## PUBLIC NOTICE

### AGENDA

**PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING**

**Thursday, December 05, 2019, 10:00 a.m.**

**Eighth Floor, Conference Room 851**

**Ed Ball Building, 214 N. Hogan Street**

**Jacksonville, FL 32202**

<table>
<thead>
<tr>
<th>Subcommittee Members</th>
<th>ITEM #</th>
<th>TITLE &amp; ACTION</th>
<th>MOTION</th>
<th>CONTR EXP</th>
<th>OUTCOME</th>
</tr>
</thead>
<tbody>
<tr>
<td>William Joyce</td>
<td>P-39-16 JS82</td>
<td>Contract Amendment No. 3 Construction Management/Inspection Services for ADA Curb Ramp Construction Department of Public Works/Engineering &amp; Construction Management Division</td>
<td>That Contract No. 9577-01 originally executed December 14, 2016 between the City of Jacksonville and Construction and Engineering Services Consultants, Inc., also CES Consultants, Inc., for Construction Management/Inspection Services for ADA Curb Ramp Construction be amended to increase the maximum indebtedness by $1,500,000.00 to a new maximum indebtedness of $6,000,000.00. All other terms and conditions, as previously amended, shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.</td>
<td></td>
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<tr>
<td>Dinah Mason</td>
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<tr>
<td>William Joyce</td>
<td>P-12-19</td>
<td>Fee &amp; Contract Negotiations Professional Design Services for Winton Drive Landfill Redevelopment Department of Public Works/Engineering &amp; Construction Management Division</td>
<td>That the City of Jacksonville enter into a contract with Maching Engineering &amp; Consulting, Inc., for Professional Design Services for Winton Drive Landfill Redevelopment that: (i) Incorporates the attached Scope of Services identified as Exhibit 'A' and Contract Fee Schedule identified as Exhibit 'B'; (ii) provide a lump-sum amount for Design Services in the amount of $44,760.29 and not-to-exceed limits for: Survey the amount of $6,394.63 and Engineering Design in the amount of $23,549.93; (iii) provide a not-to-exceed total maximum indebtedness to the City in the amount of $74,644.85; and (iv) provide a period of services from execution of the contract to project completion. All other terms and conditions are per the RFP and the City's standard contract language.</td>
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<td>Eric Fuller</td>
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<td>Damian Cook</td>
<td>P-40-17</td>
<td>Contract Amendment No. 6 Data Analytics Consultant Services Finance and Administration Department/Office of Grants and Contract-Compliance</td>
<td>That Contract No. 10147-03 between the City of Jacksonville and N P Logic, LLC for Data Analytics Consultant Services, be amended to: (i) Increase the attached Scope of Services identified as: Safe &amp; Healthy Neighborhoods Program Project 10 by $60,000.00, Criminal Justice Reinvestment Grant Project 11 by $16,800.00, Kids Hope Alliance Advance Analytics Project 12 by $72,000.00, &amp; Kids Hope Alliance-Healthy Families Program Efficacy Analysis Project 13 by $28,000.00; thereby (ii) increasing the maximum indebtedness by $173,800.00 to a new not-to-exceed total maximum of $497,755.00. All other terms and conditions, as previously amended, shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.</td>
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<tr>
<td>Devon Dignan</td>
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<tr>
<td>Laura Stagner-Cilies</td>
<td>P-19-14</td>
<td>Contract Amendment No. 9 Bond Underwriter Jacksonville Housing Finance Authority(JHFA)</td>
<td>That Contract No. 9907-04 between the Jacksonville Housing Finance Authority (JHFA) and RBC Capital Markets as Bond Underwriter is amended to: ratify the contract from December 1, 2019 to effective date of renewal and extend the period of services to December 31, 2019. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.</td>
<td></td>
<td>12/01/19</td>
</tr>
</tbody>
</table>
| Laura Stagner-Crites | P-20-14 | Contract Amendment No. 9  
Bond Trustee  
Jacksonville Housing Finance Authority (JHFA) | That Contract No. 9997-03 between the Jacksonville Housing Finance Authority (JHFA) and BNY Mellon Trust Company, N.A. as Bond Trustee is amended to ratify the contract from December 1, 2019 and extend the period of services to December 31, 2019. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.  
12/01/19 |

| Laura Stagner-Crites | P-22-14 | Contract Amendment No. 9  
Financial Advisor  
Jacksonville Housing Finance Authority (JHFA) | That Contract No. 10029 between the Jacksonville Housing Finance Authority (JHFA) and Hendrickson Company and Community Concepts Group as Financial Advisor is amended to (i) ratify the contract from December 1, 2019 to the effective date of renewal and extend the period of service to December 31, 2019 (ii) increase the maximum indebtedness by $10,000.00 to a new not-to-exceed total maximum indebtedness of $660,000.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.  
12/01/19 |

| Paul Barfield  
Patrick Greve | N/A | Informational Update  
Financial Services  
Finance and Administration Department/Treasury Division | Informational Update - The Treasury Division hereby notifies PEC in accordance with Section 126.313 of the Purchasing Code and the related Treasury and Pension Procurement Procedures, the Treasury Division plans to issue a Request for Proposal for a Private Credit Investment Consulting Services on December 6, 2019. The selected firm will serve as a consultant to help implement a private credit investment strategy for the City of Jacksonville Retirement System.  
MEETING ADJOURNED: |

