### Subcommittees

**Randall Baines**  
**Robert Parr**

**Jill Enz**  
**Duane Kent**

**Johnnetta Moore**  
**Ruben Bryant**

**Twane Duckworth**  
**Ann Willis**

### Minutes for Thursday, October 5, 2017, 10:00 a.m.

**Eighth Floor, Conference Room 851**  
**Jacksonville, FL 32202**

**Committee Members:**  
- Gregory Pease, Chairman  
- Patrick Greive, Member, Treasury  
- Jeff Close, Member, OGC

<table>
<thead>
<tr>
<th>Item #</th>
<th>Title &amp; Action</th>
<th>Motion</th>
<th>Committee Exp</th>
<th>Outcome</th>
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| P-43-17 | Subcommittee Report  
Retirement Plan Service Provider  
Employee Services Department | It is the consensus of the committee that of the nine (9) firms responding to the Request for Proposal (RFP) seven (7) were found to be responsive, interested, qualified and available to provide the services and two were deemed non-responsive. The ranking of first, second and third, designates the order of qualification of these firms to perform the required services and alphabetically they are:  
1) Empower  
2) Nationwide  
3) Mass Mutual  
On September 22, 2017, the top three firms were invited for further evaluation by way of personal interviews. At the conclusion of the interviews the outcome is as follows:  
1) Empower  
3) Mass Mutual  
2) Nationwide  
We recommend that the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with Empower, the number one ranked firm. | Approved 5-0 |
| P-27-17 | Subcommittee Report (deferred 9/28/17)  
Professional Design Services for Blue Cypress Park Pool  
Department of Public Works | It is the consensus of the committee that the one (1) firm responding to the Request for Proposal (RFP) was found to be responsive, interested, qualified and available to provide the services. The ranking of first and second, designates the order of qualification of these companies to perform the required services and alphabetically they are:  
1) PQH Walkover Aquatics, J.V.  
We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with PQH Walkover Aquatics, J.V., the number one ranked firm. | Approved 5-0 |
Operation of a Substance Education/Information, Treatment, Case Management and Aftercare Program for Adult Inmates within the Duval County Correctional System  
Parks, Recreation and Community Services Department/Social Services Division | It is the consensus of the committee that the two (2) companies responding to the Request for Proposal (RFP) both were found to be responsive, interested, qualified and available to provide the services. The ranking of first and second, designates the order of qualification of these companies to perform the required services and alphabetically they are:  
2) Gateway Community Services, Inc.  
1) River Region Human Services, Inc.  
We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with River Region Human Services, Inc., the number one ranked firm. | Approved 5-0 |
| P-28-13 | Rescind Contract Amendment No. 6  
Casualty Insurance Broker Services  
Finance and Administration Department/Risk Management Division | That the action before the committee is to rescind the following motion: That Contract No. 9901 between the City of Jacksonville and Arthur J. Gallagher Risk Management Services, Inc., for Casualty Insurance Broker Services, is amended to: (i) exercise the fourth and final renewal option for a policy term of October 1, 2017 through September 30, 2018; (ii) incorporate the attached 2017-2018 Renewal Proposal identified as (as amended) | Approved 4-0 |
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<tr>
<th>Name</th>
<th>Position</th>
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<tr>
<td>Wayne Duckworth</td>
<td>P-28-13 Casualty Insurance Broker Services Finance and Administration Department/Risk Management Division</td>
<td>That Contract No. 9901 between the City of Jacksonville and Arthur J. Gallagher Risk Management Services, Inc., for Casualty Insurance Broker Services, is amended to: (i) exercise the fourth and final renewal option for a policy term of October 1, 2017 through September 30, 2018; (ii) incorporate the attached 2017 – 2018 Renewal Proposal identified as Exhibit 'K'; and (iii) increase the maximum indebtedness by $1,667,619.00 to a new not-to-exceed total maximum of $7,522,791.25. All other terms and conditions, as previously amended, shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City’s ordinances, Procurement policies and procedures and applicable federal and state laws.</td>
<td>09/30/17</td>
<td>Approved 4-0</td>
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**MEETING ADJOURNED: 10:24 A.M.**