

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING  
 MINUTES FOR Thursday, February 23, 2017, 10:00 a.m.  
 Eighth Floor, Conference Room 851  
 Jacksonville, FL 32202

Committee Members: ✓ Dan Pearson, Chairman (in Greg Pease absence)  
 ✓ Patrick Greive, Member, Treasury  
 ✓ Julia Davis, Member, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTR EXP	OUTCOME
Debbie Verges Kerri Stewart Damian Cook ✓	P-04-16	Contract Amendment No. 4 Jacksonville Journey 2.0 Study Consultant Services Office of the Mayor	That Contract # 10167 between the City of Jacksonville and NLP Logix LLC, for the Jacksonville Journey 2.0 ROI Study Consultant Services, is amended to increase the maximum indebtedness by \$75,000.00 to a new not-to-exceed total maximum indebtedness of \$371,500.00. All other terms and conditions, as previously amended, shall remain the same. Nothing contained herein shall be amended, modified, or otherwise revised, without prior approval from the PSEC and the Mayor.	09/30/17	Approved 4-0
Twane Duckworth ✓ Ann Willis	P-43-14	Contract Amendment No. 3 Property Insurance Broker Services Finance and Administration Department/Risk Management Division	That City Contract No. 8518-03, between the City of Jacksonville and Arthur J. Gallagher Risk Management Services, Inc., for Property Insurance Brokerage Services; for the placement and binding, and ratification of the purchase of property, boiler and machinery, and the addition of terrorism coverage for the City of Jacksonville and Jacksonville Port Authority (JPA) be amended to: (i) exercise the third of four (4) renewal options effective March 1, 2017 to March 1, 2018, with one(1) renewal option remaining; (ii) provide an amount of \$4,200,000.00 for the property insurance program, Boiler & Machinery and Terrorism Insurance; Therefore (iii) increase the maximum indebtedness by a not to exceed amount of \$4,200,000.00 for a new total maximum indebtedness of \$13,317,720.00. All other terms and conditions, as previously amended, shall remain the same. Nothing contained herein shall be amended, modified, or otherwise revised without prior approval from the PSEC and the Mayor.	03/01/17	Approved 4-0
Kurtis Wilson Cindy Davis ✓ J. J. Rogers ✓	P-41-13	Contract Amendment No. 3 Health Screening Physicals for JFRD Jacksonville Fire and Rescue Department	That Contract No. 8158-06 between the City and Life Extension Clinic, Inc., D/B/A Life Scan Wellness Centers for Health Screening Physicals for JFRD Personnel/Ancillary Personnel is amended to: (i) exercise the third and final renewal option extending the period of service from April 1, 2017 thru March 31, 2018 with no renewal option remaining; (ii) increase the maximum indebtedness by \$100,000.00 to a new not-to-exceed amount of \$400,000.00. All other terms and conditions shall remain the same. Nothing contained herein shall be amended, modified, or otherwise revised without prior approval from the PSEC and the Mayor.	03/31/17	Approved 5-0
Daphne Colbert ✓ Paul Crawford ✓	P-18-16	<del>Rescind</del> Fee & Contract Negotiations (approved 6/09/16) Jacksonville's Access to Capital Program Management Services Office of Economic Development	That the City of Jacksonville enters into a contract with Accion East, Inc., to provide Access to Capital Program Management Services by: (i) incorporating the attached Scope of Services identified as Exhibit "A"; (ii) incorporating the attached Reporting Requirements identified as Exhibit "B"; (iii) incorporating the attached Compensation Schedule identified as Exhibit "C"; (iv) providing a not-to-exceed total maximum indebtedness to the City of \$959,917.00; and (v) providing a period of service from date of execution of contract to ten (10) Years. All other terms and conditions are per the RFP and the city's standard contract language. Nothing contained herein shall be amended, modified, or otherwise revised, without prior approval from the PSEC and the Mayor.		Approved 5-0
Daphne Colbert ✓ Paul Crawford ✓	P-08-16	<del>Restate</del> Fee & Contract Negotiations Jacksonville's Access to Capital Program Management Services Office of Economic Development	That the City of Jacksonville enters into a contract with Accion East, Inc., to provide Access to Capital Program Management Services by: (i) incorporating the attached Revised Contract; Additional Description of Services identified as Exhibit "A"; (ii) incorporating the attached Reporting Requirements identified as Exhibit "B"; (iii) incorporating the attached Compensation Schedule identified as Exhibit "C"; (iv) providing a not-to-exceed total maximum indebtedness to the City of \$979,380.00; and (v) providing a period of service from date of execution of contract to five (5) Years with five (5) one-year renewal options. All other terms and conditions are per the RFP and the city's standard contract language. Nothing contained herein shall be amended, modified, or otherwise revised, without prior approval from the PSEC and the Mayor.		Approved 5-0

MEETING ADJOURNED: 10:25 a.m.

CC: Council Auditor  
 Subcommittee Members