

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
 MINUTES FOR Thursday, June 06, 2019, 10:00 a.m.
 Eighth Floor, Conference Room 851
 Jacksonville, FL 32202

Committee Members: ✓ Dustin Freeman, Chairman (in Greg Pease absence)
 ✓ Randall Barnes, Treasury
 ✓ James McCain, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTR EXP	OUTCOME
Ed Randolph ✓ Michael Thomas ✓	P-09-18	Contract Amendment No. 1 Contracts Management/Maintenance/Caretaker Support Cecil Commerce Center/Alliance Florida Office of Economic Development	That Contract No. 7846-04 between the City of Jacksonville and VT Griffin for Contracts Management, Maintenance and Caretaker Support CCC/Alliance Florida be amended to: (i) exercise the first of two (2) one-year renewal options extending the period of service from August 1, 2019 through July 31, 2020, with one renewal remaining; (ii) incorporate the attached Scope of Services identified as Exhibit 'A-1' and Contract Fee Summary identified as Exhibit 'B-1'; and (iii) increase the maximum indebtedness by \$2,851,480.00 for the services to a new not-to-exceed maximum of \$4,692,078.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	08/01/19	Approved 5-0
Bill Joyce Duane Kent David Hahn ✓	P-34-19	Introduce & Review Scope Professional Engineering Serviced for Infrastructure Assessment, Resiliency Analysis, Program Management and Design Department of Public Works/Engineering & Construction Management Division	That the committee approves the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to insure compliance with the City's Procurement ordinances, policies, procedures and applicable federal and state laws.		Approved 4-0 (as amended) (RFP title changed to "Professional Engineering Services for Storm Resiliency & Hardening")
Bill Joyce Robert Smith ✓ Robert Skalitzky ✓	P-10-19	Subcommittee Report Professional Design Services for the Southbank Riverwalk Extension Department of Public Works/Engineering & Construction Management Division	It is the consensus of the committee that of the four (4) proposals submitted, all were found to be responsive, interested, qualified and available to provide the requested services. The ranking of first, second and third, designates the order of qualification of these companies to perform the required services and alphabetically they are: 3) HDR Engineering, Inc. 2) Prosser, Inc. 1) The Haskell Company We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>The Haskell Company, the number one ranked company.</u>		Approved 5-0
Bill Joyce Duane Kent Robin Smith ✓	P-07-19	Subcommittee Report Professional Design Services for Ortega Hills Subdivision North Access Road – Widening and Reconstruction Project Department of Public Works/Engineering & Construction Management Division	It is the consensus of the committee that of the seven (7) proposals submitted, all were found to be responsive, interested, qualified and available to provide the requested services. The ranking of first, second and third, designates the order of qualification of these companies to perform the required services and alphabetically they are: 3) Alfred Benesch & Company 2) Connelly & Wicker, Inc. 1) Stone Engineering Group, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>The Stone Engineering Group, Inc., the number one ranked company.</u>		Approved 4-0

MEETING ADJOURNED: 10:07 A.M.

CC: Council Auditor
 Subcommittee Members