Chair Kim Geib.

**MOMENT OF SILENCE OBSERVED**

**INTERVIEW**

The committee interviewed Veronica Hicks for a seat on the Jacksonville Planning Council. Nathaniel Hendley made a **motion**, seconded by Sharon Hunter, **to recommend that the Planning Council submit Veronica Hicks' name to the Mayor for appointment to the Planning Council.** There was no further discussion and the motion passed.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

There was no new business.

**PUBLIC COMMENTS**

No public comments

**ANNOUNCEMENTS**

The May 4, Membership meeting has been cancelled. The next committee meeting will be Wednesday, June 1, at 10:00 a.m.

**ADJOURNMENT**

The meeting was adjourned at approximately 10:25 a.m.

**COMMITTEE RECOMMENDATION TO THE PLANNING COUNCIL:**

- That Council recommends Veronica Hicks to the Mayor for appointment to the Jacksonville Planning Council.

Metropolitan Jacksonville Area HIV Health Services Planning Council  
**WOMEN, ADOLESCENTS, AND CHILDREN COMMITTEE**

*Ryan White Part A and Part B Programs*  
Social Services Division  
1809 Art Museum Drive, Suite 100 • Jacksonville, FL 32207



### **Summary of Meeting for Thursday, April 7, 2016**

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**Committee Members Present:** Errol Schell (*Chair*), CoCo Adkins, Tasha Brundge, Bonita Drayton, Audrey Green, Vivian Lanham, Terri Mims, Sherda Pierre, Ella Russell, Alfreda Telfair, and Brandi Williams

**Guest:** Dierdre Esannason

**Support Staff Present:** Sandra Sikes

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#### **CALL TO ORDER**

The meeting was called to order at 9:00 a.m. by Chair Errol Schell.

#### **MOMENT OF SILENCE OBSERVED**

#### **SELF-INTRODUCTIONS BY MEMBERS**

#### **UNFINISHED BUSINESS**

- National Women and Girls HIV/AIDS Awareness Day: Lutheran Social Services partnered with UF CARES on a NWGHAAD event at the FSCJ Downtown Campus on March 10. Ella, Audrey, and Bonita were at the event and reported that 58 people were tested, which included 32 females. Pregnancy screening was also available and two women were linked to TOPWA.
- Lane Avenue Community Day: This event was Saturday, March 19; location was 1511 Lane Avenue South. Ella and CoCo attended and gave out brochures and information. The event was hosted by a church, but their pastor was supportive and gave all vendors, including W.A.C., a few minutes to talk about their organization.
- Youth Needs Help Crusade Event: This was set for March 26, at 2103 Talladega Road. The purpose was to raise awareness of issues impacting local youth, including HIV, STI, bullying, and peer pressure. W.A.C. Committee had to cancel their participation at the last minute due to unforeseen circumstances that prevented members from attending (i.e., illness, death in the family).
- Take It To The Street has been rescheduled for June 4 from noon to 3:00 p.m. Alfreda will provide more details at the May meeting.

## **NEW BUSINESS**

- Mental Health and the Black Community – A conference being held May 11-14 at Edward Waters College. Northwest Behavioral is one of the sponsors of this conference, and Tasha asked if W.A.C. would like to participate in a health fair there on Saturday, May 14. Members agreed and will make final arrangements at the next meeting. It was decided to make condom packets during the May 5 W.A.C. meeting; Sandy will provide baggies and condoms and Ella will bring wrapped candy. Bonita will check with UF Health to see if they can do HIV testing.
- West Jacksonville Restoration Center, Inc. – This is a community event scheduled for Saturday, August 6 from 10:00 a.m. to 3:00 p.m.; location is 8601 Youngerman Court (Argyle / I-295 & Blanding Blvd. area). W.A.C. members agreed to participate in this event and will do further planning as the event date draws closer.
- Supplies – Staff will order another box of condoms and also check with APO to see if they have any brochures that list local HIV test sites. Will also look for a list of 800 numbers and websites that can provide further information. Members agreed that on future health fairs, they will bring copies of current mobile testing calendars.

