**PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING**  
**MINUTES FOR Thursday, April 4, 2019 10:00 a.m.**  
**Eighth Floor, Conference Room 851**  
**Jacksonville, FL 32202**

**Committee Members:**  
- Gregory Pease, Chairman  
- Randall Barnes, Treasury  
- James McCain, OGC

**Subcommittee Members:**  
- Twane Duckworth  
- Ann Williams  
- Carolina Teran-Oceguera  
- William Joyce  
- Duane Kent  
- Patrick Greive  
- Randall Barnes

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<th>Sub-Committee</th>
<th>Item #</th>
<th>Title &amp; Action</th>
<th>Motion</th>
<th>Contrib. Exp</th>
<th>Outcome</th>
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<td>TWANE DUCKWORTH</td>
<td>P-43-18</td>
<td>Contract Amendment No. 3 Contract Casualty Insurance Broker Services Finance and Administration Department/Risk Management Division</td>
<td>That contract no. 5269-08 between the City of Jacksonville and Brown &amp; Brown of Florida, Inc., for Contract Casualty Insurance Broker Services be amended for: (i) placement, binding and ratification of the purchase of the Special Events Policy Proposal identified as Exhibit 'D'; and (ii) increase the maximum indebtedness by $52,535.00 to a new not-to-exceed total maximum of $1,853,413.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures, and applicable federal and state laws.</td>
<td>08/30/19</td>
<td>Approved 5-0</td>
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<td>TWANE DUCKWORTH</td>
<td>P-44-18</td>
<td>Financial Services Information Update Banking Services</td>
<td>Informational Update - Pursuant to Section 126.313 of the City Code of Ordinances and the Pension and Treasury Procurement Procedures: That a Single Source contract is awarded to Wells Fargo, N.A., for Banking Services by incorporating Contact No. 8769-02 with all terms, conditions and fees remaining the same identified as Exhibit A; therefore, (i) providing a period of service from April 30, 2019 to April 30, 2020; and providing a maximum indebtedness of $100,000.00.</td>
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<td>No motion needed</td>
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<td>TWANE DUCKWORTH</td>
<td>P-45-18</td>
<td>Introduce &amp; Review Scope Professional Design Services for Old Middleburg Road South from Argyle Forest Blvd., to 103rd Street that: (i) incorporates the attached Scope of Services identified as Exhibit 'A' and Contract Fee Schedule identified as Exhibit 'B'; and (ii) provide a lump-sum amount for Design Services of $4,766,531.12, and not-to-exceed limits for Structural Services in the amount of $163,707.33, Geotechnical Services in the amount of $274,551.75, Wetland/Environmental Permitting in the amount of $38,097.76, Traffic Counts in the amount of $23,643.00, Traffic Study/Signalization Services in the amount of $611,607.91, Lighting in the amount of $23,037.38 and Miscellaneous in the amount of $25,199.87; therefore (iii) provide a maximum indebtedness to the City in the amount of $3,126,000.00; and (iv) provide a period of service from execution of contract to project completion. All other terms and conditions are per the RFP and the City's standard contract language.</td>
<td>Approved 5-0 (as amended)</td>
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**MEETING ADJOURNED: 10:20 A.M.**

CC: Council, Auditor / Subcommittee Members

**04/04/19 PSEC MINUTES**