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cc: Council Auditor  
Subcommittee Members
November 21, 2019

TO:      Gregory W. Pease, Chairman
         Professional Services Evaluation Committee

THRU:  John P. Pappas, P.E.
         Director

FROM:  William J. Joyce, P.E.
        Director of Operations
        Dinah Mason
        Manager Special Projects

SUBJECT:  P-39-16 JS#2 Construction Management/Inspection Services for ADA Curb
          Ramp Construction  Amendment 3
          Consultant Services Account Nos.: PWCP32EVP519-069505-PW0755-05
          Internal Services Account No.: PWEN011AD

Projects that have been assigned to date have almost reached the previously approved
maximum indebtedness and there are a number of additional projects that cannot be assigned
until the upper limit is raised. There is no rate increase associated with this amendment. This
project has been designated under the Equal Business Opportunity Program as a Set Aside.

Accordingly, this is to recommend that Contract # 9577-01, originally executed December 14,
2016 between the City of Jacksonville and Construction and Engineering Services Consultants,
Inc., (aka CES Consultants, Inc.) for Construction Management/Inspection Services for ADA
Curb Ramp Construction, be amended to increase the maximum indebtedness by
$1,500,000.00 to a new maximum of $6,000,000.00, with all other terms and conditions of the
Agreement remaining unchanged.

WJJ/lw

Attachments:

cc: Nikita Reed, P.E., Public Works Project Manager, Engineering and Construction Management
    Lori A. West, PW Contract Specialist, Engineering and Construction Management
November 19, 2019

TO: Gregory W. Pease, Chairman  
Professional Services Evaluation Committee

THRU: John P. Pappas, P.E.  
Director

FROM: William J. Joyce, P.E.  
Director of Operations

Eric Fuller  
Environmental Programs Manager

SUBJECT: P-12-19 Professional Design Services for Winton Drive Landfill Redevelopment  
PWCP353VP519-06505-SW0017-01  $74,694.85

The Engineering Division has negotiated with the consultant selected for Professional Design Services for Winton Drive Landfill Redevelopment to provide 60% design and to prepare an excavation and closure plan for submission to the Florida Department of Environmental Protection (FDEP), resulting in the attached Scope of Services, Exhibit A and Contract Fee Schedule, Exhibit B. JSEB firms to be utilized to meet the 20% Participation Percentage Plan for this contract are detailed on a separate attachment.

Accordingly, this is to recommend that the City of Jacksonville enter into a contract with Machling Engineering & Consulting, Inc for Professional Design Services for Winton Drive Landfill Redevelopment, that includes the attached Scope of Services identified as Exhibit “A” and Fee Schedule identified as Exhibit “B”, to provide a lump sum amount for Design Services in the amount of $44,750.29 and not to exceed limits for: Survey in the amount of $6,394.63 and Engineering Design in the amount of $23,549.93 with a maximum Indebtedness to the City in the amount of $74,694.85 and with an expiration date of Project Completion. All other terms and conditions are as provided in the RFP and the City’s standard contract language.

WJJ/w

Attachment: Exhibits A & B  
JSEB Participation

cc: Lori West, Contract Specialist
November 13, 2019

Mr. Eric Fuller  
Environmental Programs Manager  
City of Jacksonville  
214 North Hogan St, 10th Floor  
Jacksonville, Florida 32202

RE: P-12-19, Professional Design Services for Winton Drive Landfill Redevelopment  
Proposed Scope of Work and Cost Estimate for: Phase I – Advance the design to approximately 60% complete and prepare an Excavation and Closure Plan for submission to FDEP

Dear Mr. Fuller:

We appreciate the opportunity to provide professional engineering and consulting services associated with redevelopment of the Wincon Drive Landfill (also known as the Owens Avenue Landfill). As requested, we have prepared this proposed scope of work and cost estimate for the Phase I portion of the project.

Project Understanding

The Winton Drive landfill was apparently used as a borrow pit during the 1950s and 1960s, and was a solid waste disposal facility from the late 1960s until the early 1980s. A cover of clayey sand was placed over the solid waste in 1982. The property is primarily grass covered with some remnant solid waste at the land surface.

As solicited by the City, the scope of services for the project included implementing engineering and institutional controls to protect human health, public safety, and the environment; management of stormwater on public and private properties; and redevelopment design for use of the site as an athletic park.

We understand that an athletic park will not be required at this time; therefore, the park features are not included in the scope of work detailed herein.

Based on our current understanding, this scope of work is meant to address Phase I, Advance the design to approximately 60% complete and prepare an Excavation and Closure Plan for submission to FDEP.

We understand that design recommendations shall be consistent with:

- Closure Plan Goals as stated in Section 2 of the Owen Avenue Landfill Excavation and Closure Plan;
- FDEP’s Guidance for Disturbance and Use of Old Closed Landfills or Waste Disposal Areas in Florida;
- The City’s Land Development Procedures Manual;
- The City Standard Specifications and Details;
- Manual on Uniform Traffic Control Devices; and
- Memorandum of Understanding Between the Florida Department of Environmental Protection Northeast District and the City of Jacksonville – Proactive Closed Dump and Landfill Investigation Program.
EXHIBIT A

P-12-19, Professional Design Services for Winton Drive Landfill Redevelopment
Proposed Scope of Work and Cost Estimate for: Phase I – Advance the design to approximately 60% complete and prepare an Excavation and Closure Plan for submission to FDEP.