Gloria is the W.A.C. Health Fair Coordinator, but during her illness Ella Russell and Audrey Green are stepping in to take care of these duties until Gloria is ready to resume this responsibility.

- Committee Procedures: Members reviewed several operating procedures including ones that outline job duties of the chair, co-chair, health fair coordinator, and NHTD coordinator.

## **PUBLIC COMMENTS**

There were no public comments.

## **ANNOUNCEMENTS**

- There were no announcements.

## **ADJOURNMENT**

The meeting was adjourned at approximately 10:00 a.m.

## **COMMITTEE RECOMMENDATION TO THE PLANNING COUNCIL:**

None.



**PLWHAA COMMITTEE**

(People Living With HIV/AIDS and Affected Community)

Ryan White Part A and Part B Programs

Social Services Division

1809 Art Museum Drive, Suite 100 • Jacksonville, FL 32207



## **Summary of Meeting for Thursday, April 14, 2016**

**Members in Attendance:** Torrencia Shiloh (*Co-Chair*), Debbi Carter, Deirdre Esannason, Delmar Esannason, Mary Glenn, Veronica Hicks, Sharon Hunter, Denise Jackson, Terri Mims, Beth Parker, Vernard Clinkscales, Thomas Washington, Michelle Handy

**Guests:** Ricky Stubbs, Horace Foxxie Moody, Marion Kent, Patricia Sampson, Tasha Brundge, Robert Dawson, Debra Lawson, Eric Lawson, Michelle Johnson, Shauncey Brantley

**AIS:** Jerry Murray, Verlon Murray, and Nathaniel Hendley

**The PLWHAA Committee meeting was called to order at 12:00 p.m.** by Co-Chair Torrencia Shiloh. Following a **moment of silence**, Dierdre Esannason read the **Mission Statement**:

*Our mission is to educate, advocate, support and empower all PLWHAA (People Living with HIV/AIDS and Affected) in Northeast Florida communities. We exist as a vocal planning body, focused on raising awareness through high impact prevention strategies, leading us to our goal of getting to zero.*

Denise took the roll and guests were recognized and encouraged to think about joining this committee. There were no public comments, but there were **several announcements**:

- **NFAN Dining Out for Life** April 28, 2016 information was shared regarding this fundraiser. Participating restaurants will donate 25% of the day's proceeds to the food pantry of NFAN. Ambassadors needed and welcome for participation in the event.
- **Positive Living Conference** information shared by Torrencia. Auction items are still needed for bid for scholarship opportunities for individuals to attend the 2016 conference in September
- **The Crochet Bag Project** update given by Mary Glenn. The project creates crocheted bags made out of plastic grocery bags, for distribution at the US Conference on AIDS. Duval committed to crochet 50 bags. 2500 bags are needed. Those participating in the crochet project are eligible for paid registration to the Positive Women's Leadership Conference September 27-29, 2016.
- **Priorities and Allocations meetings** will be held on May 12, 2016 and June 9, 2016. Very imperative for all PLWHA to attend regarding Ryan White funding of services. Encouraged participation.
- **Special Dinner presentation** by Randevyn Pierre of Janssen Pharmaceuticals on May 14, 2016 location TBA.
- **Remember all sick and shut-in members** and to pay a visit or call to encourage them. Update on some of our missing members: Jim B. is doing much better, Selene P. recuperating at home, Annie Y. doing well and plans to return next month, Mark C. in attendance today.



**APRIL BIRTHDAYS** were acknowledged as: Sharon Hunter, Connie Simmons, Charlie Taylor and Thomas Washington

**Program:**

Excellent presentation on Mental Health by Pat Sampson. She discussed several client services provided by Northwest Behavioral Health, and provided an informational brochure on the services.

