<table>
<thead>
<tr>
<th>Subcommittee Members</th>
<th>ITEM #</th>
<th>TITLE &amp; ACTION</th>
<th>MOTION</th>
<th>CONTR EXP</th>
<th>OUTCOME</th>
</tr>
</thead>
<tbody>
<tr>
<td>Robert Pan</td>
<td>P-42-15</td>
<td>Contract Amendment No. 1 (Defended 4/13/17) COSRA Administration Employee Services Department</td>
<td>That Contract #01015, between the City of Jacksonville and Total Administrative Services Corporation (TASC) for COSRA Administration Services, be amended to approve the reissuance and amendment and restatement of the contract and providing an initial period of service from May 1, 2017 thru December 31, 2017, with four one-year renewal options at the discretion of the City; rates will remain the same and the maximum Indebtedness for CY 2017, is a not-to-exceed amount of $50,000. All other terms and conditions shall remain the same. Nothing contained herein shall be amended, modified, or otherwise revised without prior approval from the PUC and the Mayor.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mary DiFerna</td>
<td>P-37-17</td>
<td>Subcommittee Report KingSoviet Plan Update Office of Economic Development</td>
<td>It is the consensus of the committee that of the three (3) companies responding to the RFP, were all found to be responsive, Interested, qualified, and available to provide the services required by the RFP, the ranking of first, second and third, designates the order of qualifications of these firms to perform the required services and alphabetically they are: 3) GAI Consultants 1) Prosser 2) Strategic Planning Group We recommend that the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with Prosser, the number one ranked company.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Paul Crawford</td>
<td>P-09-17</td>
<td>Subcommittee Report CEI Services for Lower Eastside Department of Public Works</td>
<td>It is the consensus of the committee that of the three (3) companies responding to the RFP, all were found to be responsive, Interested, qualified, and available to provide the services required by the RFP, the ranking of first, second and third, designates the order of qualifications of these firms to perform the required services and alphabetically they are: 3) CES Consultants 2) Civil Services, Inc. 1) England, Thims &amp; Miller We recommend that the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with England, Thims &amp; Miller, the number one ranked company.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jack Gribbel</td>
<td>P-18-17</td>
<td>Subcommittee Report CEI Services for City Bridges Department of Public Works</td>
<td>It is the consensus of the committee that of the five (5) companies responding to the RFP, all were found to be responsive, Interested, qualified, and available to provide the services required by the RFP, the ranking of first, second and third, designates the order of qualifications of these firms to perform the required services and alphabetically they are: 1) Eisen &amp; Russo, Inc. 3) GAI Consultants, Inc. 2) VIA Consulting Services, Inc. We recommend that the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with Eisen &amp; Russo, Inc, the number one ranked company.</td>
<td></td>
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</tbody>
</table>

Meeting Adjourned
MEMORANDUM

TO: Greg Pease, Chairperson
    Professional Services Evaluation Committee

FROM: Bob Parr, Chief, Compensation and Benefits
      Mary DiPerma, Benefits Administrator

SUBJECT: P42-15 COBRA Administration
         Amendment #1

DATE: April 14, 2017

This is to recommend that the City approve the reinstatement and amendment and restatement of
the contract with TASC for COBRA administration providing an initial the period of service
from May 1, 2017 through December 31, 2017, with four one-year renewal options at the
discretion of the City; rates will remain the same and the total indebtedness for CY 2017 shall
not exceed $50,000 the maximum indebtedness shall not exceed $50,000.

Nothing contained herein shall be amended, modified, or otherwise revised, without prior
approval from the PSEC and the Mayor.

Thanks.

Attachment: Letter of Renewal 2017
MEMORANDUM

TO: Greg Pease, Chairman
Professional Services Evaluation Committee (PSEC)

THROUGH: Kirk Wendland, Executive Director, OED

FROM: Paul Crawford, Deputy Director, OED
Karen Nasrallah, Redevelopment Manager, OED

RE: P-37-17 KingSoutel Plan Update

DATE: April 12, 2017

The subcommittee received three (3) proposals for the KingSoutel Community Redevelopment Area (CRA) Plan Update and found all to be responsive, interested, qualified and available to provide the services required by the Request for Proposal (RFP). The proposals were evaluated using the selection criteria outlined in the Purchasing Code and augmented by the RFP (see attached matrix and proposed rate forms from the proposers.)