Proposed Scope of Work - Phase I – Advance the design to approximately 60% complete and prepare an Excavation and Closure Plan for submission to FDEP

Tasks included in preparation of the Excavation and Closure Plan and associated design plans are as follows:

- Review of records for the property available from the City and from FDEP's Oculus database (1973 to the present)
- Initial site inspection by environmental and civil engineers
- Kickoff meeting with the City’s Project Manager(s) to discuss site conditions relative to the 60% design plans
- Boundary and topographic survey (by Southeastern Survey)
- Post-survey site inspections by environmental and civil engineers
- Review permit requirements that will be addressed during Phase II of the project
- Civil engineering design activities, including those by Osiris 9 Consulting LLC
- Civil design drawings to include:
  - Key Map
  - General Notes
  - Site Excavation Plan
  - Site Grading Plan
  - Traffic Control Plans (signage along roadway)
  - Misc. Construction Detail (fencing, access detail)
  - Cross Sections
  - Drainage Map and Structures
  - Erosion & Drainage Detail Sheet
- Project progress meeting with City Project Manager(s)
- Prepare Draft Excavation and Closure Plan and associated design plans
- Formal presentation of Draft Excavation and Closure Plan and associated design plans to City staff and reviewers to explain design decisions and request City input.
- Finalize Excavation and Closure Plan and 60% design drawings for submittal to FDEP

Assumptions

This Proposal includes only services explicit herein. Scopes of work and proposals for Phase II and Phase III services will be provided at the appropriate times as determined by FDEP approvals and City requests.

Schedule

We estimate that four months will be required to complete the scope of work described herein after receipt of the City’s Purchase Order and notice-to-proceed.

Cost Estimate

The cost estimates for the noted scope of work may be found on the pages of this proposal as follows:

Mechling Engineering & Consulting, Inc. ................. Page 004
Southeastern Survey and Mapping Corp (survey) .... Page 006
Osiris 9 Consulting, LLC (engineering design) ...... Page 007
P-12-19, Professional Design Services for Winton Drive Landfill Redevelopment

Proposed Scope of Work and Cost Estimate for: Phase I – Advance the design to approximately 60% complete and prepare an Excavation and Closure Plan for submission to FDEP.

Closing

We appreciate the opportunity to serve the City on the Winton Drive Landfill Redevelopment project. Please contact me at 904-346-5468 or mmechling@mechlingeng.com with any questions.

Sincerely,

Mechling Engineering & Consulting, Inc.

Mark Mechling, P.E., LEED AP
Principal
### CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA

#### PART I - GENERAL

<table>
<thead>
<tr>
<th>1. Project</th>
<th>2. Proposal Number</th>
</tr>
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<tbody>
<tr>
<td>Professional Design Services for Winton Drive Landfill Redevelopment</td>
<td>P-12-19</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>3. Name of Consultant</th>
<th>4. Date of Proposal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mechline Engineering &amp; Consulting, Inc</td>
<td>11/13/2019</td>
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#### PART II - LABOR RELATED COSTS

<table>
<thead>
<tr>
<th>5. Direct Labor</th>
<th>Hourly Rate</th>
<th>Estimated Hours</th>
<th>Estimated Cost</th>
<th>TOTAL</th>
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<tbody>
<tr>
<td>Project Manager</td>
<td>$57.69</td>
<td>40</td>
<td>$2,307.60</td>
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<tr>
<td>Licensed Professional Design Engineer (PE)</td>
<td>$57.69</td>
<td>106</td>
<td>$6,115.14</td>
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<tr>
<td>Engineer II (non-registered)</td>
<td>$45.75</td>
<td>142</td>
<td>$6,496.50</td>
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<tr>
<td>Engineer I (non-registered)</td>
<td>$33.81</td>
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<td>$0.00</td>
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<tr>
<td>Designer / CADD Operator (non-registered)</td>
<td>$20.00</td>
<td>24</td>
<td>$720.00</td>
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<tr>
<td>Clerical</td>
<td>$19.83</td>
<td>27</td>
<td>$535.41</td>
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<tr>
<td>CADD/Computer Tech</td>
<td>$0.00</td>
<td></td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>Engineering Intern</td>
<td>$0.00</td>
<td></td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>Clerical</td>
<td>$0.00</td>
<td></td>
<td>$0.00</td>
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</table>

**TOTAL DIRECT LABOR: 332 Hours $16,179.63**

<table>
<thead>
<tr>
<th>6. Overhead (Combined Fringe Benefit &amp; Administrative)</th>
<th>7. SUBTOTAL: Labor + Overhead</th>
<th>8. PROFIT: Labor Related Costs</th>
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<tbody>
<tr>
<td></td>
<td>150.00*5</td>
<td>$24,261.98</td>
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#### PART III - OTHER COSTS