**Old Business:**

Fundraising efforts total \$858.00. Additional items are needed for auction bidding. Encouraged PLWHAA members to bring in items, and it was expressed that there is still much needed work to be done before the conference. The bid sheet for auction item of the month of April was shared which was the 20" bicycle. Michelle Handy was the winner of the auction item of the month.

Torencia shared information on the Hamburger Mary's fundraising event scheduled for May 30th. There is now a minimum of 75 people needed for participation in group efforts/events/fundraising. Not enough individuals committed to bringing enough people to meet the minimum. Voted to change the date because of the holiday occurring on May 30<sup>th</sup>. Also asked PLWHAA members to brainstorm new ideas and venues for fundraising events.

**Wrap-up:**

Challenge presented to PLWHAA members. 5 extra ticket entries will be given for inviting someone to the meeting, and who will submit an application to join the proxy pool. Also 5 extra ticket entries for participating in the outreach event on April 23, 2016.

Six (6) New member applications were received. Reminder shared about the Helping Hands meeting at CRC on the 2<sup>nd</sup> Wednesday of each month at 6p.m.

The meeting was adjourned at 1:30 p.m.

**Next meeting:** May 12, 2016

**BYLAWS COMMITTEE**

*Ryan White Part A and Part B Programs*

Social Services Division

1809 Art Museum Drive, Suite 100 • Jacksonville, FL 32207



**Summary of Meeting for Tuesday, April 19, 2016**

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**Committee Members Present:** Ellen Schmitt (*Chair*), Pat Sampson (*Co-Chair*), Dana Barnes, Kim Geib, Kendall Guthrie, Nathaniel Hendley, Heather Kilpatrick (*Telephone*), Errol Schell, and Heather Vaughan

**Support Staff Present:** Deidre Kelley and Sandra Sikes

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**CALL TO ORDER**

The meeting was called to order at 10:33 a.m. by Chair Ellen Schmitt.

**MOMENT OF SILENCE OBSERVED**

**UNFINISHED BUSINESS**

Members reviewed changes made during the March committee meeting, and continued reviewing the reminder of the bylaws document. Additional changes were proposed.

Staff will type a draft of the proposed changes and committee members will review prior to submitting this to the Planning Council for a first reading. In order for everyone to have adequate time to review, another committee meeting will be scheduled an hour before the next Executive Committee meeting.

**NEW BUSINESS**

Co-Chair: Per the recommendation of the Membership Committee, a co-chair was chosen. Patricia Sampson volunteered to serve as the Bylaws Committee co-chair, and members were all in agreement.

**PUBLIC COMMENTS**

There were no public comments.

**ANNOUNCEMENTS**

The next meeting of Bylaws will be 2:30 p.m. Tuesday, May 3.

**ADJOURNMENT**

Committee Chair Schmitt adjourned the meeting at 12:15 p.m.

**COMMITTEE RECOMMENDATION TO THE PLANNING COUNCIL:**

- None at this time.

**CONTINUUM OF CARE COORDINATION COMMITTEE**

Integrated Comp Plan Sub-Committee

*Ryan White Part A and Part B Programs*

Social Services Division

1809 Art Museum Drive, Suite 100 • Jacksonville, FL 32207



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## **Summary of Meeting for Thursday, April 7, 2016**

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**Committee Members Present:** Heather Vaughan (*Chair*), Justin Bell, Michael Bennett, Bonita Drayton, Sandra Ellis, Audrey Gardner, Kim Geib (via Telephone), Nathaniel Hendley, Frances Lynch, Todd Reese, Pat Sampson, Herb Smith, Cindy Watson, and Max Wilson

**Support Staff Present:** Deidre Kelley, Graham Watts, Brian Hopkins, and Sandra Sikes

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### **CALL TO ORDER**

The meeting was called to order at 2:15 p.m. by Program Manager Deidre Kelley.

### **MOMENT OF SILENCE OBSERVED**

### **SELF INTRODUCTIONS WERE GIVEN**

### **WORK PLAN TIMELINE**

Dee Kelley updated the timeline. The goal of today's meeting is to review Goal #1 strategies and to work on the strategies for Goal #2.

