

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
MINUTES FOR Thursday, November 08, 2018, 10:00 a.m.
 Eighth Floor, Conference Room 851
 Jacksonville, FL 32202

Committee Members: ✓Dustin Freeman, Chairman (in Greg Pease absence)
 ✓Randall Barnes, Member, Treasury
 ✓James McCain, OGC (in Jeff Close absence)

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTR EXP	OUTCOME
Marlene Russell ✓ Jordan Elsbury	P-51-18	Fee & Contract Negotiations State Government Relations Consultant Services – The Florida House of Representatives Office of the Mayor	That the City of Jacksonville enter into a contract with Ballard Partners, Inc., for State Government Relations Consultant Services - The Florida House of Representatives Lobbying Services that incorporates the attached scope of services identified as Exhibit 'A' and contract fee schedule identified as Exhibit 'B'; (ii) provide an initial period of service from execution of the contract to one year with three one-year renewal options available at terms mutually agreeable; and (iii) provide a not-to-exceed maximum indebtedness of \$120,000.00. All other terms and conditions are per the RFP and the City's standard contract language.		Approved 4-0
		Fee & Contract Negotiations State Government Relations Consultant Services – The Florida Senate Office of the Mayor	That the City of Jacksonville enter into a contract with The Fiorentino Group for State Government Relations Consultant Services -The Florida Senate Lobbying Services that incorporates the attached scope of services identified as Exhibit 'A' and contract fee schedule identified as Exhibit 'B'; (ii) provide an initial period of service from execution of the contract to one year with three one-year renewal options available at terms mutually agreeable; and (iii) provide a not-to-exceed maximum indebtedness of \$108,000.00. All other terms and conditions are per the RFP and the City's standard contract language.		Approved 4-0
Ann Willis ✓ Twane Duckworth Bibinia Centeno ✓	P-47-15	Contract Amendment No. 3 Aircraft Liability and Physical Damage Coverage Finance and Administration Department/Risk Management Division	That Contract No. 8518-04 between the City of Jacksonville and Arthur J. Gallagher Risk Management Services, Inc., for Aircraft Liability and Physical Damage Coverage, is amended to: (i) ratify the contract from October 1, 2018 to effective date of renewal and exercise the third of four renewal options extending the period of service through September 30, 2019 with one (i) renewal option remaining; (ii) incorporate the attached Renewal Proposal identified as Exhibit 'D'; and (iii) increase the maximum indebtedness by \$100,343.00 to a new not-to-exceed total maximum of \$344,321.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	09/30/18	Approved 5-0
Ann Willis ✓ Twane Duckworth Bibinia Centeno ✓	P-11-14	Contract Amendment No. 6 Marine Insurance – Watercraft Hull (including Protection & Indemnification) and Wharfingers Liability Finance and Administration Department/Risk Management Division	That Contract No. 9269-05 between the City of Jacksonville and Brown and Brown of Florida, Inc., for Marine Insurance – Watercraft Hull (including Protection & Indemnification) and Wharfingers Liability is amended to (i) ratify the contract from October 1, 2018 to the effective date of renewal and exercise the fourth & final renewal option extending the period of service through September 30, 2019; (ii) incorporate the attached Marine Insurance Renewal Proposal identified as Exhibit 'F'; and (iii) increase the maximum indebtedness by \$99,216.00 to a new not-to-exceed total maximum of \$565,784.95. All other terms and conditions, as previously amended, shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the	09/30/18	Approved 5-0

			City's ordinances, Procurement policies and procedures and applicable federal and state laws.		
Ann Willis ✓ Twane Duckworth Bibinia Centeno ✓	P-52-16	Contract Amendment No. 2 Crime Insurance Finance and Administration Department/Risk Management Division	That Contract No. 9269-07 between the City of Jacksonville and Brown and Brown of Florida, Inc., for Crime Insurance, is amended to: (i) ratify the contract from October 1, 2018 to the effective date of renewal and exercise the second of four renewal options for a policy term of October 1, 2018 through September 30, 2019 with two (2) options remaining; (ii) incorporate the attached Renewal Proposal identified as Exhibit 'D'; and (ii) increase the maximum indebtedness by \$38,049.00 to a new not-to-exceed total maximum of \$114,151.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	09/30/18	Approved 5-0
Ann Willis ✓ Twane Duckworth Bibinia Centeno ✓	P-58-15 PB#1	Contract Amendment No. 3 Piggyback of DCSB Master Casualty Consultant Finance and Administration Department/Risk Management Division	That Contract No. 9429-02 between the City of Jacksonville and E.W. Siver & Associates d/b/a Siver Insurance Consultants Management, for Master Casualty Consulting/Employee Benefits and Auditing Services, is amended to: (i) ratify the contract from October 1, 2018 to effective date of renewal and exercise the second of four (4) one-year renewal options extending the period of service through September 30, 2019 with two (2) renewal options remaining; and (ii) increasing the maximum indebtedness by \$65,000.00 to a new not-to-exceed total maximum of \$270,000.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures, and applicable Federal and State laws.	09/30/18	Approved 5-0
Ann Willis ✓ Twane Duckworth Bibinia Centeno ✓	P-43-18	Contract Amendment 1 Casualty Broker Services Finance and Administration Department/Risk Management Division	That the contract between the City of Jacksonville and Brown & Brown of Florida, Inc., for Casualty Broker Services be amended to increase the maximum indebtedness by \$39,724.00 for the services to a new not-to-exceed total maximum of \$1,741,240.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures, and applicable Federal and State laws.		Approved 5-0

MEETING ADJOURNED: 10:10 A.M.

CC: Council Auditor
Subcommittee Members