AGENDA

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING

Thursday, May 23, 2019, 10:00 a.m.

Eighth Floor, Conference Room 851

Jacksonville, FL 32202

Committee Members: Gregory Pease, Chairman
Randall Barnes, Treasurer
James McCain, DGC

<table>
<thead>
<tr>
<th>Subcommittee Members</th>
<th>ITEM #</th>
<th>TITLE &amp; ACTION</th>
<th>MOTION</th>
<th>CONTEX</th>
<th>OUTCOME</th>
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<tbody>
<tr>
<td>William Joyce</td>
<td>P-12-19</td>
<td>Subcommittees Report Professional Design Services for Winton Drive Landfill Department of Public Works/Engineering &amp; Construction Management</td>
<td>It is the consensus of the committee that of the four (4) proposals submitted, all were found to be responsive, interested, qualified and available to provide the requested services. The ranking of first, second and third, designates the order of qualification of these companies to perform the required services and alphabetically they are: 3) England Thims &amp; Miller, Inc. 1) Mechling Engineering &amp; Consulting, Inc. 2) Pond &amp; Company Corporation We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with the Mechling Engineering and Consulting, Inc., the number one ranked company.</td>
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<td>Robin Smith</td>
<td>P-38-17</td>
<td>Contract Amendment No. 1 Construction Engineering &amp; Inspection Services for Various Projects Department of Public Works/Engineering &amp; Construction</td>
<td>That Contract No. 9577-02, originally executed July 31, 2017, between the City and Construction and Engineering Services Consultants, Inc., aka C&amp;ES Consultants, Inc., for Construction Engineering &amp; Inspection Services for Various Projects be amended to: (I) exercise the first of two, 2-year renewal options extending the period of service from July 31, 2019 through July 30, 2021, with one renewal remaining; and (II) increase the maximum indebtedness by $1,000,000.00 to a new not-to-exceed total maximum of $2,000,000.00. All other terms and conditions shall remain the same except for such changes as the office of General Counsel may deem appropriate to ensure compliance with the City's Procurement Ordinances, policies, procedures and applicable federal and state laws.</td>
<td>07/31/19</td>
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<td>Steven Long</td>
<td>JSA1</td>
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<td>Robin Smith</td>
<td>P-23-12</td>
<td>Contract Amendment No. 3 Drainage Improvement Feasibility Studies-North Area Department of Public Works/Engineering &amp; Construction Management</td>
<td>That Contract No. 10101, originally executed April 20, 2015, between the City of Jacksonville and Civil Services, Inc., for Drainage Improvement Feasibility Studies-North Area be amended to exercise the second and final renewal option extending the period of service from June 30, 2019 through June 29, 2021. The maximum indebtedness shall remain a not-to-exceed amount of $1,000,000.00. All other terms and conditions shall remain the same except for such changes as the office of General Counsel may deem appropriate to ensure compliance with the City's Procurement Ordinances, policies, procedures and applicable federal and state laws.</td>
<td>06/30/19</td>
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<td>Steven Long</td>
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MEETING ADJOURNED:

05/23/19 PSEC AGENDA
May 9, 2019

TO: Gregory W. Pease, Chairman  
Professional Services Evaluation Committee

THRU: John P. Pappas, P.E.  
Director  

FROM: William J. Joyce, P.E.  
Director of Operations  
Eric B. Fuller  
Environmental Programs Manager

SUBJECT: P-12-19 Professional Design Services for Winton Drive Landfill

The subcommittee received four (4) proposals for evaluation for the subject project and found it to be responsive, interested, qualified and available to provide the services required by the RFP.

The proposals were evaluated using the criteria outlined in the Purchasing Code as augmented by the RFP (see attached matrix).

Based on the above, the following firms listed alphabetically were determined to be the most qualified of those submitting proposals. The ranking of first, second, and third designates the order of qualification of these firms to perform the required services.

3. England Thims & Miller, Inc.
1. Mechling Engineering & Consulting, Inc.
2. Pond & Company Corporation

We recommend that the above list be forwarded to the Mayor for final selection.