*[Committee Chair Heather Vaughan arrived and the meeting was turned over to her.]*

### **GOALS, OBJECTIVES, AND STRATEGIES**

Goal #1 – At FCCAPP's April meeting, their members came up with a number of strategies for the objectives in Goal #1. Cindy Watson explained what their rationale was in developing these strategies.

Goal #2 – Comp Plan members during today's meeting worked on developing strategies for the objectives in Goal #2.

The strategies for both Goals are attached.

**PUBLIC COMMENTS**

There were no public comments.

**ANNOUNCEMENTS**

- Integrated Comprehensive Plan Sub-Committee will meet again Thursday, April 21 at 2:00 p.m.
- The next Youth Summit Planning Meeting will be Thursday, April 21 at 1:00 p.m.

**ADJOURNMENT**

The meeting was adjourned at approximately 4:15 p.m.

**COMMITTEE RECOMMENDATION TO THE PLANNING COUNCIL:**

None.



**CONTINUUM OF CARE COORDINATION COMMITTEE**

Integrated Comp Plan Sub-Committee

*Ryan White Part A and Part B Programs*

Social Services Division

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**Summary of Meeting for Thursday, April 21, 2016**

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**Committee Members Present:** Heather Vaughan (*Chair*), Justin Bell, Debbi Carter, Bonita Drayton, Sandra Ellis, Kim Geib, Nathaniel Hendley, Joe Mims, Herb Smith, and Max Wilson

**Support Staff Present:** Deidre Kelley, Graham Watts, Brian Hopkins, and Sandra Sikes

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**CALL TO ORDER**

The meeting was called to order at 2:05 p.m. by Committee Chair Heather Vaughan.

**MOMENT OF SILENCE OBSERVED**

**SELF INTRODUCTIONS WERE GIVEN**

**WORK PLAN TIMELINE**

Heather reviewed the timeline with the group. The goal of today's meeting is to work on strategies and activities for Goal #3.

**GOALS, OBJECTIVES, AND STRATEGIES**

With Max Wilson at the helm of the keyboard, the committee fine-tuned the strategies and came up with activities to achieve the goal. All members of the group contributed to the product. A draft of Goal 3 will be emailed to the committee in the next couple of days.

**PUBLIC COMMENTS**

There were no public comments.

**ANNOUNCEMENTS**

There were no announcements.

**ADJOURNMENT**

The meeting was adjourned at approximately 4:55 p.m.

**COMMITTEE RECOMMENDATION TO THE PLANNING COUNCIL:**


None.

THE JACKSONVILLE PLANNING COUNCIL



# MAY 2016



Mon	Tue	Wed	Thu	Fri
<b>2</b>	<b>3</b>  <b>2:30 Bylaws</b> <b>3:30 Executive</b>	<b>4</b>  HB: Beth Parker	<b>5</b> <b>9:00 W.A.C.</b>  <b>2:00 Comprehensive Plan</b>	<b>6</b>
<b>9</b>  HB: Vernard Clinkscales May 8	<b>10</b>	<b>11</b>	<b>12</b>  <b>12:00 PLWHAA</b> <b>1:45 Priority &amp; Allocations</b>	<b>13</b>
<b>16</b>  HB: Michael Bennett May 15	<b>17</b>	<b>18</b>  <b>HIV VACCINE AWARENESS DAY</b> MAY 18 <sup>TH</sup>	<b>19</b>  Nat'l Asian & Pacific Islander HIV/AIDS Awareness Day	<b>20</b>  9:00 Providers Mtg  <b>10:30 EIIHA</b>
<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>  <b>3:00 PLANNING COUNCIL</b>	<b>27</b>
<b>30</b>  Memorial Day	<b>31</b>	<p>Events in <b>bold</b> are Planning Council / committee meetings held at Art Museum Dr.</p> <p><b>MEETINGS ARE SUBJECT TO CHANGE.</b> To verify a meeting's start time, or to see if a meeting is still scheduled, contact Planning Council Support at 630-3504.</p>		



