

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
MINUTES FOR Thursday, October 25, 2018, 10:00 a.m.
 Eighth Floor, Conference Room 851
 Jacksonville, FL 32202

Committee Members: ✓ Gregory Pease, Chairman
 ✓ Randall Barnes, Member, Treasury
 ✓ James McCain, OGC (in Jeff Close Absence)

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTR EXP	OUTCOME
Ed Starnes Duane Kent ✓	P-40-16	Contract Amendment No. 2 Master Stormwater Management Plan (MSMP) Program Management Services - Annual Contract Public Works Department/Engineering and Construction Management Division	That Contract No. 6354-16, originally executed June 23, 2017 with CDM Smith, Inc., for Master Stormwater Management Plan (MSMP) Program Management Services - Annual Contract, be amended to: (i) incorporate the attached scope of services identified as Exhibit 'E' and contract fee summary identified as Exhibit 'F'; (ii) add a new lump-sum amount for McCoy's Creek Restoration Modeling in the amount of \$142,007.00; thereby (iii) increasing the maximum indebtedness by \$142,007.00 to a new not-to-exceed maximum of \$332,209.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	05/30/19	Approved 4-0
Thomas Goldsbury ✓ William Joyce ✓	P-14-17	Contract Amendment No. 3 Professional Design Services for Jacksonville Beach Pier Review and Design Department of Public Works	That Contract No. 3140-33 originally executed July 31, 2017 between the City and RS&H, Inc., for Professional Design Services for Jacksonville Beach Pier Review and Design, be amended by extending the period of service from November 30, 2018 to Project Completion. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	11/30/18	Approved 5-0
William Joyce ✓ Steven Long ✓	P-13-18	Sub-Committee Report CEI Services for the Mega-Site Entrance Road Department of Public Works	It is the consensus of the committee that of the five (5) companies responding to the Request for Proposal all were found to be responsive, interested, qualified and available to provide the services required by the RFP. The ranking of first, second and third designates the order of qualification of these companies to perform the required services and alphabetically they are: 1) GAI Consultants, Inc. 3) Meskel & Associates Engineering, PLLC 2) VIA Consulting Services, Inc. We recommend that the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>GAI Consultants, Inc.</u> , the number one ranked company/firm.		Approved 5-0
Marlene Russell Jordan Elsbury ✓	P-51-18	Subcommittee Report State Government Relations Consultant Services Office of the Mayor	It is the consensus of the committee that of the four (4) firms responding to the Request for Proposal all were found to be responsive, interested, qualified and available to provide the services required by the RFP. The ranking of first, second and third designates the order of qualification of these companies to perform the required services and alphabetically they are: 1) Ballard Partners 2) The Fiorentino Group 3) Gray Robinson We recommend that the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>Ballard Partners</u> the number one ranked company/firm.		Approved 4-0

MEETING ADJOURNED: 10:10 A.M.

CC: Council Auditor
 Subcommittee Members