

**PUBLIC NOTICE**  
**AGENDA**  
**PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING**  
 Thursday, May 13, 2021, 10:00 a.m.  
 Eighth Floor, Conference Room 851  
 Ed Ball Building, 214 N. Hogan Street  
 Jacksonville, FL 32202

**HYBRID MEETING**

Join Zoom Meeting  
<https://us02web.zoom.us/j/86268415008?pwd=UHlBaklGKzRuemYrdHRWSGJ3bkdIZz09>  
 Meeting ID: 862 6841 5008  
 Passcode: 657328

Committee Members: Gregory Pease, Chairman  
 Randall Barnes, Treasury  
 David Migut, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTRACT EXP	OUTCOME
Robin Smith Nikita Reed	P-04-19	Contract Amendment No. 2 Professional Design Services for McCoy's Creek Restoration Department of Public Works/Engineering & Construction Management Division	That Contract No. 10454-01, originally executed August 7, 2019, between the City of Jacksonville and Wood Environment & Infrastructure Solutions, Inc., for Professional Design Services for McCoy's Creek Restoration, be amended to increase the maximum indebtedness by \$3,000,000.00 to a new not-to-exceed maximum of \$7,000,000.00. All other terms and conditions, as previously amended, shall remain the same.	To Project Completion	
Steve Woodward April Mitchell	P-05-17	Contract Amendment No. 11 Disaster Recovery Consulting Services Jacksonville Fire and Rescue Department/Emergency Preparedness Division	That Contract No. 10144-02 between the City of Jacksonville and Ernst & Young, LLP for Disaster Recovery Consulting Services be amended to retroactive award from May 8, 2021 through date of award and extend contract for 60 days from retroactive date of May 8, 2021 until July 7, 2021, with no change in the not-to-exceed total maximum indebtedness of \$7,689,494.00. All other terms and conditions shall remain the same.	5/6/21	
Alex Baker		Addition to Legal Related Services List Procurement Division	That the committee approve the following company for inclusion to the Legal Related Services list under the categories of Expert Witness and Appraiser of Real Property:  Todd Johnson - Centertine Group, LLC		
<b>MEETING ADJOURNED</b>					

cc: Council Auditor  
 Subcommittee





# City of Jacksonville, Florida

*Lenny Curry, Mayor*

Department of Public Works  
Engineering & Construction Management Division  
214 N. Hogan Street, 10<sup>th</sup> Floor  
Jacksonville, FL 32202  
(904) 255-8762  
www.coj.net

ONE CITY ONE JACKSONVILLE

April 16, 2021

## MEMORANDUM

**TO:** Gregory W. Pease, Chairman  
Professional Services Evaluation Committee

**THRU:** John P. Pappas, P.E.  
Director

**FROM:** Robin G. Smith, P.E.  
Chief, Engineering and Construction Management

Nikita Reed, P.E.  
Public Works Project Manager

**SUBJECT:** P-04-19 Professional Design Services for McCoy's Creek Restoration  
Consultant Services Account Nos.: N/A Amendment 2 POA-70032-20  
Internal Services Account No.: PWEN011AD

The original contract established the limit of the maximum indebtedness for all projects to be performed pursuant to the Agreement at Four Million (\$4,000,000.00). Projects that have been assigned to date have almost reached that limit. Additional projects cannot be assigned until the upper limit is raised. There is no rate increase associated with this amendment. Wood is committed to meeting the 20% JSEB participation goals established for this contract.

Accordingly, this is to recommend that Contract # 10654-01, originally executed August 7, 2019, between the City and Wood Environment & Infrastructure Solutions, Inc. for Professional Design Services for McCoy's Creek Restoration, be amended to increase the maximum indebtedness by \$3,000,000 to a new maximum of \$7,000,000.00, with all other terms and conditions of the Agreement remaining unchanged

RGS/lw

cc: Lori A. West, Engineering & Construction Management






## EMERGENCY PREPAREDNESS DIVISION

May 5, 2021

### MEMORANDUM

TO: Greg W. Pease, Chief of Procurement Division

FROM: Steve Woodard, Director, Emergency Preparedness Division,   
Fire and Rescue Department

RE: Contract No. 10144-02, Disaster Recovery Consulting Services

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Recommend approval to retroactive award from May 8th, 2021 through date of award. Recommend approval to extend Contract No. 10144-02 between the City of Jacksonville and Ernst & Young, LLP for Disaster Recovery Consulting Services for 60 days, from retroactive date of May 8, 2021 until July 7, 2021, with no change in the not-to-exceed total maximum indebtedness of \$7,689,494.00.

