

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
MINUTES FOR Thursday, January 09, 2020, 10:00 a.m.
Eighth Floor, Conference Room 851
Ed Ball Building, 214 N. Hogan Street
Jacksonville, FL 32202

Committee Members: ✓ Gregory Pease, Chairman
 ✓ Paul Barrett, Treasury (in Randall Barnes absence)
 ✓ James McCain, Jr., OGC

<i>Subcommittee Members</i>	<i>ITEM #</i>	<i>TITLE & ACTION</i>	<i>MOTION</i>	<i>CONTR EXP</i>	<i>OUTCOME</i>
William Joyce Robin Smith David Hahn ✓	P-14-20	Introduce & Review Scope Professional Services for Wetlands Identification, Mitigation and Related Permitting Activities Department of Public Works/Engineering & Construction Management Division	That the committee approves the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable policies and procedures.		Approved 4-0
William Joyce Robin Smith David Hahn ✓	P-34-19	Fee & Contract Negotiations Professional Engineering Services for Storm Resiliency and Hardening Department of Public Works/Engineering & Construction Management Division	That the City of Jacksonville enter into a contract with CDM Smith, Inc., for Professional Engineering Services for Storm Resiliency and Hardening (i) incorporates the attached Scope of Services identified as Exhibit 'A' and the attached Contract Fee Schedule identified as Exhibit 'B'; each project performed under this agreement shall be authorized by individual Purchase Order with a not-to-exceed cost applicable thereto; (ii) the maximum indebtedness of the City pursuant to this agreement is \$500,000.00; and (iii) the period of service will be from execution of the contract to project completion. All other terms and conditions are per the City's standard contract language and as provided in the RFP.		Approved 4-0
Oliver Barakat Guy Parola ✓	P-06-20	Subcommittee Report Consultant Services for Downtown Market Feasibility Analysis Downtown Investment Authority(DIA)	It is the consensus of the committee that of the four (4) companies/firms responding to the Request for Proposal (RFP) all were found to be responsive, interested, qualified and available to provide the services required by the RFP. the ranking of first, second and third, designates the order of qualification of these firms to perform the required services and alphabetically they are: 3) Angelou Economics 2) Johnson Consulting 1) Willdan We recommend that the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with Willdan, the number one ranked company.		Approved 4-0

MEETING ADJOURNED: 10:07 A.M.

cc: Council Auditor
 Subcommittee Members