

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
MINUTES FOR Thursday, December 05, 2019, 10:00 a.m.
Eighth Floor, Conference Room 851
Ed Ball Building, 214 N. Hogan Street
Jacksonville, FL 32202

Committee Members: ✓ Gregory Pease, Chairman
 ✓ Paul Barrett, Treasury (in Randall Barnes absence)
 ✓ James McCain, Jr., OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTR EXP	OUTCOME
William Joyce Dinah Mason ✓	P-39-16 JS#2	Contract Amendment No. 3 Construction Management/Inspection Services for ADA Curb Ramp Construction Department of Public Works/Engineering & Construction Management Division	That Contract No. 9577-01 originally executed December 14, 2016 between the City of Jacksonville and Construction and Engineering Services Consultants, Inc., aka CES Consultants, Inc.) for Construction Management/Inspection Services for ADA Curb Ramp Construction be amended to increase the maximum indebtedness by \$1,500,000.00 to a new maximum indebtedness of \$6,000,000.00. All other terms and conditions, as previously amended, shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	10/14/21	Approved 4-0
William Joyce Eric Fuller ✓	P-12-19	Fee & Contract Negotiations Professional Design Services for Winton Drive Landfill Redevelopment Department of Public Works/Engineering & Construction Management Division	That the City of Jacksonville enter into a contract with Mechling Engineering & Consulting, Inc., for Professional Design Services for Winton Drive Landfill Redevelopment that: (i) incorporates the attached Scope of Services identified as Exhibit 'A' and Contract Fee Schedule identified as Exhibit 'B'; (ii) provide a lump-sum amount \$44,750.29 for Design Services and not-to-exceed limits of: \$6,394.63 for Survey and \$23,549.93 for Engineering Design; (iii) provide a not-to-exceed total maximum indebtedness to the City in the amount of \$74,694.85; and (iv) provide a period of services from execution of the contract to project completion. All other terms and conditions are per the RFP and the City's standard contract language.		Approved 4-0
Damian Cook Devon Dignan ✓	P-46-17	Contract Amendment No. 6 Data Analytics Consultant Services Finance and Administration Department/Office of Grants and Contract Compliance	That Contract No. 10167-03 between the City of Jacksonville and NLP Logix, LLC for Data Analytics Consultant Services, be amended to: (i) increase the attached Scope of Services identified as: Safe & Healthy Neighborhoods Program Project 10 by \$60,000.00, Criminal Justice Reinvestment Grant Project 11 by \$16,800.00, Kids Hope Alliance Advance Analytics Project 12 by \$72,000.00, & Kids Hope Alliance-Healthy Families Program Efficacy Analysis Project 13 by \$25,000.00; thereby (ii) increasing the maximum indebtedness by \$173,800.00 to a new not-to-exceed total maximum of \$497,755.00. All other terms and conditions, as previously amended, shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	07/12/20	Deferred
Laura Stagner-Crites ✓ William Gulliford	P-19-14	Contract Amendment No. 9 Bond Underwriter Jacksonville Housing Finance Authority (JHFA)	That Contract No. 9907-04 between the Jacksonville Housing Finance Authority (JHFA) and RBC Capital Markets as Bond Underwriter is amended to: ratify the contract from December 1, 2019 to effective date of renewal and extend the period of services to December 31, 2019 January 31, 2020 or project completion whichever comes first". All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	12/01/19	Approved 4-0 (as amended) "extend to 60 days or project completion whichever comes first".
Laura Stagner-Crites ✓ William Gulliford	P-20-14	Contract Amendment No. 9 Bond Trustee Jacksonville Housing Finance Authority (JHFA)	That Contract No. 9907-03 between the Jacksonville Housing Finance Authority (JHFA) and BNY Mellon Trust Company, N.A. as Bond Trustee is amended to ratify the contract from December 1, 2019 and extend the period of services to December 31, 2019 .	12/01/19	Approved 4-0 (as amended) "extend to 60 days or project completion

			"January 31, 2020 or project completion whichever comes first". All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.		whichever comes first".
Laura Stagner-Crites✓ William Gulliford	P-22-14	Contract Amendment No. 9 Financial Advisor Jacksonville Housing Finance Authority(JHFA)	That Contract No. 10029 between the Jacksonville Housing Finance Authority (JHFA) and Hendrickson Company and Community Concepts Group as Financial Advisor is amended to (i) ratify the contract from December 1, 2019 to the effective date of renewal and extend the period of service to December 31, 2019 and extend January 31, 2020 or project completion whichever comes first (ii) increase the maximum indebtedness by \$20,000.00 to a new not-to-exceed total maximum indebtedness of \$670,000.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	12/01/19	Approved 4-0 (as amended) "extend to 60 days or project completion whichever comes first".
Paul Barrett Patrick Greive	N/A	Informational Update Financial Services Finance and Administration Department/Treasury Division	Informational Update - The Treasury Division hereby notifies PSEC in accordance with Section 126.313 of the Purchasing Code and the related Treasury and Pension Procurement Procedures, the Treasury Division plans to issue a Request for Proposal for a Private Credit Investment Consulting Services on December 6, 2019. The selected firm will serve as a consultant to help implement a private credit investment strategy for the City of Jacksonville Retirement System".		No approval needed
MEETING ADJOURNED: 10:22 A.M.					

cc: Council Auditor
Subcommittee Members