**PUBLIC SERVICE GRANT (PSG) COUNCIL**

**MEETING AGENDA  
Ed Ball Building, 214 N. Hogan, 8TH Floor, Room 851**

**January 08, 2020 – 2:00 PM**

**Chair: Lara Diettrich**

**Vice-Chair: Jackie Perry**

|  |  |  |  |
| --- | --- | --- | --- |
| **Committee Meeting Attendance** | | | |
| **X** | **Lara Diettrich-Chair** | **X** | **Beth Mixson** |
| **X** | **Jackie Perry-Vice Chair** | **E** | **Ann Mackey** |
| **X** | **Bob Baldwin** | **X** | **Courtney Weatherby-Hunter** |
| **X** | **Chris Warren** | **E** | **Jaclyn Blair** |
| **X** | **Dr. Marcie Turner** | **X** | **Brad Goodwin** |
| **X** | **Tameiko Grant** |  |  |

**Quorum Present:*****Yes***

**Staff**: John Snyder, Office of Grants & Compliance

Lawsikia Hodges, Office of General Council

Mary Staffopoulos, Office of General Council

1. **Welcome & Introduction of PSG Council Members – Ms. Diettrich**

Ms. Diettrich called the meeting to order at 2:15 pm to allow those members attending MVP to have a break; all members and staff introduced themselves.

1. **Approval of PSG Council Meeting Minutes – Ms. Diettrich**

Mr. Baldwin motioned for approval of the minutes from December 11th PSG Council meeting. Ms. Perry seconded the motion. The motion was passed unanimously.

1. **Budget Sub Committee – Ms. Mixson**

Ms. Mixson and the other committee members; Dr. Turner and Ms. Grant spoke about needing to meet and decided they could meet February 3rd at 1:00 PM to discuss the budget recommendation as well as the percent of funding for each of the 2021 PSG Most Vulnerable Populations.

1. **Most Vulnerable Person Sub Committee- Mr. Baldwin**

Mr. Baldwin stated that the committee met at 1:00 PM and voted to continue with the current PSG Human Services Framework; Priority Need A: Acute/ Priority Need B: Prevention and Diversion/ Priority Need C: Self-Sufficiency and Stability. Mr. Baldwin stated that the reason was that this was a completely new change from last year and the committee felt it need another year before any adjustment. Additionally, they heard from other member agencies who also agreed that continuing these priority needs is appropriate.

Mr. Baldwin further stated that the committee decided to defer the percentage recommendation to the PSG Budget Sub-Committee, but they did recommend continuing with the traditional PSG Application process and recommended no changes at this time to the assignment of points on the PSG Evaluation Scoring Sheet. Mr. Baldwin stated the only concern from those present related to issue with agencies who serve the disability community being unique and different from those other agencies.

1. **Rules Sub Committee – Ms. Weatherby Hunter**

Ms. Weatherby Hunter indicated that she did receive Ms. Diettrich’s rules topic this morning for the 3:00 PM meeting.

1. **Open Discussion**

Ms. Mixson spoke about the reporting requirements that the City of Jacksonville has on these funds and how extreme some of this reporting is to member agencies. The PSG Council asked staff to prepare a satisfaction survey regarding the fiscal and programmatic reporting. Mr. Snyder stated that some of the requirements are administrative; however, the majority are either required by Ordinance or from the Council Auditor’s Office. Members asked staff to get with OGC, and the Council Auditor’s Office after receipt of these surveys and see what can be done to reduce the agency’s requirements.

Mr. Snyder noted that every year the PSG Council must vote on a Chair and Vice-Chair and that neither Mr. Cook nor he received any request from members to serve as Chair or Vice-Chair. Ms. Diettrich indicated that she is stepping down as Chair and wants to allow someone else to serve. Members discussed what was all involved in serving as PSG Chair. Ms. Perry indicated that she would serve as chair if nominated. Ms. Diettrich nominated Ms. Perry as PSG Council Chair. The motion was seconded by Mr. Baldwin and passed unanimously. Mr. Snyder stated that since Ms. Perry is now the PSG Council Chair the council needs a Vice-Chair. Ms. Grant nominated Mr. Baldwin to serve as Vice-Chair. Ms. Diettrich seconded the nomination, which passed unanimously.

There was discussion regard whether PSG Chair or Vice-Chair can serve on sub-committees. Ms. Hodges stated that there is nothing in Roberts Rules; however, City Council does allow, and PSG Council historically has not followed council. Therefore, Mr. Baldwin stepped down as MVP Chair. Ms. Grant indicated that she would like to serve. Mr. Snyder stated that the sub-committee usually elects chair at their meeting; however, she can temporary serve until the committee meets and formally votes on Chair.

1. **Public Comment-**Mr. Haile spoke about Learn To Read, Inc. name change to Literacy Alliance of Northeast Florida and how they feel this is more tolerable to those need services as well as they hope to begin serving individuals outside of Duval County.

Mr. Henika stated that he appreciated the work of Ms. Diettrich towards increasing and enhancing PSG.

Ms. Scott with the Nation Council of Negro Women introduced herself and spoke about their work with elder exploitation.

1. **Adjourn @ 3:00 PM**

**Next Meeting Date – February 12, 2020 @ 2:00 PM**