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<tr>
<th>9. Miscellaneous Direct Costs</th>
<th>10. SUBCONTRACTS (Lump Sum)</th>
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<tbody>
<tr>
<td>Transportation (meetings, site visits: 140 miles x $0.30/mile)</td>
<td>$70.00</td>
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<tr>
<td>Reproduction</td>
<td>$200.00</td>
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<td>MISCELLANEOUS DIRECT COSTS SUB-TOTAL</td>
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<thead>
<tr>
<th>11. REIMBURSABLE COSTS (Limiting Amount)</th>
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<tbody>
<tr>
<td>Southeastern Survey and Mapping Corp (survey)</td>
</tr>
<tr>
<td>Osiris 9 Consultants, LLC (engineering design)</td>
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</tbody>
</table>

**TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10) $44,750.29**

<table>
<thead>
<tr>
<th>12. PRIOR CONTRACT AMOUNT (Through Amendment # 1)</th>
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<td>$0.00</td>
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**AMENDED AMOUNT OF CONTRACT $74,694.85**
Form 1 - SCHEDULE OF PROPOSED PRICES/RATES

NAME OF CONSULTANT: Mechling Engineering & Consulting, Inc.

Proposal No./Name: P-12-19, Professional Design Services for Winton Drive Landfill Redevelopment

Average hourly direct labor rates (without Fringe Benefits)

<table>
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<tr>
<th>Position</th>
<th>Rate</th>
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<tr>
<td>Project Manager</td>
<td>$57.69/hr.</td>
</tr>
<tr>
<td>Licensed Professional Design Engineer (PE)</td>
<td>$57.69/hr.</td>
</tr>
<tr>
<td>Engineer II (non-registered)</td>
<td>$45.75/hr.</td>
</tr>
<tr>
<td>Engineer I (non-registered)</td>
<td>$33.81/hr.</td>
</tr>
<tr>
<td>Designer / CADD Operator (non-registered)</td>
<td>$30.00/hr.</td>
</tr>
<tr>
<td>Clerical</td>
<td>$19.83/hr.</td>
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Total Overhead Rate: 150%
Profit Rate (to be applied to Direct Labor plus Overhead): 10%

Chemical Analyses

<table>
<thead>
<tr>
<th>Test Method</th>
<th>Soil or Water Analysis</th>
<th>Rate</th>
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<tbody>
<tr>
<td>BTEX+MTBE EPA 8260</td>
<td></td>
<td>$55.00/Per analysis</td>
</tr>
<tr>
<td>VOA's EPA 8260</td>
<td></td>
<td>$60.00/Per analysis</td>
</tr>
<tr>
<td>VOH's EPA 8260</td>
<td></td>
<td>$60.00/Per analysis</td>
</tr>
<tr>
<td>VOC's full list EPA 8260 (PP)</td>
<td></td>
<td>$90.00/Per analysis</td>
</tr>
<tr>
<td>PAH's by 8270 SIM</td>
<td></td>
<td>$85.00/Per analysis</td>
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<tr>
<td>TRPH as FL-PRO</td>
<td></td>
<td>$75.00/Per analysis</td>
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<tr>
<td>SVOC's (BNA) full list EPA 8270 (PP)</td>
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<td>$190.00/Per analysis</td>
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<tr>
<td>Organochlorine Pesticides EPA 8081</td>
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<td>$100.00/Per analysis</td>
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<tr>
<td>Organophosphorus Pesticides EPA 8270</td>
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<td>$115.00/Per analysis</td>
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<tr>
<td>Herbicides EPA 8151</td>
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<td>$135.00/Per analysis</td>
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<tr>
<td>PCB's EPA 608/8082</td>
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<td>$70.00/Per analysis</td>
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<tr>
<td>RCRA (8) Metals</td>
<td></td>
<td>$95.00/Per analysis</td>
</tr>
<tr>
<td>13 PP Metals</td>
<td></td>
<td>$130.00/Per analysis</td>
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<tr>
<td>Metals (individual) EPA 6010/6020</td>
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<td>$13.00/Per analysis</td>
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<tr>
<td>TCLP Extraction</td>
<td></td>
<td>$55.00/Per analysis</td>
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<tr>
<td>SPLP Extraction</td>
<td></td>
<td>$55.00/Per analysis</td>
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<tr>
<td>TO-15 Volatile Organics</td>
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<td>$230.00/Per analysis</td>
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<tr>
<td>Regulator Rental</td>
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<td>$30.00/Per analysis</td>
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<tr>
<td>Environmental Disposal Fee</td>
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<td>$10.00/Per Sampling Event</td>
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</table>
Form 1 – SCHEDULE OF PROPOSED PRICES/RATES

