

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
MINUTES FOR Thursday, June 07, 2018, 10:00 a.m.
 Eighth Floor, Conference Room 851
 Ed Ball Building, 214 N. Hogan Street
 Jacksonville, FL 32202

Committee Members: ✓ Greg Pease, Chairman
 ✓ Patrick Greive, Treasury
 ✓ Jeff Close, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTR EXP	OUTCOME
✓ Laura Stagner-Crites ✓ Carla Ray	P-19-14	Contract Amendment No.4 Bond Underwriter Jacksonville Housing Finance Authority (JHFA)	That the agreement between the Jacksonville Housing Finance Authority (JHFA) and RBC Capital Markets as Bond Underwriter be amended to extend the period of services from July 1, 2018 through September 30, 2018 to align with JHFA fiscal year. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the city's ordinances, Procurement policies and procedures and applicable federal and state laws.	06/30/18	Approved 5-0
✓ Laura Stagner-Crites ✓ Carla Ray	P-20-14	Contract Amendment No.4 Bond Trustee Jacksonville Housing Finance Authority (JHFA)	That the agreement between the Jacksonville Housing Finance Authority (JHFA) and BNY Melton Trust Company, N.A., to provide Band Team Trustee Services be amended to extend the period of services from July 1, 2018 through September 30, 2018 to align with JHFA fiscal year. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the city's ordinances, Procurement policies and procedures and applicable federal and state laws.	06/30/18	Approved 5-0
✓ Laura Stagner-Crites ✓ Carla Ray	P-22-14	Contract Amendment No.4 Financial Advisor Jacksonville Housing Finance Authority (JHFA)	That the agreement between the Jacksonville Housing Finance Authority (JHFA) and the Hendrickson Company and Community Concepts Group as Financial Advisor be amended to: (i) extend the period of services from July 1, 2018 through September 30, 2018 to align with JHFA fiscal year and (ii) increase the maximum indebtedness by \$30,000 to a new not-to-exceed total maximum of \$510,000. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the city's ordinances, Procurement policies and procedures and applicable federal and state laws.	06/30/18	Approved 5-0
MEETING ADJOURNED: 10:12 A.M.					

cc: Council Auditor
 Subcommittee Members