

**PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING**  
**MINUTES FOR Thursday, December 13, 2018, 10:00 a.m.**  
**Eighth Floor, Conference Room 851**  
**Ed Ball Building, 214 N. Hogan Street**  
**Jacksonville, FL 32202**

Committee Members: ✓Gregory Pease, Chairman  
 ✓Randall Barnes, Treasury  
 ✓James McClain, OGC (in Jeff Close absence)

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTR EXP	OUTCOME
Jeff Foster Will Williams Eric Fuller ✓	P-30-14	<b>Contract Amendment No. 1 Environmental Consulting, Testing &amp; O&amp;M Services for the Jax Shipyards</b> Department of Public Works/Solid Waste Division	That Contract No. 10082 between the City of Jacksonville and Mechling Engineering & Consulting, Inc., for Environmental Consulting, Testing and O&M Services is amended to: (i) exercise the first of two (2) renewal options extending the period of service from December 20, 2018 through December 19, 2019 with one renewal option remaining; (ii) incorporate the attached Scope of Work identified as Exhibit 'D' and Fee Summary identified as Exhibit 'E'; and (iii) increase the maximum indebtedness by \$1,175,000.00 to a new not-to-exceed maximum indebtedness of \$1,925,000.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures and applicable federal and state laws.	12/19/18	Approved 4-0
Charlene Hill Richard Reilly	P-02-19	<b>Introduce &amp; Review Scope</b> (Deferred 11/29/18) <b>Actionstep Software Service Solution</b> ITD/Human Rights Commission	That the committee approves the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief of Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the city's Procurement ordinances, policies, procedures and applicable federal and state laws.		Deferred

MEETING ADJOURNED: 10:08 A.M.

cc: Council Auditor  
 Subcommittee Members