**Equipment**

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<thead>
<tr>
<th>Item</th>
<th>Price</th>
<th>Unit</th>
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</thead>
<tbody>
<tr>
<td>2” Diam. PVC Screen (5 ft.)</td>
<td>$25.00</td>
<td>Per screen</td>
</tr>
<tr>
<td>2” Diameter PVC Riser (5 ft.)</td>
<td>$18.00</td>
<td>Per riser</td>
</tr>
<tr>
<td>20/30 Silica Sand – 50 lb bag</td>
<td>$8.00</td>
<td>Each</td>
</tr>
<tr>
<td>Bailers</td>
<td>$8.00</td>
<td>Each</td>
</tr>
<tr>
<td>Bladder Pump and Compressor</td>
<td>$115.00</td>
<td>Per day</td>
</tr>
<tr>
<td>Conductivity Meter, pH meter and DO meter</td>
<td>$105.00</td>
<td>Per day</td>
</tr>
<tr>
<td>Core drill with bit</td>
<td>$100.00</td>
<td>Per day</td>
</tr>
<tr>
<td>Data Logger and transducer</td>
<td>$125.00</td>
<td>Per day</td>
</tr>
<tr>
<td>F.I.D. Organic Vapor Analyzer (OVA)</td>
<td>$95.00</td>
<td>Per day</td>
</tr>
<tr>
<td>Hand Auger</td>
<td>$20.00</td>
<td>Per day</td>
</tr>
<tr>
<td>Interphase Probe</td>
<td>$50.00</td>
<td>Per day</td>
</tr>
<tr>
<td>Landfill Gas Monitor</td>
<td>$90.00</td>
<td>Per day</td>
</tr>
<tr>
<td>OVT Cups</td>
<td>$0.88</td>
<td>Each</td>
</tr>
<tr>
<td>P.I.D. Organic Vapor Analyzer</td>
<td>$75.00</td>
<td>Per day</td>
</tr>
<tr>
<td>Peristaltic Pump</td>
<td>$35.00</td>
<td>Per day</td>
</tr>
<tr>
<td>Polyethylene Sample Tubing</td>
<td>$0.30</td>
<td>Per foot</td>
</tr>
<tr>
<td>Ponar Sampler</td>
<td>$45.00</td>
<td>Per day</td>
</tr>
<tr>
<td>Safety equipment and Expendables</td>
<td>$25.00</td>
<td>Per day</td>
</tr>
<tr>
<td>Silicon Sample Tubing</td>
<td>$4.90</td>
<td>Per foot</td>
</tr>
<tr>
<td>Surveying Equipment</td>
<td>$125.00</td>
<td>Per day</td>
</tr>
<tr>
<td>Teflon-lined polyethylene Sample Tubing</td>
<td>$2.75</td>
<td>Per foot</td>
</tr>
<tr>
<td>Truck/vehicle</td>
<td>$100.00</td>
<td>Per day</td>
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<tr>
<td>Turbidity Meter</td>
<td>$35.00</td>
<td>Per day</td>
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<tr>
<td>Water Level Indicator</td>
<td>$30.00</td>
<td>Per day</td>
</tr>
<tr>
<td>XRF Meter</td>
<td>$550.00</td>
<td>Per day</td>
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</table>

**Other**

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<thead>
<tr>
<th>Item</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Printing</td>
<td>At cost</td>
</tr>
<tr>
<td>Shipping</td>
<td>At cost</td>
</tr>
</tbody>
</table>
Form 1 – SCHEDULE OF PROPOSED PRICES / RATES

NAME OF CONSULTANT: Southeastern Surveying and Mapping Corporation

Proposal No / Name: P-12-19, Professional Design Services for Winton Drive Landfill Redevelopment

Average hourly direct labor rates (without Fringe Benefits):

<table>
<thead>
<tr>
<th>Position</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Surveyor &amp; Mapper, P.S.M</td>
<td>$43.72</td>
</tr>
<tr>
<td>Senior Technician</td>
<td>$33.14</td>
</tr>
<tr>
<td>CADD Technician</td>
<td>$25.03</td>
</tr>
<tr>
<td>Survey Crew Chief</td>
<td>$20.69</td>
</tr>
<tr>
<td>Instrument Person</td>
<td>$18.50</td>
</tr>
<tr>
<td>Rod/Flag Person</td>
<td>$13.00</td>
</tr>
<tr>
<td>2-Man Survey Crew Rate (Crew Chief + Instrument Person)</td>
<td>$39.19</td>
</tr>
<tr>
<td>3-Man Survey Crew Rate (Crew Chief + Instrument Person + Rod/Flag Person)</td>
<td>$52.19</td>
</tr>
<tr>
<td>Total Overhead Rate</td>
<td>150%</td>
</tr>
<tr>
<td>Profit Rate (to be applied to Direct Labor plus Overhead)</td>
<td>10%</td>
</tr>
</tbody>
</table>
FOR INFORMATION ONLY - DO NOT SUBMIT WITH YOUR PROPOSAL

Form 1 - SCHEDULE OF PROPOSED PRICES/RATES

NAME OF CONTRACTOR __ Osiris 9 Consulting ________________________________

Proposal Number __ P-12-19 ________________________________

1. Average hourly direct labor rates (without Fringe Benefits)

   Project Manager (Responsible Professional) $____ 75.00 hr.
   Design Engineer or Architect (Registered) $____ 56.95 hr.
   Designer or Technician (Non-Registered) $____ 24.55 hr.
   Drafter or CADD Operator $____ __ hr.
   Field Inspector $____ __ hr.
   Clerical (Typist, Word Processor, Document Assembly, etc.) $____ __ hr

2. Total Overhead Rate (to be applied to Direct Labor): $____ 176.39 %

3. Profit Rate (to be applied to Direct Labor plus Overhead): $____ 10%

4. Cost of 4-man survey crew per 8 hour day (If applicable): $____ __ hr.

5. Other Direct Project Costs per Unit (please specify):

   ________________________________________________________________
   ________________________________________________________________
   ________________________________________________________________

