

**PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING**  
**MINUTES FOR Thursday, September 6, 2018, 10:00 a.m.**  
**Eighth Floor, Conference Room 851**  
**Ed Ball Building, 214 N. Hogan Street**  
**Jacksonville, FL 32202**

Committee Members: ✓Gregory Pease, Chairman  
 ✓Paul Barrett, Treasury (in Patrick Greive absence)  
 ✓Jeff Close, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTR EXP	OUTCOME
Julie Adamson ✓  Greg Nethers ✓	P-44-17	Contract Amendment No. 1 Neighborhoods Strategic Consultant Services Neighborhoods Department	That Contract No. 10356 between the City of Jacksonville and Civitas, LLC, for the provision of the Neighborhoods Strategic Consultant Services be amended to (i) exercise the first of three (3) one-year renewal options extending the period of service from October 1, 2018 through September 30, 2019, with two renewal options remaining; (ii) increase the maximum indebtedness by \$60,000.00 to a new not-to-exceed total maximum of \$160,000.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	09/30/18	Approved 5-0
Marlene Russell ✓  Jordan Elsbury ✓	P-51-18	Introduce & Review Scope State Government Relations Consultant Services Office of the Mayor	That the committee approves the Scope of Services/Request for Proposal as presented with such minor changes thereto as may be approved by the Chief of Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's Procurement ordinances, policies, procedures and applicable federal and state laws.		Approved 5-0
Christel Burgos ✓  Kevin Stork ✓	P-40-13	Contract Amendment No. 5 Ambulance Billing Services Jacksonville Fire & Rescue Department	That Contract No. 7724-03 between the City of Jacksonville and Advanced Data Processing, Inc., d/b/a Intermedix be amended to: (i) exercise the 4 <sup>th</sup> and final renewal option extending the period of service from October 1, 2018 to September 30, 2019; (ii) incorporate the attached Revised Scope of Service identified as Exhibit 'D'; and (iii) increase the maximum indebtedness by \$993,115.88 to a new not-to-exceed total maximum of \$4,883,547.55. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	09/30/18	Approved 5-0
April Mitchell ✓  Steve Woodard  Todd Smith ✓	P-05-17	Contract Amendment No. 3 Disaster Recovery Consulting Services Jacksonville Fire & Rescue Department	That Contract No. 10144-02 between the City of Jacksonville and Ernst & Young, LLP for Disaster Recovery Consulting Services is amended to: increase the maximum indebtedness by \$1,100,000.00 to a new not-to-exceed total maximum of \$3,539,494. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures and applicable Federal and State laws.	02/10/19	Approved 5-0

<p>Duane Kent ✓ Bob Skalitzy ✓</p>	<p>P-47-18</p>	<p>Introduce &amp; Review Scope Professional Design Services for Northbank Bulkhead Replacements Department of Public Works/Engineering &amp; Construction Management Division</p>	<p>That the committee approves the Scope of Services/Request for Proposal as presented with such minor changes thereto as may be approved by the Chief of Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's Procurement ordinances, policies, procedures and applicable federal and state laws.</p>	<p>Approved 5-0 As amended (Change to Consultant and or Contractor)</p>
<p>William Joyce Duane Kent ✓</p>	<p>P-67-17</p>	<p>Fee &amp; Contract Negotiations CEI Services for Fire Stations and Miscellaneous Vertical Construction Department of Public Works/Engineering and Construction Management Division</p>	<p>That the City of Jacksonville enter into a contract with VIA Consulting Services, Inc., for CEI Services for Fire Stations and Miscellaneous Vertical Construction that (i) incorporates the attached Scope of Services identified as Exhibit 'A' and Contract Fee Schedule identified as Exhibit 'B'; Each project performed under this agreement shall be authorized by an individual Purchase Order with a not-to-exceed cost applicable thereto; (ii) provide a not-to-exceed maximum indebtedness of the City pursuant to this agreement of \$2,000,000.00; and (iii) provide an initial period of service from date of execution of contract to two (2) years with two (2) additional 2-year renewal options remaining upon satisfactory performance by the consultant. All other terms and conditions are per the Request for Proposal and the city's standard contract language.</p>	<p>Approved 4-0</p>
<p>Tom Ossi ✓ Alexander Ciprian ✓</p>	<p>P-42-17</p>	<p>Contract Amendment No. 1 Professional Services State of Florida IT Contract – Staff Augmentation Information Technologies Division</p>	<p>That the Piggybacking Award for State of Florida Contract No. 80101507-SA-15-1 for ITD for IT Staff Augmentation is amended to increase the maximum indebtedness in Section IV of the award to a not-to-exceed amount from \$200,000.00 to \$305,000.00 for each agreement and increase Section (V) the maximum indebtedness from \$2,500,000.00 to \$2,900,000.00 for all agreements authorized by this approval. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws..</p>	<p>Approved 5-0</p>
<p>MEETING ADJOURNED: 10:41 A.M.</p>				

cc: Council Auditor  
Subcommittee Members