

**PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING**  
**MINUTES FOR Thursday, November 9, 2017, 10:00 a.m.**  
 Eighth Floor, Conference Room 851  
 Jacksonville, FL 32202

Committee Members: ✓Gregory Pease, Chairman  
 ✓Patrick Greive, Member, Treasury  
 ✓Jeff Close, Member, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTR EXP	OUTCOME
Kendra Merwin Colin Murphy ✓ Debbie Verges	P-46-17	<b>Contract Amendment No. 3 Data Analytics Consultant Services</b> JCC/JAX Journey	That Contract No. 10167 between the City of Jacksonville and NLP Logix, LLC for Data Analytics Consultant Services, is amended to: (I) Incorporate the attached Scope of Services identified as Exhibit 'C' and Contract Fee Summary identified as Exhibit 'D'; (ii) increase the maximum indebtedness by \$12,000 to a new not-to-exceed total maximum of \$236,500.00. All other terms and conditions, as previously amended, shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures and applicable Federal and State laws.	03/31/18	Approved 4-0
Robert Parr ✓ Mary DiPerna ✓	P-31-17	<b>Fee &amp; Contract Negotiations Medical ASO, Stop Loss and Pharmacy Services</b> Employee Services Department	That the City of Jacksonville enter into a contract with Florida Blue for the provision of Medical ASO, Stop Loss and Pharmacy Services by: (i) incorporating the attached Scope of Services identified as Exhibit 'A'; and Contract Fee Schedule identified as Exhibit 'B'; (ii) the period of service will be from January 1, 2018 through December 31, 2018; with four (4) additional one-year renewal options available; and (iii) providing a not-to-exceed maximum indebtedness of \$3,800,000. All other terms and conditions are per the RFP and the City standard contract language.		Approved 5-0
Robert Parr ✓ Mary DiPerna ✓	P-04-18	<b>Introduce &amp; Review Scope ACA Administrative Services</b> Employee Services Department	That the committee approves the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the city's Procurement Ordinances, policies, procedures and applicable federal and state laws.		Approved 5-0
Jeff Foster ✓ Tom Fallin ✓	P-02-17	<b>Fee &amp; Contract Negotiations Contamination Assessment &amp; Remediation Services for State of Florida Funded Petroleum Impacted Sites</b> Department of Public Works/Solid Waste Division	That the City of Jacksonville enter into a contract with Tetra Tech, Inc., for Contamination Assessment & Remediation Services for the State of Florida Funded Petroleum Impacted Sites, that; (i) incorporates the attached Scope of Services identified as Exhibit 'A' and Contract Fee Schedule identified as Exhibit 'B'; each project performed under this agreement shall be authorized by an individual Purchase Order with a not-to-exceed cost applicable thereto; (ii) the maximum indebtedness of the City pursuant to this agreement is \$600,000.00; (iii) the initial period of service is from date of execution of the contract through three years with two one-year renewal options remaining. All other terms and conditions		Approved 5-0

			are per the RFP and the City's standard contract language.	
William Joyce Tom Fallin ✓	P-12-17	Fee & Contract Negotiations Professional Services for Deerwood Park Boulevard Roadway & Bridge Department of Public Works/Engineering & Construction Management Division	That the City of Jacksonville enter into a contract with Waitz & Moye, Inc., for Professional Services for Deerwood Park Boulevard Roadway & Bridge that incorporates the attached Scope of Services identified as Exhibit 'A' and Contract Fee Schedule identified as Exhibit 'B'; provide a lump-sum amount for Final Design and Construction Assistance in the amount of \$362,914.18 and not-to-exceed limits for: Surveying and Mapping in the amount of \$23,500.00, subsurface Utility Engineering Services for \$6,360.00 and Permit Fees for \$2,500.00, with a maximum indebtedness to the City in the amount of \$395,274.18 and with an expiration date of Project Completion. All other terms and conditions are as provided in the RFP and the City's standard contract language.	Approved 4-0
Stephanie Burch ✓ Shaun Rycroft	P-02-18	Approval to Advertise Property Donation – Project Proposal per Ordinance 122 Subpart (F) 122.466	That the committee review/approve advertisement for property donation at 1214 28 <sup>th</sup> Street West and 3120 4 <sup>th</sup> Street Circle through December 13, 2017 per Ordinance 122.466.	Approved 4-0

MEETING ADJOURNED: 10:28 A.M.

CC: Council Auditor  
Subcommittee Members