6. Estimated percentage of total fee to be performed by subconsultants $____ __ %

7. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel:

   ________________________________________________________________
   ________________________________________________________________
   ________________________________________________________________
   ________________________________________________________________
June 27, 2019

Imran Ghani, President
OSIRIS 9 CONSULTING, LLC
10199 Southside Boulevard, Suite 104
Jacksonville, Florida 32256

Dear Mr. Ghani:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following types of work:

Group 2 - Project Development and Environmental (PD&E) Studies

Group 3 - Highway Design - Roadway

3.1 - Minor Highway Design
3.2 - Major Highway Design

Group 6 - Traffic Engineering and Operations Studies

6.1 - Traffic Engineering Studies

Group 7 - Traffic Operations Design

7.1 - Signing, Pavement Marking and Channelization
7.3 - Signalization

Group 13 - Planning

13.3 - Policy Planning
13.4 - Systems Planning
13.5 - Subarea/Corridor Planning
13.6 - Land Planning/Engineering

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. The overhead audit has been accepted, and your firm may pursue projects in the referenced work types with fees of any dollar amount. This status shall be valid until June 30, 2020 for contracting purposes.

Approved Rates

<table>
<thead>
<tr>
<th>Home/Branch Overhead</th>
<th>Facilities Capital Cost of Money</th>
<th>Premium Overtime</th>
<th>Reimburse Actual Expenses</th>
<th>Home Direct Expense</th>
</tr>
</thead>
<tbody>
<tr>
<td>176.39%</td>
<td>0.938%</td>
<td>Reimbursed</td>
<td>No</td>
<td>0.00%</td>
</tr>
</tbody>
</table>

www.fdot.gov
Per Title 23, U.S. Code 112, there are restrictions on sharing indirect cost rates. Refer to Code for additional information.

Should you have any questions, please feel free to contact me by email at carliayn.kell@dot.state.fl.us or by phone at 850-414-4587.

Sincerely,

[Signature]

Cariayn Kell
Professional Services
Qualification Administrator
# Schedule of Subcontractors/Subconsultant Participation

**Name of Proposer:** Mechling Engineering & Consulting, Inc.

**Project Title:** Professional Design Services for Winton Drive Landfill Redevelopment

**Proposal Number:** P-12-19

**Total Base Proposal Amount (if applicable):** $74,694.85

*Please list all JSEBs first*

<table>
<thead>
<tr>
<th>Full Company Name</th>
<th>JSEB Category (African-American, Women, Asian, Native American, Non-MBE or Hispanic)</th>
<th>Type of Work to be Performed</th>
<th>Total Contract Value or Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mechling Engineering &amp; Consulting, Inc.</td>
<td>JSEB Non-MBE</td>
<td>Engineering Design and Consulting, Project Management, Regulatory Review and Recommendations</td>
<td>$44,750.29</td>
</tr>
<tr>
<td>Southeastern Survey and Mapping Corp</td>
<td>NA</td>
<td>Survey</td>
<td>$6,394.63</td>
</tr>
<tr>
<td>Osiris 9 Consulting, LLC</td>
<td></td>
<td>Engineering Design</td>
<td>$23,549.93</td>
</tr>
</tbody>
</table>

Attach additional list of subcontractors/sub-consultants as needed

<table>
<thead>
<tr>
<th>Consultant/Subcontractor/Supplier Total Values</th>
</tr>
</thead>
<tbody>
<tr>
<td>African-American Participation Total</td>
</tr>
<tr>
<td>Hispanic-American Participation Total</td>
</tr>
<tr>
<td>Native-American Participation Total</td>
</tr>
<tr>
<td>Asian-American Participation Total</td>
</tr>
<tr>
<td>Woman Participation Total</td>
</tr>
<tr>
<td>Non-MBE Participation Total</td>
</tr>
</tbody>
</table>

$44,750.29

The undersigned will enter into a formal Agreement with the JSEB Suppliers/Consultants. Subcontractors identified herein for work listed in this schedule conditioned upon execution of a contract with the City of Jacksonville. Under penalties of perjury, I declare that I have read the foregoing conditions and instructions and the facts are true to the best of my knowledge and beliefs.

**Signature of Proposer:**

**Title:** President/Principal

**Date:** November 13, 2019

**Print Name:** Mark Mechling, P.E.
MEMORANDUM

TO: Greg Pease, Chief of Procurement
FROM: Damian Cook, Grant Administrator
SUBJECT: P-46-17, Request to Add Projects and Increase Maximum Indebtedness
DATE: December 2, 2019

The Office of Grant and Contract Compliance requests to amend award P-46-17 to add four new projects.

10. Safe & Healthy Neighborhoods Program
   $60,000
   FRRS1F9/03109
11. Criminal Justice Reinvestment Grant
   $16,800
   JCPS192CJR/3109, JCP047-20
12. Kids Hope Alliance – Advance Analytics
    $72,000
    JCOD191RG/3109
13. Kids Hope Alliance – Healthy Families Program Efficacy Analysis
    $25,000
    JCPS192HF

Accordingly, we request that the maximum indebtedness be increased by $173,800 to a new maximum indebtedness under this award of $497,755.

