

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
MINUTES FOR Thursday, March 16, 2017, 10:00 a.m.
 Eighth Floor, Conference Room 851
 Ed Ball Building, 214 N. Hogan Street
 Jacksonville, FL 32202

Committee Members: ✓ Dan Pearson, Chairman
 ✓ Patrick Greive, Member, Treasury
 ✓ Julia Davis, Member, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTR EXP	OUTCOME
Leah Hayes Diane Moser	P-32-16	Contract Amendment No. 1 Occupational Health & Medical Services Program Employee Services Department	That Contract No. 10236, originally executed September 1, 2016, between the City of Jacksonville and St. Vincent's First Care, LLC, for Occupational Health & Medical Services, is amended to incorporate the attached Contract Fee Summary identified as 'Revised Exhibit B'; The maximum indebtedness shall remain a not-to-exceed amount of \$502,000.00. All other terms and conditions shall remain the same. Nothing contained herein shall be amended, modified, or otherwise revised, without prior approval from the PSEC and the Mayor.	08/30/17	Approved 4-0
Aundra Wallace Brenna Durden Guy Parola ✓	P-06-17	Subcommittee Report Downtown North/Southbank Riverfront Design and Investment Strategy Downtown Investment Authority(DIA)	It is the consensus of the committee that of the FIVE (5) companies responding to the RFP, all were found to be responsive, interested, qualified, and available to provide the services required by the RFP. the ranking of first, second and third, designates the order of qualifications of these firms to perform the required services and alphabetically they are: 3) GAI Consultants 1) HRA 2) Sasaki It is recommended that oral interviews are scheduled and conducted with the above listed top three firms for further evaluation.		Approved 4-0
Daryl Joseph Tom Fallin David Hahn ✓	P-22-11	Contract Amendment No. 3 Miscellaneous Park Improvements – Area 1 NW of the St. Johns River Department of Public Works	That Contract No. 6576-23, originally executed May 14, 2013, between the City and Prosser, Inc., for Miscellaneous Park Improvements Area 1 North and West of the St. Johns River be amended to: (i) exercise the second and final renewal option extending the period of service to May 31, 2019, with no renewals; and (ii) increase the maximum indebtedness by \$750,000.00, to a new not-to-exceed total maximum indebtedness of \$2,250,000.00. All other terms and condition, as previously amended, shall remain the same. Nothing contained herein shall be amended, modified, or otherwise revised, without prior approval from the PSEC and the Mayor.	05/31/17	Approved 4-0
Jaek Gabriel Tom McKnight David Hahn ✓	P-38-17 JS#1	Introduce & Review Scope Construction Engineering and Inspection Services for Various City Projects Department of Public Works	That the committee will review/approve the Scope of Services/Request for Proposal as presented.		Approved 4-0 (as amended)
Jill Enz Duane Kent David Hahn ✓	P-27-17	Introduce and Review Services Professional Design Services for Blue Cypress Park Pool Department of Public Work	That the committee will review/approve the Scope of Services/Request for Proposal as presented.		Approved 4-0
Nelson Caparas ✓	P-08-16	Contract Amendment No. 2 Traffic Engineering Services –Traffic Signals Department of Public Works	That Contract No. 3704-22, originally executed March 18, 2016, between the City of Jacksonville and Arcadis, US, Inc., for Traffic Engineering Services-Traffic Signals, is amended to increase the maximum indebtedness by \$2,200,000.00 to a new not-to-		Approved 4-0

			exceed total maximum of \$3,200,000.00. All other terms and conditions, as previously amended, shall remain the same. Nothing contained herein shall be amended, modified, or otherwise revised without prior approval from the PSEC and the Mayor.	
Mary Diperna ✓ Robert Parr ✓	P-31-17	Introduce & Review Scope Medical Services Employee Services Department	That the committee will review/approve the Scope of Services/Request for Proposal as presented. <i>That the committee approves the Scope of Services/Request for Proposal as presented with such changes to be made by the Chief Procurement Officer and the Office of General Counsel as may be appropriate to clarify the intent of the Employee Services Department with respect to certain matters covered in the RFP.</i>	Approved 5-0 (as amended)
MEETING ADJOURNED: 11:29 a.m.				

CC: Council Auditor Subcommittee Members