

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING  
**MINUTES FOR Thursday, May 24, 2018, 10:00 a.m.**  
 Eighth Floor, Conference Room 851  
 Ed Ball Building, 214 N. Hogan Street  
 Jacksonville, FL 32202

Committee Members: ✓ Greg Pease, Chairman  
 ✓ Randall Barnes, Treasury (in Patrick Greive absence)  
 ✓ Jeff Close, OGC

| Subcommittee Members                                      | ITEM #         | TITLE & ACTION   | MOTION  | CONTR EXP  | OUTCOME      |
|---|----------------|--|---|------------|--------------|
| <b>John Pappas</b><br>William Joyce<br>✓ Duane Kent       | <b>P-09-10</b> | <b>Contract Amendment #6<br/>           Drainage Improvement Program<br/>           Management England Thims &amp; Miller,<br/>           Inc. Consultant Services</b><br>Department of Public Works | That Contract No. 6398-20, originally executed February 14, 2012, between the City and England, Thims & Miller, Inc. for Drainage Improvement Program Management to be amended to (i) incorporate the attached Exhibit I Scope of Service and (ii) Exhibit J Fee Summary, to increase but not to exceed limit for Program Management Services by \$99,403.00 to a new limit of \$1,675,936.78, thereby increasing the maximum indebtedness to the city by \$99,403.00 to a new maximum of \$1,675,936.78. All other terms and conditions shall remain the same. Nothing contained herein shall be amended, modified, or otherwise revised without prior approval from the PSEC and the Mayor. | 01/31/2019 | Approved 4-0 |
| Twayne Duckworth<br>✓ Bibinia Centeno<br>✓ Barbara Holton | <b>P-19-18</b> | <b>Introduce and Review Scope<br/>           Workers Compensation Managed Care<br/>           Services</b><br>Risk Management Division   | That the committee will review/approve the Scope of Service/Request for Proposal (RFP) as presented   |            | Approved 5-0 |
| ✓ Bill Joyce<br>✓ Steven Long                             | <b>P-06-18</b> | <b>Subcommittee Report<br/>           Professional Design Services for Miscellaneous<br/>           Dredge &amp; Waterway Infrastructure</b><br>Department of Public Works                           | It is the consensus of the committee that of the eight (8) proposals responding to the Request for Proposals (RFP) all were found to be responsive, interested, qualified and available to provide the required services. The ranking of first, second and third designates the order of qualifications of these companies to perform the required services and alphabetically they are:<br><br>(1) RS&H, Inc.<br>(2) Taylor Engineering, Inc.<br>(3) Wantman Group, Inc.<br><br>We recommend that the above list be forwarded to the Mayor for final selection.  |            | Approved 5-0 |

|                                      |                |   |   |            |              |
|--------------------------------------|----------------|---|---|------------|--------------|
| ✓ Bill Joyce                         | <b>P-25-16</b> | <b>Contract Amendment #1<br/>Traffic Engineering Services- Traffic Studies<br/>Public Works</b>         | That Contract No. 10252, originally executed October 11, 2016, between the City and Metric Engineering for Traffic Engineering Services- Traffic Studies be amended to (i) increase the not-to-exceed limit for Traffic Engineering Services-Traffic Studies by \$1,000,000.00, thereby increasing the maximum indebtedness to \$1,300,000.00. All other terms and conditions are as provided in the RFP and City's standard contract language. | 10/10/2019 | Approved 4-0 |
| ✓ Paul Crawford<br>✓ Karen Nasrallah | <b>P-10-18</b> | <b>Subcommittee Report<br/>Façade Design Review Guidelines<br/>Office of Economic Development (OED)</b> | It is consensus of the committee that the one (1) proposal responding to the Request for Proposal (RFP) was found to be responsive, interested, qualified and available to provide the required services. They are:<br><br>(1) Marquis Latimer+ Halback, Inc.<br><br>We recommend that the above list be forwarded to the Mayor for final selection.  |            | Approved 5-0 |
| <b>MEETING ADJOURNED: 10:17 A.M.</b> |                |   |   |            |              |

cc: Council Auditor  
Subcommittee Members