Attachments:
Scope of Work – Safe & Healthy Neighborhoods Program
Scope of Work – Criminal Justice Reinvestment Grant
Scope of Work – Kids Hope Alliance – Advance Analytics
Scope of Work – Kids Hope Alliance – Healthy Families Program Efficacy Analysis
November 7, 2019

Mr. Mark Rowley  
Jacksonville Fire and Rescue Department  
515 N Julia Street  
Jacksonville, FL 32202

SUBJECT: SCOPE OF WORK FOR CARA/NARCAN PROJECT

Dear Mark,

Please find the below scope of work in support of the JFRD CARA Project:

Analytical Studies and Survey Consulting 400 hours at $150 per hour = $60,000

Services include but are not limited to:

1. Construct two dashboards:
   a. Overdose details dashboard to understand who, when, and where overdoses happen.
      Additional insight will be provided in outcome disparity between groups. (150 hours)
      i. Geospatial and temporal analysis of historical overdose data in Duval county
   b. Distribution of nasal naloxone details (50 hours)
      i. Distributions
      ii. Pre- and post- survey
      iii. Distribution survey data

2. Provide monthly refresh support for the dashboards (10 x 15 hours = 150 hours)
   a. New data imports pulled monthly from ProQA, EPCR, and CAD Data
   b. PDF updates for partners
   c. Meet with the JFRD team to discuss monthly insights in distribution and trends in demographic and geographic details for overdoses.

3. Develop a plan for automation of data pulls (50 hours)

Thank you for the opportunity to support the Jacksonville Fire and Rescue Division and if you have any questions, please do not hesitate to call me at 904 208 5065 ext. 501.

Sincerely,

[Signature]

Theodore R. Willich  
Chief Executive Officer
September 18, 2019

Mr. Rodger Belcher
Kids Hope Alliance
1095 A Philip Randolph Boulevard
Jacksonville, FL 32206

SUBJECT: SCOPE OF WORK FOR FY 2019-2020 – ADVANCED ANALYTICS - CJRG

Dear Rodger,

Please find the below scope of work in support of the Criminal Justice Reinvestment Grant:

Analytical Studies and Surveys (Consulting) 12 Months at $1,400 per month = $16,800

Services include but are not limited to:

- Extract, transform and load monthly CJRG data into a database.
- Work with grant coordinator to ensure data accuracy and provide support for monthly and quarterly reports.
- Refresh the existing CJRG Tableau dashboard with updated data.
- Present the dashboard at the monthly CJRG task force meeting.
- Regular monitoring of grant performance goals and analysis leading to insight on service provided by care coordinators and treatment providers.

Thank you for the opportunity to continue to support the Kids Hope Alliance and if you have any questions, please do not hesitate to call me at 904 208 5065 ext. 501.

Sincerely,

[Signature]

Theodore R. Willich
Chief Executive Officer
September 18, 2019

Mr. Rodger Belcher
Kids Hope Alliance
1095 A Philip Randolph Boulevard
Jacksonville, FL 32206


Dear Rodger,

Please find the below scope of work in support of the Kids Hope Alliance:

Analytical Studies and Surveys (Consulting) 12 Months at $6,000 per month = $72,000

Services include but are not limited to:

- Collect, extract and transform multiple data sources into a single database to include data from COJ and all other relevant sources, such as the Department of Juvenile Justice, Non-profits, state and federal government databases.
- Apply statistical and machine learning modeling techniques to identify trends, predictors and other signals in the combined data sets.
- Analyze the efficacy of KHA programs from the five essential afterschool, summer learning, teen programs and full-service schools.
- Provide consultation on the report types of analysis and metrics that should be utilized in evaluation.
- Provide presentations on the findings and analysis.

Thank you for the opportunity to continue to support the Kids Hope Alliance and if you have any questions, please do not hesitate to call me at 904 208 5065 ext. 501.

Sincerely,

[Signature]

Theodore R. Willich
Chief Executive Officer
PROPOSAL:

HEALTHY FAMILIES
PROGRAM EFFICACY ANALYSIS

PRESENTED TO:

KIDS HOPE ALLIANCE

PREPARED BY:

NLP LOGIX

JACKSONVILLE, FL

10/18/2019
EXECUTIVE SUMMARY

Kids Hope Alliance is an autonomous entity of the City of Jacksonville serving the needs of children and their families throughout Duval County. They sponsor a continuum of research-based programs to help ensure children from birth to age 18 have stable, nurturing families; are prepared to enter kindergarten and succeed in school; have support and guidance after-school and in the summer; and receive special help when they need it.

NLP Logix was founded to provide industry with the most advanced data modeling tools, as well as an experienced and trained team using them to solve complex data challenges. NLP Logix has worked with Kids Hope Alliance previously to generate this type of analysis, research and reporting. Given the team’s previous experience with the City of Jacksonville and Kids Hope Alliance, NLP Logix is uniquely qualified to meet the analytics needs of Kids Hope Alliance.