All other terms and conditions shall remain the same.

Your assistance in concurring with this recommendation for the respective change is appreciated. If you have questions or need additional information regarding this request, please contact Steve Woodard at 904-255-3128.

Attachments: Exhibit A - Ninth Amendment, Executed February 8, 2021  
Exhibit B - Schedule of Proposed Prices/Rates  
Exhibit C - Supplemental Required Federal Contract Clauses



# City of Jacksonville, Florida

*Lenny Curry, Mayor*

Procurement Division  
Ed Ball Building  
214 N. Hogan Street, Suite 800  
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

February 4, 2021

The Honorable Lenny Curry, Mayor  
City of Jacksonville  
4<sup>th</sup> Floor, St. James Building  
Jacksonville, FL 32202

Dear Mayor Curry:

**Ref: P-05-17 Disaster Recovery Consulting Services (Amendment No. 10)**  
Jacksonville Fire and Rescue Department/Emergency Preparedness Division

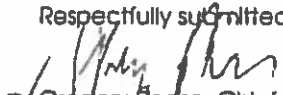
The Professional Services Evaluation Committee met today in Conference Room 851 on the eighth floor of the Ed Ball Building for the purpose of amending the above-referenced contract.

The following motion/recommendation was adopted:

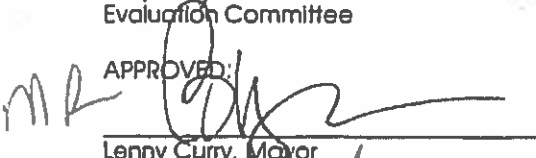
That Contract No. 10144-02 between the City of Jacksonville and Ernst & Young, LLP for Disaster Recovery Consulting Services be amended to extend the period of services from February 7, 2021 through May 7, 2021; The maximum indebtedness shall remain a not-to-exceed amount of \$7,689,494.00. All other terms and conditions, as previously amended, shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.

If the foregoing meets your approval, we respectfully request your signature and return to my office.

Respectfully submitted,

  
Gregory Pease, Chief  
Procurement Division  
Chairman, Professional Services  
Evaluation Committee

APPROVED:



Lenny Curry, Mayor

This 9<sup>th</sup> day of February, 2021

GP ab

cc Council Auditor  
David M. Gut. OGC  
Subcommittee Members

Brian Hughes  
Ch. of Administrative Officer  
For Mayor Lenny Curry  
Under Authority of:  
Executive Order No: 2019-02

**Exhibit B**  
**Schedule of Proposed Prices/Rates**

Form 1 - Price Sheet

NAME OF CONSULTANT Ernst & Young LLP

Proposal Number P-05-17

SCHEDULE OF PROPOSED PRICES/RATES

1. If charges are based on hours worked, the hourly direct labor rates, the rates are inclusive of general and administrative expenses and profit:

Principal (Partner or Senior Officer)	\$ <u>417</u> hr.
Senior Consultant (Responsible Professional):	\$ <u>310</u> hr.
Consultant:	\$ <u>242</u> hr.
Junior Consultant:	\$ <u>165</u> hr.
Program & Admin Support:	\$ <u>125</u> hr.

3. Equipment Direct Costs Only (if applicable) \$ N/A

4. Please provide any other relevant rates that may apply to this project including direct hourly labor rates for other categories of proposed personnel.

Total Cost: Estimated percent of claimed damages: <1 %

Travel expenses such as lodging and per diem will follow guidelines established by the US General Services Administration (GSA) applicable rates for the area.

**Exhibit C**  
**Supplemental Required Federal Contract Clauses**

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain the following provisions, as applicable:

1. **Contract Work Hours and Safety Standards Act.**

- (1) **Overtime Requirements.** No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.
- (2) **Violation; liability for unpaid wages; liquidated damages.** In the event of any violation of the clause set forth in paragraph (1) of this section, the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (1) of this section, in the sum of \$10 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (1) of this section.
- (3) **Withholding for unpaid wages and liquidated damages.** The City of Jacksonville shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on



account of work performed by the contractor or subcontractor under any such contract or any other federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (2) of this section.

- (4) Subcontracts. The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraphs (1) through (4) of this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (1) through (4) of this section.

2. Clean Air Act.

- (1) The contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq.
- (2) The contractor agrees to report each violation to the State of Florida and understands and agrees that the State of Florida will, in turn, report each violation as required to assure notification to the City of Jacksonville, Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.
- (3) The contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with federal assistance provided by FEMA.

