

**PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING**  
**MINUTES FOR Thursday, August 8, 2019, 10:00 a.m.**  
**Eighth Floor, Conference Room 851**  
**Ed Ball Building, 214 N. Hogan Street**  
**Jacksonville, FL 32202**

Committee Members: ✓ Gregory Pease, Chairman  
 ✓ Paul Barrett, Treasury (in Randall Barnes absence)  
 ✓ James McCain, Jr., OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTR EXP	OUTCOME
Marlene Russell ✓ Jordan Elsbury	P-48-19 SS#4	Single Source Award General Consulting Services Office of the Mayor	That the City of Jacksonville enter into a Single Source Contract with Mousa Consulting, Inc., for General Consulting Services by (i) incorporating the attached Scope of Services identified as Exhibit 'A' and Contract Fee summary identified as Exhibit 'B'; (ii) providing a period of service from September 1, 2019 through August 31, 2020; and (iii) providing a not-to-exceed total maximum indebtedness of \$120,000.00; All other terms and conditions are per the City's standard contract language.		Approved 4-0
Tammy Emmons ✓ Leah Hayes ✓	P-07-15	Contract Amendment No. 6 Consultant Services for the Development/Administration, & Grading of Promotional Examinations - JFRD Employee Services Department	That Contract No. 9482-01 between the City of Jacksonville and Ergometrics, originally executed May 22, 2015, for the Development/Administration & Grading of Promotional Examinations - JFRD be amended to increase the maximum indebtedness by \$100,000.00 to a new not-to-exceed total maximum of \$392,000.00. All other terms and conditions, as previously amended, shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	03/31/20	Approved 5-0
Tim Crutchfield Janice Lyons ✓	P-10-15	Contract Amendment No.2 (Deferred 8/1/19) Postmortem Forensic Toxicology Services District IV Medical Examiner's Office	That Contract No. 10469 between the City of Jacksonville and National Medical Services, Inc., dba NMS LABS; for the provision of Postmortem Forensic Toxicology Services be amended to (i) exercise the second and final renewal option extending the period of service from October 1, 2019 through September 30, 2020; (ii) provide \$594,509.28 for the FY 2019 services and (iii) increase the maximum indebtedness by \$594,509.28 to a new not-to-exceed maximum of \$2,968,411.56. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	09/30/19	Approved 5-0
Johanetta Moore Ruben Bryant Maliza McMillan ✓	P-58-17	Contract Amendment No. 2 Substance Abuse Education/Information, Treatment, Case-Management & Aftercare Program for Adult Inmates Parks, Recreation and Community Services Department	That Contract No. 9442-55 between the City of Jacksonville and River Region Human Services, Inc., for the provision of the Substance Abuse Education/Information, Treatment, Case-Management and Aftercare Program for Adult Inmates within the Duval County Correctional System, be amended to: (i) exercise the second renewal option extending the period of service from October 1, 2019 through September 30, 2020 with one (1) renewal remaining; (ii) incorporate the attached contract fee schedule identified as Exhibit B-2; and (iii) increase the maximum indebtedness by \$1,674,487.22 for FY 2019/2020 services to a new not-to-exceed total maximum indebtedness of \$4,878,568.01. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinance, Procurement policies and procedures and applicable federal and state laws.	09/30/19	Approved 4-0
Robert Ownby ✓ Thomas Daly	P-38-15	Contract Amendment No. 4 (OGC #3) Foreclosure Property Registry Neighborhoods Department	That Contract No. 9544-01 between the City of Jacksonville and Community Champions Corporation for Registry of Foreclosed/Abandoned Properties be amended to: (i) exercise the third and final renewal option extending the period of service from October 1, 2019 through September 30, 2020. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	09/30/19	Approved 4-0

<p>Bryan Mosier ✓ Jane Bouda ✓</p> <p>Thomas Daly Kelly Mierkowski ✓</p>	<p>P-44-17</p>	<p>Contract Amendment No. 2 Neighborhoods Strategic Consultant Services Neighborhoods Department/Housing and Community Development Division</p>	<p>That Contract No. 10356 between the City of Jacksonville and Civitas LLC, for Neighborhoods Strategic Consultant Services be amended to (i) exercise the second renewal option extending the period of service from October 2, 2019 through October 1, 2020, with one (1) renewal remaining; (ii) increase the maximum indebtedness by \$60,000.00 to a new not-to-exceed total maximum of \$220,000.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.</p>	<p>10/01/19</p>	<p>Approved 5-0</p>
<p>Thomas Ossi ✓</p> <p>Ken Lathrop Elizabeth Brown ✓</p>	<p>P-49-19 SS#5</p>	<p>Single Source Award Oracle HRMS Technical Assistance Consultant Services Information Technologies Division</p>	<p>That the City of Jacksonville enter into a Single Source Contract with Oracle America, Inc., for the provision of Oracle HRMS Technical Assistance Consultant Services by: (i) incorporating the attached Scope of Services identified as Exhibit 'A' and Contract Fee Summary identified as Exhibit 'B'; (ii) providing a period of service from date of execution of the contract to 12 months; and (iii) providing a not-to-exceed total maximum indebtedness in the amount of \$219,500.00 for the services. All other terms and conditions are per the City's standard contract language.</p>		<p>Approved 5-0</p>
<p>Lori Boyer</p> <p>Guy Parola ✓</p>	<p>P-23-19</p>	<p>Fee &amp; Contract Negotiations Consultant Services for Consolidated Downtown Development Regional Impact Downtown Investment Authority</p>	<p>That the City of Jacksonville on behalf of the Downtown Investment Authority (DIA) enter into a contract with CHW Professional Consultants for Consultant Services for Consolidated Downtown Development Regional Impact by (i) incorporating the attached Scope of Services and Contract Fee Summary identified as Exhibit 'A'; (ii) providing a period of service from execution of the contract to June 1, 2020, with one 4-month renewal option remaining at terms mutually agreeable; and (iii) providing a not-to-exceed total maximum indebtedness of \$238,664.00. All other terms and conditions are per the RFP and the City's standard contract language.</p>		<p>Approved 4-0</p>

MEETING ADJOURNED: 10:14 A.M.

cc: Council Auditor  
Subcommittee Members