

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
 MINUTES FOR Thursday, September 7, 2017, 10:00 a.m.
 Eighth Floor, Conference Room 851
 Jacksonville, FL 32202

Committee Members: ✓ Gregory Pease, Chairman
 ✓ Patrick Greive, Member, Treasury
 ✓ Jeff Close, Member, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTR EXP	OUTCOME
Mary DiPerna ✓ Robert Parr ✓	P-40-17	Fee & Contract Negotiations Group Flexible Spending Account Administration and Services Employee Services Department	That the City of Jacksonville enter into a contract with Discovery Benefits, for the Group Flexible Spending Account Administration and Services to (i) incorporate the attached Scope of Services identified as Exhibit 'A'; (ii) incorporate the attached Contract Fee Summary identified as Exhibit 'B'; (iii) provide a not-to-exceed maximum indebtedness of \$105,000.00; and (iv) provide a period of service from January 1, 2018 through December 31, 2018 with four(4) one-year renewal options with a date of January 1 st through December 31 st of each year. All other terms and conditions are as provided in the RFP and the city's standard contract language. Nothing contained herein shall be amended, modified, or otherwise revised without prior approval from the PSEC and the Mayor.		Approved 5-0
Tom Fallin Steven Long Ann Brackin ✓	P-29-15	Contract Amendment No. 2 Construction, Engineering & Inspection on Various City Projects Department of Public Works	That Contract No. 9894-138 between the City of Jacksonville and VIA Consulting Services, Inc., is amended to: (i) exercise the first of two 2-year renewal options extending the period of service from November 17, 2017 through November 16, 2019 with one option remaining; and (ii) increase the maximum indebtedness by \$4,000,000.00 to a new not-to-exceed total maximum of \$8,000,000.00. All other terms and conditions, as previously amended, shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	11/16/17	Approved 4-0
MEETING ADJOURNED: 10:09 AM					

CC: Council Auditor
 Subcommittee Members