JPP/lw

Attachment: Scoring Matrix

cc: Lori West, PW Contract Specialist, Engineering & Construction Management
### Evaluation Matrix

**Evaluation Scale**

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<th>1</th>
<th>2</th>
<th>3</th>
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<td>Extremely Qualified</td>
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**Qualification**

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<tr>
<th>Firm</th>
<th>Competence</th>
<th>Current Workload</th>
<th>Financial Responsibility</th>
<th>Ability to Observe Compliance with Plans</th>
<th>Professional Accomplishments</th>
<th>Proximity to Project</th>
<th>Past &amp; Present Demonstrated Commitment to Small &amp; Minority Businesses &amp; Contributions Toward a Diverse Market Place</th>
<th>Ability to Design an Approach and Work Plan</th>
<th>Time &amp; Budget</th>
<th>Volume of Current and Prior Work for Using Agencies</th>
<th>Overall</th>
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<td>10</td>
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<td>Mechling Eng &amp; Consulting</td>
<td>8.75</td>
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<td>3.50</td>
<td>10.00</td>
<td>6.50</td>
<td>13.50</td>
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<td>Geosyntec Consultants</td>
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<td>Pond</td>
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**Project Title:** Winton Drive Landfill Redevelopment

**Project No.:** P-12-19

**Average:**
May 15, 2019

TO:       Greg W. Pease, Chairman  
           Professional Services Evaluation Committee

THRU:     John P. Pappas, P.E.  
           Director

FROM:     Robin G. Smith, P.E.  
           Acting Chief, Engineering and Construction Management
           Steven D. Long, P.E.  
           Chief, Right-of-Way and Stormwater Maintenance

SUBJECT:  P-38-17 Construction Engineering & Inspection Services for Various Projects  
           Consultant Services Account Nos.: N/A  
           Internal Services Account No.: PWEN011AD

Contract #9577-02 between the City and Construction and Engineering Services Consultants, Inc., (aka C&ES Consultants, Inc.) is set to expire on July 30, 2019. All work has been performed satisfactorily for the past two years. Section 1.2 of the contract allows for two, two year renewals. Therefore, we wish to extend the contract for the 1st of the two year renewals. Additionally, projects planned in the coming year require that the maximum contract amount be increased to allow for continuation of services. There is no rate increase associated with this amendment. This project is designated to be under the Equal Business Opportunity Program as Encouragement.

Accordingly, this is to recommend that Contract No. 9577-02, originally executed July 31, 2017, between the City and Construction and Engineering Services Consultants, Inc., (aka C&ES Consultants, Inc.) for Construction Engineering & Inspection Services for Various Projects be amended to increase the maximum indebtedness by $1,000,000.00 to a new not to exceed limit of $2,000,000.00 and to extend the Period of Service from July 31, 2019 to July 30, 2021; with all other terms and conditions of the Agreement remaining unchanged.

cc: Lori A. West, Engineering Contract Specialist, Engineering & Construction Management
May 7, 2019

Lori A. West  
City of Jacksonville  
214 N. Hogan Street, 10th Floor  
Jacksonville, Florida 32202  

Re: P-38-17 Amendment 1 contract 9577-02

Dear Ms. West,

Construction and Engineering Services Consultants, Inc (C&ES Consultants, Inc) is requesting for the City to exercise the 1st of the 2 renewal options on contract 9577-02. Please note there are no rate changes.

Thank you,

Steven J. Davis  
President/CEO
May 8, 2019

TO: Gregory W. Pease, Chairman
    Professional Services Evaluation Committee

THRU: John P. Pappas, P.E.
    Director

FROM: Robin G. Smith, P. E.
    Acting Chief, Engineering and Construction Management Division
    Steven D. Long, Jr., P.E., Chief
    Right-of-Way and Stormwater Maintenance

SUBJECT: P-23-12 Drainage Improvement Feasibility Studies- North Area
    Contract 10101, Amendment 3
    Consultant Services Account No.: N/A
    Internal Services Account No.: PWEN011AD

Contract #10101 between the City and Civil Services, Inc. is set to expire June 30, 2019. All work has been performed satisfactorily for the past two years. Section 1.2 of the contract allows for two, two year renewals. Therefore, we wish to extend the contract for the 2nd of the two year renewals. There is no rate increase associated with this amendment. This project is designated to be under the Equal Business Opportunity Program as Encouragement.

Accordingly, this is to recommend that Contract Number 10101, originally executed April 20, 2015, between the City and Civil Services, Inc. for Drainage Improvement Feasibility Studies- North Area be amended to extend the period of service from June 30, 2019 thru June 29, 2021, with all other terms and conditions of the Agreement remaining unchanged.

JPP/lw

Attachment:

cc: Lori West, PW Contract Specialist, Engineering & Construction Management.
May 7, 2019

Ms. Lori A. West
Engineering Contract Specialist
City of Jacksonville | Engineering and Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202

Re: Contract 10101 Drainage Improvement Feasibility Studies – North Area

Dear Ms. West:

Pursuant to the terms of our contract, please extend the above referenced contract we have with the City of Jacksonville for another two (2) years. Accordingly, we concur and request to exercise the renewal option and further agree that there will be no changes to the contract and/or contractual rates.

Please contact me should you have any questions or need any additional information.

Sincerely,

CIVIL SERVICES, INC.

Christopher Morse, P.E.
President