## PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING

**MINUTES FOR Thursday, January 09, 2020, 10:00 a.m.**  
Eighth Floor, Conference Room 851  
Ed Ball Building, 214 N. Hogan Street  
Jacksonville, FL 32202

Committee Members:  
- Gregory Pease, Chairman  
- Paul Barrett, Treasury (in Randall Barnes absence)  
- James McCain, Jr., OGC

### Subcommittee Members | ITEM # | TITLE & ACTION | MOTION | CONTR EXP | OUTCOME |
|-------------------------|--------|----------------|--------|-----------|---------|
| William Joyce | P-14-20 | Introduce & Review Scope Professional Services for Wetlands Identification, Mitigation and Related Permitting Activities  
Department of Public Works/Engineering & Construction Management Division | That the committee approves the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's ordinances, Procurement policies and procedures. | Approved | 4-0 |
| Robin Smith | | | | | |
| David Hahn | | | | | |
| William Joyce | P-34-19 | Fee & Contract Negotiations Professional Engineering Services for Storm Resiliency and Hardening  
Department of Public Works/Engineering & Construction Management Division | That the City of Jacksonville enter into a contract with CDM Smith, Inc., for Professional Engineering Services for Storm Resiliency and Hardening (i) incorporates the attached Scope of Services identified as Exhibit 'A' and the attached Contact Fee Schedule identified as Exhibit 'B'; each project performed under this agreement shall be authorized by individual Purchase Order with a not-to-exceed cost applicable thereto; (ii) the maximum indebtedness of the City pursuant to this agreement is $500,000.00; and (iii) the period of service will be from execution of the contract to project completion. All other terms and conditions are per the City's standard contract language and as provided in the RFP. | Approved | 4-0 |
| Robin Smith | | | | | |
| David Hahn | | | | | |
| Oliver Barakat | P-06-20 | Subcommittee Report Consultant Services for Downtown Market Feasibility Analysis  
Downtown Investment Authority(DIA) | It is the consensus of the committee that of the four (4) companies/firms responding to the Request for Proposal (RFP) all were found to be responsive, interested, qualified and available to provide the services required by the RFP, the ranking of first, second and third, designates the order of qualification of these firms to perform the required services and alphabetically they are:  
3) Angelou Economics  
2) Johnson Consulting  
1) Willdan  
We recommend that the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with Willdan, the number one ranked company. | Approved | 4-0 |
| Guy Parola | | | | | |

**MEETING ADJOURNED:** 10:07 A.M.

cc: Council Auditor  
Subcommittee Members