

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING  
 MINUTES FOR Thursday, October 13, 2016, 10:00 a.m.  
 Eighth Floor, Conference Room 851  
 Jacksonville, FL 32202

Committee Members: ✓Gregory Pease, Chairman  
 ✓Patrick Greive, Member, Treasury  
 ✓Julia Davis Member, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTR EXP	OUTCOME
Twane Duckworth  Pamela Conoly ✓	P-50-16	Subcommittee Report Public Liability Surveillance and SIU Services Finance and Administration Department/Risk Management Division	It is the consensus of the committee that of the seven (7) companies responding to the Request for Proposal (RFP) six was found to be responsive, interested, qualified, and available to provide the services required by the RFP and one was found to be non-responsive. the ranking of first, second, and third designates the order of qualification of these companies to perform the required services and alphabetically they are: 3) Advantage Surveillance 1) Command Investigations 2) G4S We recommend that the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>Command Investigations</u> , the number one ranked company.		Approved 4-0
Lee Alford ✓  Jeffrey Foster ✓	P-07-10	Contract Amendment No. 9 Design/Permitting of the Landfill Capacity at the Trail Ridge Department of Public Works/Solid Waste Division	That Contract No. 6354-13 between the City and CDM Smith, Inc., for Design/Permitting of the Landfill Capacity at the Trail Ridge is amended to: (i) incorporate the Scope of Work identified as Exhibit 'Q'; (ii) incorporate the attached fee summary identified as Exhibit 'R'; (iii) providing for a lump-sum fee of \$827,509.00 for these Engineering oversight and sub-contract testing fees for the Quality Assurance Quality Control for Sequence #3 for a total maximum indebtedness to the City of \$8,082,653.00. All other terms and conditions, as previously amended, shall remain the same. Nothing contained herein shall be amended, revised, or otherwise modified, without prior approval from the PSEC and the Mayor.	To project completion	Approved 5-0
Tom Fallin  Jeffrey Foster ✓	P-09-08	Contract Amendment No. 8 Community Outreach Consulting and Acquisition Services Department of Public Works	That Contract No. 8811-01 between the City of Jacksonville and The Hester Group, LLC, for Community Outreach Consulting and Acquisition Services, is amended to ratify the period of service from October 1, 2016 and extend to September 30, 2017. The maximum indebtedness shall remain a not-to-exceed amount of \$5,178,218.10 All other terms and conditions, as previously amended, shall remain the same. Nothing contained herein, shall be amended, modified, or otherwise revised, without prior approval, from the PSEC and the Mayor.	09/30/16	Approved (as amended)
Daryl Joseph  Tom Fallin  David Hahn ✓	P-22-11	Contract Amendment No.3 Miscellaneous Park Improvements – Area 2 SE of the St. Johns River Department of Parks, Recreation and Community Services/Department of Public Works	That Contract No. 8216-08, originally executed December 13, 2012, between the City of Jacksonville and HDR Engineering, Inc., for Miscellaneous Park Improvements Area 2 SE of the St. Johns River; is amended to (i) increase the maximum indebtedness by \$2,000,000.00 to a new not-to-exceed total maximum of \$4,000,000.00 and (ii) exercise the second and final 2-year renewal option extending the period of service from <del>December 31, 2016</del> January 1, 2017 to December 31, 2018 with no renewal options remaining. All other terms and conditions, as previously amended, shall remain the same. Nothing contained herein shall be amended, modified, or otherwise revised, without prior approval from the PSEC and the Mayor.	12/31/16	Approved 4-0 (as amended)
Tom Fallin  Steven Long  David Hahn ✓	P-06-12	Contract Amendment No. 2 Miscellaneous Civil Engineering – North Area Department of Public Works	That Contract No. 7420-11, originally executed January 25, 2013, between the City and Eisman and Russo, Inc., for Miscellaneous Civil Engineering, North Area, is amended to (i) exercise the second and final renewal option extending the period of service from <del>January 31, 2017</del> February 1, 2017 to January 31, 2019 with no renewal options remaining; and (ii) increase the maximum indebtedness by \$750,000.00 to a new maximum of \$1,500,000.00. All other terms and conditions shall remain the same. Nothing contained herein shall be amended, modified, or otherwise revised, without prior approval from the PSEC and the Mayor.	01/31/17	Approved 4-0 (as amended)