2. Federal Water Pollution Control Act.

- (1) The contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. § 1251 et seq.
- (2) The contractor agrees to report each violation to the State of Florida and understands and agrees that the State of Florida will, in turn, report each violation to the City of

Jacksonville, Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.

3. Procurement of Recovered Materials.

(1) In the performance of the contract, the contractor shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired

(a) Competitively within a timeframe providing for compliance with the contract performance schedule;

(b) Meeting contract performance requirements; or

(c) At a reasonable price.

(2) Information about this requirement, along with a list of EPA-designated items, is available at EPA's Comprehensive Procurement Guidelines web site, <https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program>.

4. Additional FEMA requirements: Access to Records.

(1) The contractor agrees to provide the State of Florida, City of Jacksonville, the FEMA administrator, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of the contractor which are directly pertinent to this Contract for the purpose of making audits, examinations, excerpts, and transcriptions.

(2) The contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.

(3) The contractor agrees to provide the FEMA Administrator or his authorized representatives access to construction or other work sites pertaining to the work being completed under the Contract.



OFFICE OF GENERAL COUNSEL  
CITY OF JACKSONVILLE

JASON R. GABRIEL\*  
GENERAL COUNSEL



CITY HALL, ST. JAMES BUILDING  
117 WEST DUVAL STREET, SUITE 480  
JACKSONVILLE, FLORIDA 32202

LAURA J. BOECKMAN  
TRISHA DAWOOD BOWLES  
KAREN M. CHASTAIN  
DERREL Q. CHATMON  
ARIEL P. COOK  
JULIA B. DAVIS  
JOELLE J. DILLARD  
SHANNON K. ELLER  
CRAIG D. FEISER  
CHRISTOPHER GARRETT  
KYLE GAVIN  
MARY MARGARET GIANNINI  
SEAN B. GRANAT  
SUSAN C. GRANDIN  
SONYA HARRELL  
KATY A. HARRIS  
LAWSIKIA J. HODGES  
PAIGE HOBBS JOHNSTON  
RITA M. MADIS  
JAMES R. MCCAIN, JR.

BRETT G. MERENESS  
DAVID M. MIGHT  
WENDY L. MUMMAW  
KELLY H. PAPA  
JON R. PHILLIPS  
TIFFINY DOUGLAS PINKSTAFF  
CHERRY SHAW POLLOCK  
STEPHEN J. POWELL  
HELEN P. ROBERSON  
LEIGH F. ROSENBLOOM  
ASHLEY B. RUTHERFORD  
JOHN C. SAWYER, JR.  
MARGARET M. SIDMAN  
MARY E. STAFFOPOULOS  
JASON R. TEAL  
ADNA TEODORESCU  
KEALEY WEST  
STANLEY M. WESTON  
HARRY M. WILSON, IV  
GABY YOUNG

\*BOARD CERTIFIED CITY, COUNTY  
AND LOCAL GOVERNMENT LAW

May 7, 2021

Alex Baker  
Professional Services Specialist  
Finance and Administration Department, Procurement Division  
214 North Hogan Street, Suite 800  
Jacksonville, Florida 32202

Re: Centerline Group, LLC

Dear Ms. Baker:

I have completed my review of the information provided by Todd Johnson on behalf of Centerline Group, LLC and have concluded that Centerline Group, LLC is a qualified, interested, and available source for the category of Expert Witness and Appraiser of Real Property. I recommend that Centerline Group, LLC be added to the list maintained pursuant to Section 126.308(b).

Please contact me with any questions.

Sincerely,

Jim McCain  
Assistant General Counsel



# City of Jacksonville, Florida

*Lenny Curry, Mayor*

Procurement Division  
Ed Ball Building  
214 N. Hogan Street, Suite 800  
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

April 22, 2021

**TO:** Lawsikia Hodges, Attorney IV  
Office of General Counsel

**FROM:** Alexandria Baker, Professional Services Specialist  
Procurement Division *ALB*

**SUBJECT:** Application for Addition to Legal Related Services List - **Appraiser of Real Property; Expert Witness**

Forwarded for your review and consideration as to acceptability, is correspondence from a consultant requesting placement on the Legal Related Services list under the heading of Expert Witness and Appraisers of Real Property as areas wherein they may be qualified:

- 1) **Centerline Group, LLC**  
Todd Johnson, State Certified Real Estate Appraiser

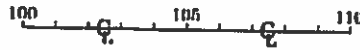
Please reply to my attention so that I may direct the request to the Professional Services Evaluation Committee (PSEC) as soon as possible.