# 11th Annual Dining Out For Life® April 28, 2016



## Participating Restaurants

- ● Carmine's Pie House 50% ▽
- ● Lola's Burrito Joint 50% ▽
- The Garage 50%
- ● Derby On Park 35%
- Taste Buds Express (Food Truck) 35%
- Athens Café 25% ▽
- Restaurant Orsay 25%
- Espeto Brazilian Steakhouse 25% X
- ● Moon Dog Pie House 25% ▽
- ● Hamburger Mary's 25%
- Biscottis 25%
- Black Sheep 25%
- Matthew's Restaurant 25%
- Pizza Palace (San Marco) 25% ▽
- ● M Shack (Riverside) 25%
- ● bb's Restaurant 25%
- ● Chelsea's Bar & Grill (at Embassy Suites) 25%
- Blue Pacific Grill & Taco Bar (Food Truck) 25%
- Arden's Kafe & Katering 25%
- Rain Dogs 25%

● Lunch ● Dinner X NFAN Partner ▽ Includes Alimento



Derrick Odom,  
Action News Jax  
Traffic Anchor and  
Dining Out For Life  
spokesperson.

**CBS-47 FOX30**  
**ACTION NEWS JAX**

"Please join me in supporting this great  
cause and making a difference here in  
northeast Florida."

## Presenting Sponsor



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For more information visit [diningoutforlife.com](http://diningoutforlife.com) or [nfanjax.org](http://nfanjax.org)

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# HIV and AIDS Information Resources

University of Florida  
Borland Health Sciences Library  
Jacksonville HIV/AIDS Planning Council  
April 28, 2016

UF Health Science Center Libraries  
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## Overview

- Learn the various freely available information resources including mobile apps from the National Library of Medicine which may aid in clinical knowledge and patient information.
- Understand the strengths of each resource.
- Become familiar with Open Access journals which are HIV/AIDS specific.

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## AIDSource

<https://aids.nlm.nih.gov/>

**Overview:** "AIDSource offers access to a comprehensive collection of HIV/AIDS-related resources reviewed and selected by expert information specialists and librarians."

Known as NLM HIV/AIDS Portal prior to redesign launched 9/28/15.

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### AIDSource: Strengths

- Reliable, authoritative sources
- Specific topic areas clearly marked
- Browseable
- Multimedia and multi-lingual resources
- Resources for healthcare professionals and researchers as well as caregivers, patients
- Up-to-date news section on front page
- Always shows breadcrumbs (navigation to page)

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### AIDSinfo

<https://aidsinfo.nih.gov/>

**Overview:** "AIDSinfo offers access to the latest, federally approved HIV/AIDS medical practice guidelines, HIV treatment and prevention clinical trials, and other research information for health care providers, researchers, people affected by HIV/AIDS, and the general public."

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### AIDSinfo: Strengths

- Guidelines for medical practice – by category and with updated information highlighted
- Fact sheets (under Education Materials) provide easy-to-read information
- HIV/AIDS information for specific populations (e.g. African Americans, Caregivers, Inmates, Veterans)
- Search HIV/AIDS clinical trials by category

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## MedlinePlus

<https://www.nlm.nih.gov/medlineplus/>

**Overview:** "MedlinePlus is the National Institutes of Health's Web site for patients and their families and friends. It brings you information about diseases, conditions, and wellness issues in language you can understand."