SCOPE OF SERVICE

NLP Logix will build and deliver an analysis of the Healthy Families program efficacy, similar to analyses done in recent years, and will deliver this in a format in keeping with the requirements. To achieve this, NLP Logix will complete the following steps:

1. Initial Overview and Preparation
   - Review of Healthy Families contract
   - Literature review
   - Interviews with Key KHA Stakeholders
   - Research into home visit best practices

2. Healthy Families Baseline
   - Complete download of Healthy Families data
   - Workflow of the Healthy Families process
   - Assemble and conduct survey of Healthy Families staff
     - Why is there such high turnover?
     - How does the salary compare?
     - What would make the job more efficient? More effective?
     - What are obstacles to participant success?
     - Other questions as defined in initial overview
   - Documentation and Internal Review

3. External/Comparable home-visit programs
   - Interviews with home-visit programs
   - Interview with state program
   - Establish workflow differences
   - Establish salary estimates
   - Documentation and Internal Review

Proprietary and Confidential
4. Outcomes analysis
   - Analytical and Statistical Analysis to uncover answers to questions such as:
     - How and why do Healthy Families outcomes in Jacksonville differ versus the rest of the state?
     - Are there any correlating factors in Jacksonville cases that were successful? Not successful?
   - Documentation and Internal Review

5. Recommendations/Presentation (Powerpoint)
   - Build final presentation to address the following, with analytical backup where appropriate:
     - What are the factors that make Jacksonville different?
     - What is Jacksonville currently doing well? What factors are correlating with good/bad outcomes?
     - How would funding change affect number of youth served?
     - What changes would healthy families like to see? How do these match with the current policies/hopes of other home-visit programs (in Duval/State-wide)?
   - Present the final report and iterate as needed to meet KHA needs for final delivery

**COST PROPOSAL**

The total cost of this scope of service is $25,000, with half ($12,500) due on acceptance of this proposal, and the remainder ($12,500) due upon acceptance of the final report and analysis. This cost covers 167 hours at $150 per hour for the analysis work outlined in the above section.

Additional Terms:

1. This document will constitute a binding contract upon approval from Kids Hope Alliance.
2. Either party may terminate this agreement with or without cause. All services rendered prior to termination shall be due and owing in accordance with the terms of this Proposal.

**APPROVALS**

The signatures of the people below indicate an understanding in the purpose and content of this document by those signing it. By signing this document you indicate that you approve of the proposed project outlined above and that the next steps may be taken to initiate the engagement.

<table>
<thead>
<tr>
<th>Approver Name</th>
<th>Title</th>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Saralyn Grass</td>
<td>Chief Programs Officer, Kids Hope Alliance</td>
<td>[Signature]</td>
<td>11/15/19</td>
</tr>
</tbody>
</table>

Proprietary and Confidential
MEMORANDUM

DATE: November 27, 2019

TO: Gregory Pease, Chairman
   Professional Services Evaluation Committee

FROM: Laura Stagner-Crites, Director - Finance
       Jacksonville Housing Finance Authority

SUBJECT: P-19-14 (Bond Underwriter) Request for Amendment #9 (Extension Request)

The Jacksonville Housing Finance Authority respectfully requests that the above referenced award, currently scheduled to expire on November 30, 2019, be extended to December 31, 2019 in order to allow enough time for the award of the contract through the new RFP. All other terms of the award will remain the same.

Please do not hesitate to contact me if you need additional information or if you have any questions or concerns. Thank you.
MEMORANDUM

DATE: November 27, 2019

TO: Gregory Pease, Chairman
    Professional Services Evaluation Committee

FROM: Laura Stagner-Crites, Director - Finance
      Jacksonville Housing Finance Authority

SUBJECT: P-20-14 (Bond Trustee)
         Request for Amendment #8 (Extension Request)

The Jacksonville Housing Finance Authority respectfully requests that the above referenced award, currently scheduled to expire on November 30, 2019, be extended to December 31, 2019 in order to allow enough time for the award of the contract through the new RFP. All other terms of the award will remain the same.

Please do not hesitate to contact me if you need additional information or if you have any questions or concerns. Thank you.
MEMORANDUM

DATE: November 27, 2019

TO: Gregory Pease, Chairman
Professional Services Evaluation Committee

FROM: Laura Stagner-Crites, Director - Finance
Jacksonville Housing Finance Authority

SUBJECT: P-22-14 (Financial Advisor)
Request for Amendment #8 (Extension Request)

The Jacksonville Housing Finance Authority respectfully requests that the above referenced award, currently scheduled to expire on November 30, 2019, be extended to December 31, 2019 in order to allow enough time award of the contract through the new RFP. This extension would involve an additional amount not to exceed $10,000, bringing the new maximum total indebtedness to $660,000. All other terms of the award will remain the same.

Please do not hesitate to contact me if you need additional information or if you have any questions or concerns. Thank you.
Memorandum

November 22, 2019

To: Greg Pease, Chairman
   Professional Services Evaluation Committee (PSEC)

From: Randall Barnes, Treasurer
       Brennan Merrell, Manager of Debt and Investments

RE: Informational Item:
   Private Credit Consultant for the City of Jacksonville Retirement System

Pursuant to Section 126.313 of the City Code of Ordinances and the Treasury and Pension Procurement Procedures, the Treasury Division plans to issue a request for proposal for a Private Credit Investment Consulting Services on December 6, 2019. The selected firm will serve as a consultant to help implement a private credit investment strategy for the City of Jacksonville Retirement System.

Sincerely,

[Signature]

Randall Barnes, CTP
Treasurer
City of Jacksonville

CC: Alex Baker, PSEC Specialist