

PUBLIC NOTICE
"REVISED" AGENDA
PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
Thursday, March 9, 2017, 10:00 a.m.
Eighth floor, Conference Room 851
Ed Ball Building, 214 N. Hogan Street
Jacksonville, FL 32202

Committee Members: Gregory Pease, Chairman
Patrick Greive, Member, Treasury
Julia Davis, Member, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTR EXP	OUTCOME
Richard Smith Kenneth Pearson	P-20-17	Reject All Bids/Re-solicit RFP Buyer's Agent for MD500 Helicopter Neighborhoods Department/Mosquito Control Division	That the committee approves Rejecting all BIDS and withdrawing the RFP with possible re-solicitation according to Section 126.302(f) of the Purchasing Code.		
Diane Moser Leah Hayes	P-06-14	Contract Amendment No. 4 Classification and Pay Study Employee Services Department	That Contract #9344-01 between the City of Jacksonville and Management Advisory Group International, Inc., to provide Classification and Pay Study, is amended to increase the maximum indebtedness by \$9,500.00 for the services to a new not-to-exceed total maximum amount of \$133,500.00. All other terms and conditions, as previously amended, shall remain the same. Nothing contained herein shall be amended, modified, or otherwise revised, without prior approval from the PSEC and the Mayor.	12/31/17	
Tammy Emmons Archie Cullen	P-07-15	Contract Amendment No. 2 Consultant Services for the Development/Administration & Grading of Promotional Examinations Employee Services Department	That Contract No. 9482-01 between the City of Jacksonville and Ergometrics & Applied Personnel Research, Inc., originally executed May 22, 2015, for Consultant Services for the Development/Administration & Grading of Promotional Examinations, is amended to: (1) exercise the second of four(4) renewal options extending the period of service from April 1, 2017 thru March 31, 2018, with two (2) renewal options remaining; The maximum indebtedness shall remain a not-to-exceed amount of \$214,000.00. All other terms and conditions shall remain the same. Nothing contained herein shall be amended, modified, or otherwise revised without prior approval from the PSEC and the Mayor.	03/31/17	

MEETING ADJOURNED:

CC: Council Auditor
Subcommittee Members

NEIGHBORHOODS DEPARTMENT



MEMORANDUM

March 3, 2017

TO: Gregory Pease, Chief
Procurement Division

FROM: Randy E. Wishard, Acting Chief *REW*
Mosquito Control Division

RE: RFP20-17: BUYER'S AGENT FOR MOSQUITO CONTROL HELICOPTER

After considering the response to RFP20-17 seeking a buyer's agent to assist COJ with helicopter selection and purchase, I have concluded it would not be in the City's best interest to recommend the sole respondent, Cloud 9 Helicopters, Inc., due to the high price of the service proffered.

The respondent appears to be qualified in other respects, but the price is so high, it would unduly compromise the purchasing power of the existing budget. Other qualified individuals and/or firms have informally indicated an interest in working with the City of Jacksonville for a more conservative price.

Therefore, my recommendation to the Professional Services Evaluation Committee (PSEC) is to reject this bid and resolicit the RFP. We are aware of other contacts who may be interested in responding.

Thank you for your attention to this matter.

REW/rws

CC: Alex Baker, Professional Services Specialist

Mosquito Control Division

EMPLOYEE SERVICES DEPARTMENT



March 1, 2017

MEMORANDUM

TO: Gregory W. Pease, Chief of Procurement Division

FROM: Leah Hayes, Chief of Talent Management *Leah Hayes*
Employee Services Department

RE: P-06-14 Classification and Pay Study Contract #9344-01 Management Advisory Group International, Inc.

Employee Services requests approval to increase the contract #9344-01 with Management Advisory Group International, Inc. to provide Classification and Pay Study under the same fees, terms and conditions of the current contract agreement by \$9,500. This is to ensure there is adequate funding to cover an additional classification series in a study through the end of the contract period December 31, 2017. This will revise the maximum indebtedness from \$124,000.00 to a not-to-exceed amount of \$133,500.00.



Date: February 27, 2017

MEMORANDUM

To: Gregory W. Pease, Chairman
Professional Services Evaluation Committee

From: Tammy Emmons, Manager of Personnel Services
Employee Services Department

Subject: P-07-15 Consultant Services for the Development/Administration, &
Grading of Promotional Examinations – Contract Amendment No. 2
JFRD Contract #9482

Contract #9482 between the City and Ergometrics is set to expire April 1, 2017. All work has been performed satisfactorily for the past year. Section 1.2 of the contract allows for four, one-year renewal options. Therefore, we wish to extend the contract for the 2nd of the one year renewals. There is no rate increase associated with this amendment; all rates will remain the same.

Accordingly, this is to recommend that Contract #9482, originally executed May 22, 2015 between the City of Jacksonville and Ergometrics, for Development, Administration & Grading of Promotional Examinations, be amended to exercise the second of four (4) renewal options to extend the Period of Service from April 1, 2017 to March 31, 2018. All other terms and conditions of the Contract shall remain the same.

TE/

Attachments: Ergometrics agreement letter



ERGOMETRICS & APPLIED PERSONNEL RESEARCH, INC.
18720 33RD AVENUE WEST
LYNNWOOD, WA 98037

February 27, 2017

City of Jacksonville
Employee Services Department
117 W. Duval Street, Suite M175
Attn: Tammy Emmons
Manager of Personnel Services – Examining and Training

Re: Contract Extension 2 of 4 - Consultant Services for Dev/Administration, & Grading of Promotional Examinations

To Whom it May Concern:

Ergometrics and Applied Personnel Research, Inc. hereby agrees to a one (1) year extension to the above referenced contract (from 4/1/2017 to 4/1/2018); all provisions, terms and conditions of said agreement will remain the same.

Sincerely,

A handwritten signature in black ink, appearing to read "Sarah Bowen".

Sarah Bowen, M.S.
Consultant
Ergometrics and Applied Personnel Research, Inc.