Tom Fallin Steven Long David Hahn ✓	P-06-12	Contract Amendment No. 3 Miscellaneous Civil Engineering – West Area Department of Public Works	That Contract No. 7077-14, originally executed January 18, 2013, between the City and Waitz and Moye, Inc., for Miscellaneous Civil Engineering, West Area, is amended to (i) exercise the second and final renewal option extending the period of service from <del>January 31, 2017</del> February 1, 2017 to January 31, 2019 with no renewal options remaining; and (ii) increase the maximum indebtedness by \$750,000.00 to a new maximum of \$2,250,000.00. All other terms and conditions shall remain the same. Nothing contained herein shall be amended, modified, or otherwise revised, without prior approval from the PSEC and the Mayor.	01/31/17	Approved 4-0 (as amended)
Tom Fallin Steven Long David Hahn ✓	P-06-12	Contract Amendment No. 2 Miscellaneous Civil Engineering – East Area Department of Public Works	That Contract No. 6579-15, originally executed January 18, 2013, between the City and Connelly & Wicker, Inc., for Miscellaneous Civil Engineering, East Area, is amended to (i) exercise the second and final renewal option extending the period of service from <del>January 31, 2017</del> February 1, 2017 to January 31, 2019 with no renewal options remaining; and (ii) increase the maximum indebtedness by \$750,000.00 to a new maximum of \$1,500,000.00. All other terms and conditions shall remain the same. Nothing contained herein shall be amended, modified, or otherwise revised, without prior approval from the PSEC and the Mayor.	01/31/17	Approved 4-0 (as amended)
Tom Fallin Steven Long David Hahn ✓	P-06-12	Contract Amendment No. 3 Miscellaneous Civil Engineering – South Area Department of Public Works	That Contract No. 8003-09, originally executed January 22, 2013, between the City and Hanson Professional Inc., for Miscellaneous Civil Engineering, South Area, is amended to (i) exercise the second and final renewal option extending the period of service from <del>January 31, 2017</del> February 1, 2017 to January 31, 2019 with no renewal options remaining; and (ii) increase the maximum indebtedness by \$750,000.00 to a new maximum of \$1,500,000.00. All other terms and conditions shall remain the same. Nothing contained herein shall be amended, modified, or otherwise revised, without prior approval from the PSEC and the Mayor.	01/31/17	Approved 4-0 (as amended)
Tom Fallin Steven Long David Hahn ✓	P-29-15	Contract Amendment No. 1 Construction, Engineering & Inspection on Various City Projects Department of Public Works	That Contract No. 9894-138, originally executed November 17, 2015, between the City of Jacksonville and VIA Consulting Services, Inc., for Construction, Engineering & Inspection on Various City Projects, is amended to increase the maximum indebtedness by \$2,000,000.00, to a new not-to-exceed total maximum of \$4,000,000.00. All other terms and conditions of the contract shall remain the same. Nothing contained herein shall be amended, modified, or otherwise revised, without prior approval from the PSEC and the Mayor.	09/30/17	Approved 4-0
Patrick Greive (Recused himself) Judith Garard ✓	P-24-16	Fee & Contract Negotiations <small>(deferred 9/22/16)</small> Purchasing Card Services Finance and Administration Department	That the City enter into a contract with Wells Fargo Bank, N.A. to provide Purchasing Card Services by (i) incorporating the attached Agreement including Fee Services identified as Exhibit 'A'; (ii) providing a period of service from date of execution of the contract to five (5) years with one (1) additional three-year renewal option at terms mutually agreeable; and (iii) providing a not-to-exceed maximum indebtedness of \$5,000.00. All other terms and condition are per the City's standard contract language and the RFP. Nothing contained herein shall be amended, modified, or otherwise revised, without prior approval from the PSEC and the Mayor.		Approved 3-0

MEETING ADJOURNED: 10:44 A.M.

CC: Council Auditor  
Subcommittee Members