HIV/AIDS Health Topic:

<https://www.nlm.nih.gov/medlineplus/hiv/aids.html>

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## MedlinePlus: Strengths

- All resources targeted towards health consumers
- Reasonable number of links for each category (not too many)
- Can be linked to electronic health record (MedlinePlus Connect)
- Information available in multiple languages
- High-quality information on drugs & supplements
- Links to pre-formulated PubMed searches
- Links to medical encyclopedia and information for specific populations

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## Healthy People 2020 - HIV Topic Area


<http://phpartners.org/hp2020/hiv.html>

- 18 public health/health promotion objectives surrounding HIV to be reached by 2020
- 17 search strategies formulated by librarians to retrieve relevant citations in PubMed emphasis on improvements in health at the population rather than individual level




The screenshot shows the 'Healthy People 2020 - HIV Topic Area' page. It features a table of 18 public health objectives and a table of 17 search strategies. The objectives are listed in a table with columns for the objective number, description, and a link to the full objective. The search strategies are listed in a table with columns for the strategy number, description, and a link to the full strategy. The page also includes a search bar and a list of related resources.

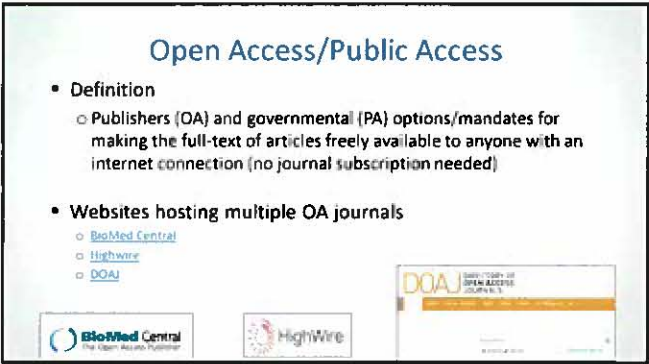
## Open Access/Public Access

- **Definition**
  - Publishers (OA) and governmental (PA) options/mandates for making the full-text of articles freely available to anyone with an internet connection (no journal subscription needed)
- **Websites hosting multiple OA journals**
  - [BioMed Central](#)
  - [HighWire](#)
  - [DOAJ](#)



The bottom of the slide features three logos. On the left is the BioMed Central logo, which includes a stylized 'C' icon and the text 'BioMed Central The Open Access Journal'. In the center is the HighWire logo, featuring a circular icon with a stylized 'H' and the text 'HighWire'. On the right is the DOAJ logo, which includes the text 'DOAJ' and 'Directory of Open Access Journals'.

- ## Open Access/Public Access
- **Definition**
    - Publishers (OA) and governmental (PA) options/mandates for making the full-text of articles freely available to anyone with an internet connection (no journal subscription needed)
  - **Websites hosting multiple OA journals**
    - [BioMed Central](#)
    - [HighWire](#)
    - [DOAJ](#)
- 



## HIV/AIDS-Specific Open Access Journals

- [AIDS Official Journal of the International AIDS Society](#)
- [AIDS Research and Therapy](#)
- [AIDS Research and Treatment](#)
- [Clinical Research in HIV/AIDS](#)
- [HIV/AIDS -- Research and Palliative Care](#)
- [International Journal of MCH and AIDS](#)
- [Journal of AIDS & Clinical Research](#)
- [Journal of HIV and AIDS](#)
- [Journal of the Association of Nurses in AIDS Care](#)
- [Journal of the International AIDS Society](#)
- [The Open AIDS Journal](#)



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  - [Journal of HIV and AIDS](#)
  - [Journal of the Association of Nurses in AIDS Care](#)
  - [Journal of the International AIDS Society](#)
  - [The Open AIDS Journal](#)
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## Thank you

Please feel free to contact us with further questions or suggestions.

Gretchen Kurtz MSW MSLS John Reaser MLS

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[jreaser@ufl.edu](mailto:jreaser@ufl.edu)

Please complete an evaluation of this session:

[https://ufl.qualtrics.com/SF/751Q=SV\\_3C55uR0vjtgCUFT](https://ufl.qualtrics.com/SF/751Q=SV_3C55uR0vjtgCUFT)

Provided by The National Library of Medicine, HIV/AIDS Community Information  
Outreach Project, PO # HHSN276201500702P

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