## Public Notice

### Agenda

**Professional Services Evaluation Committee Meeting**

*Thursday, November 1, 2018, 10:00 a.m.*

*Eighth Floor, Conference Room 851*

*Jacksonville, FL 32202*

### Committee Members

- Gregory Pease, Chairman
- Randall Barnes, Member, Treasury
- Jeff Close, Member, OGC

### Subcommittee Members

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<tr>
<th>Subcommitte Members</th>
<th>ITEM #</th>
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<tr>
<td>Mary Diperna</td>
<td>P-31-17</td>
<td>Contract Amendment No. 1 Medical ASO, Stop Loss and Pharmacy Services Employee Services Department</td>
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<td>Rebecca Cooper</td>
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<td>Tom Ossi</td>
<td>P-05-19</td>
<td>Single Source Purchase Tax Collector and Distribution System - Annual Maintenance Tax Collector Office/Information Technology Division</td>
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<td>Debra Doran</td>
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<td>Jeff Foster</td>
<td>P-07-10</td>
<td>Contract Amendment No. 15 Trail Ridge Landfill Expansion Permitting and Design Department of Public Works/Solid Waste Division</td>
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<td>Will Williams</td>
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<td>Ed Stames</td>
<td>P-06-11</td>
<td>Contract Amendment No. 5 Architectural/Engineering Services Lower Eastside Drainage Phase III Department of Public Works</td>
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<td>Steven Long</td>
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<td>William Joyce</td>
<td>P-36-16</td>
<td>Contract Amendment No. 2 NPDES Engineering Permit Administration Services Department of Public Works/Engineering &amp; Construction Management Division</td>
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<td>Melissa Long</td>
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### Motion

- That Contract No. 9618-05 between the City of Jacksonville and Florida Blue for the provision of Medical ASO, Stop Loss and Pharmacy Services be amended to exercise the first of four (4) one-year renewals extending the period of service from January 1, 2019 through December 31, 2019, with three (3) renewals remaining; (ii) increasing the maximum indebtedness by $3,800,000.00 to a new total maximum of $7,600,000.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City’s ordinances, Procurement policies and procedures and applicable federal and state laws.

### Motion

- That Contract No. 6354-02 between the City of Jacksonville and Smith, Inc., for Trail Ridge Landfill Expansion Permitting and Design is amended to: (i) incorporate the attached contract fee summary identified as Exhibit ‘AF’ in the amount of $337,316.00 & Exhibit ‘AG’; (ii) incorporate the attached contract fee summary identified as Exhibit ‘AE’ & Exhibit ‘AH’ in the amount of $506,077.00; thereby (iii) increasing the maximum indebtedness of $963,042.00 of which $312,595.00 will be encumbered for October 1, 2018 thru September 30, 2019, $318,947.00 will be encumbered for October 1, 2019 thru September 30, 2020, and $331,600.00 will be encumbered for October 1, 2020 thru September 30, 2021. All other terms and conditions shall be in accordance with the Master Agreement associated with Contract #8794 (P-50-04), and the City’s standard contract language. Nothing contained herein shall be amended, modified or otherwise revised except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City’s ordinances, Procurement policies and procedures and applicable federal and state laws.

### Motion

- That the City of Jacksonville will enter into a Single Source Agreement with Manatron Inc., for Tax Collector and Distribution System Technical Support and Software Maintenance, by (i) incorporating the attached agreement and fee schedule identified as Attachment ‘A’; (ii) providing a period of service from October 1, 2018 through September 30, 2021; and (iii) providing a total maximum indebtedness of $963,042.00 of which $312,595.00 will be encumbered for October 1, 2018 thru September 30, 2019, $318,947.00 will be encumbered for October 1, 2019 thru September 30, 2020, and $331,600.00 will be encumbered for October 1, 2020 thru September 30, 2021. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City’s ordinances, Procurement policies and procedures and applicable federal and state laws.

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**11/01/18 PSEC AGENDA**
option remaining; (ii) incorporate the attached scope of services identified as Exhibit ‘E’ and contract fee summary identified as Exhibit ‘F’; (iii) increase the lump-sum amount for NPDES Engineering and Permit Administration Services by $866,628.05 to a new limit of $2,998,343.00; (iv) increase the not-to-exceed limits for: PWD Special Project Requests by $16,900 to a new limit of $36,900.00; EQD Special Project Requests by $15,000.00 to a new limit of $35,000.00; and M&LM Division Special Project Requests by $25,000.00 to a new limit of $75,000.00; thereby, (v) increasing the maximum indebtedness to the city by $923,528.05 to a new maximum of $2,745,241.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City’s Ordinances, Procurement policies and procedures and applicable federal and state laws.

Jason Gabriel  
Lawskia Hodges  
P-38-18  
Introduce & Review Scope  
Bond Counsel  
Jacksonville Housing Finance Authority  
That the committee approves the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief of Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the city’s Procurement ordinances, policies, procedures and applicable federal and state laws.

William Gulliford, III  
James Citrano, Jr.  
P-39-18  
Introduce & Review Scope  
Bond Underwriter  
Jacksonville Housing Finance Authority  
That the committee approves the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief of Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the city’s Procurement ordinances, policies, procedures and applicable federal and state laws.

William Gulliford, III  
James Citrano, Jr.  
P-40-18  
Introduce & Review Scope  
Financial Advisor  
Jacksonville Housing Finance Authority  
That the committee approves the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief of Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the city’s Procurement ordinances, policies, procedures and applicable federal and state laws.

William Gulliford, III  
James Citrano, Jr.  
P-41-18  
Introduce & Review Scope  
Trustee  
Jacksonville Housing Finance Authority  
That the committee approves the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief of Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the city’s Procurement ordinances, policies, procedures and applicable federal and state laws.

Paul Barrett  
Patrick Greive  
N/A  
Financial Services Informational Update  
Finance and Administration Department/Treasury Division  
Informational Update - The Treasury Division hereby notifies PSEC in accordance with Section 126.313 of the Purchasing Code and the related Treasury and Pension Procurement Procedures in the process of acquiring Bloomberg Terminal to assist in ongoing management of the City’s investments and monitoring of its outstanding debt: Wells Fargo Bank, N.A. awarded Paying Agent Services in conjunction with Transportation Revenue Refunding Bonds, Series 2018; and agreed to have Standard & Poor’s, Moody’s and Fitch Ratings provide bond ratings in conjunction with the issuance of Transportation Revenue Refunding Bonds.