Thank you.

Attachment(s) e-mail Request  
Conflict of Interest form  
Proof of Insurance  
Copy of License



**Centerline Group, LLC**



March 9, 2021

City of Jacksonville  
Gregory Pease, Chief Procurement Division  
214 N. Hogan Street, Suite 800  
Jacksonville, Florida 32202

RE: Legal Related Service List  
Appraisal, Appraisal Review, Appraisal Expert Witness Service

Dear Sirs:

Centerline Group, LLC is interested in being added to the City of Jacksonville Legal Related Service List. With 29 years of eminent domain appraisal experience, I feel confident that our services of Appraisal, Appraisal Review, Appraisal Expert Witness Services, would be beneficial for all parties. Attached please find our required documents per the "Procurement Memorandum #18-02".

Thank you, in advance, for the opportunity to submit this request to the City of Jacksonville.

Respectfully Submitted,

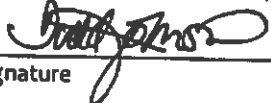
Todd Johnson  
State-Certified General Real Estate Appraiser RZ2156

**CONFLICT OF INTEREST CERTIFICATE**

Bidder must execute either Section I or Section II hereunder relative to Florida Statute 112.313(12). Failure to execute either Section may result in rejection of this bid proposal.

**SECTION I**

I hereby certify that no official or employee of the City or independent agency requiring the goods or services described in these specifications has a material financial interest in this company.

  
\_\_\_\_\_  
Signature

Todd Johnson  
\_\_\_\_\_  
Name of Official (Type or Print)

Centerline Group, LLC  
\_\_\_\_\_  
Company Name

3684 1st Ave.  
\_\_\_\_\_  
Business Address

Fernandina Beach, FL 32034  
\_\_\_\_\_  
City, State, Zip Code

**SECTION II**

I hereby certify that the following named City official(s) and employee(s) having material financial interest(s) (in excess of 5%) in this company have filed Conflict of Interest Statements with the Supervisor of Elections, 105 East Monroe Street, Jacksonville, Duval County Florida, prior to bid opening.

Name	Title or Position	Date of Filing
_____	_____	_____
_____	_____	_____

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Print Name of Certifying Official

\_\_\_\_\_  
Business Address

\_\_\_\_\_  
City, State, Zip Code

**PUBLIC OFFICIAL DISCLOSURE**

Section 126.110 of the Purchasing Code requires that a public official who has a financial interest in a bid or contract make a disclosure at the time that the bid or contract is submitted or at the time that the public official acquires a financial interest in the bid or contract. Please provide disclosure, if applicable, with bid.

Public Official \_\_\_\_\_

Position Held: \_\_\_\_\_

Position or Relationship with Bidder: \_\_\_\_\_



Ron DeSantis, Governor

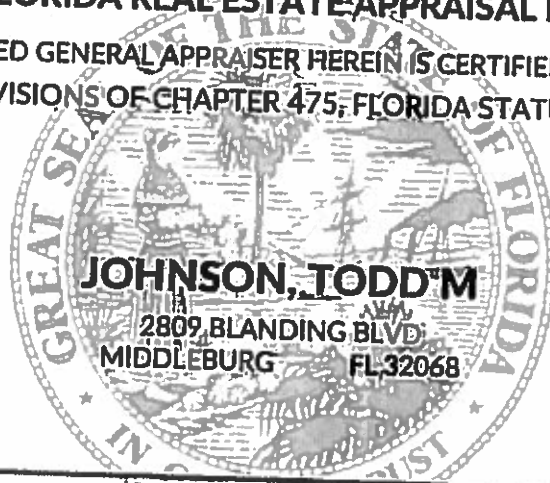
Halsey Beshears, Secretary



STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

FLORIDA REAL ESTATE APPRAISAL BD

THE CERTIFIED GENERAL APPRAISER HEREIN IS CERTIFIED UNDER THE  
PROVISIONS OF CHAPTER 475, FLORIDA STATUTES



**JOHNSON, TODD M**

2809 BLANDING BLVD  
MIDDLEBURG FL 32068

**LICENSE NUMBER: RZ2156**

**EXPIRATION DATE: NOVEMBER 30, 2022**

Always verify licenses online at [MyFloridaLicense.com](http://MyFloridaLicense.com)



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