Based on the above, the following firms listed alphabetically were determined to be the most qualified of those submitting proposals. The ranking of first, second, and third designates the order of qualifications of these firms to perform the required services:

3) GAI Consultants
1) Prosser
2) Strategic Planning Group

Please advise us when this item is placed on your agenda so we may be present. After a full committee review we request these rankings be forwarded to the Mayor’s office for final review and confirmation.

Attachment(s) Scoring Matrix (listing evaluations for all companies proposing)
Cost Sheets (for each company proposing)
JSEBs (proposed by each ranked company)
<table>
<thead>
<tr>
<th>FIRM</th>
<th>COMPETENCE</th>
<th>CURRENT WORKLOAD</th>
<th>FINANCIAL RESPONSIBILITY</th>
<th>ABILITY TO OBEserve COMPLIANCE WITH PLANS</th>
<th>PROFESSIONAL ACCOMPLISHMENTS RECORD</th>
<th>PROXIMITY TO PROJECT</th>
<th>Past &amp; Present Demonstrated Commitment to Small &amp; Minority Businesses &amp; Contributions Toward A Diverse Market Place</th>
<th>ABILITY TO DESIGN AN APPROACH AND WORK PLAN</th>
<th>TIME &amp; BUDGET</th>
<th>VOLUME OF CURRENT AND PRIOR WORK FOR USING AGENCIES</th>
<th>OVERALL</th>
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<td>Total Points Assessed</td>
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<td>6.50</td>
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<td>10.0</td>
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<td>5.00</td>
<td>5.00</td>
<td>6.00</td>
<td>88.00</td>
</tr>
</tbody>
</table>
Form 1 - Price Sheet

NAME OF CONSULTANT  GA| Consultants, Inc.

Proposal Number  P-37-17

SCHEDULE OF PROPOSED PRICES/RATES

1. Flat Fee (payable upon completion of project or upon completion of listed deliverables):

   $95,000

2. If charges are based on hours worked, the hourly direct labor rates (without Fringe Benefits) are:

   Principal (Partner or Senior Officer): $__________ hr.
   Project Manager (Responsible Professional): $__________ hr.

3. Other Direct Project Costs per Unit (please specify)

4. Estimated percentage of total fee to be performed by sub-contractors

   15 %

5. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel
**EBO FORM 1**

**SCHEDULE OF SUBCONTRACTOR/SUBCONSULTANT PARTICIPATION**

<table>
<thead>
<tr>
<th>Name of Proposer:</th>
<th>GAI Consultants, Inc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Title:</td>
<td>The King/Soutel Crossing – Community Redevelopment (CRA) Plan Update</td>
</tr>
<tr>
<td>Proposal Number:</td>
<td>P-37-17</td>
</tr>
<tr>
<td>Total Base Proposal Amount (if applicable):</td>
<td>$95,000</td>
</tr>
</tbody>
</table>

*Please list all JSEBs first*

<table>
<thead>
<tr>
<th>Full Company Name</th>
<th>JSEB Category (African-American, Women, Asian, Native American, Non-MBE or Hispanic)</th>
<th>Type of Work to be Performed</th>
<th>Total Contract Value or Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tocknell Planning Services LLC</td>
<td>Women</td>
<td>Planning, Public Outreach, Stakeholder Engagement</td>
<td>15%</td>
</tr>
</tbody>
</table>

Attach additional list of subcontractors/sub-consultants as needed

<table>
<thead>
<tr>
<th>CONSULTANT/SUBCONTRACTOR/SUPPLIER TOTAL VALUES</th>
</tr>
</thead>
<tbody>
<tr>
<td>African-American Participation Total</td>
</tr>
<tr>
<td>Hispanic-American Participation Total</td>
</tr>
<tr>
<td>Native-American Participation Total</td>
</tr>
<tr>
<td>Asian-American Participation Total</td>
</tr>
<tr>
<td>Woman Participation Total</td>
</tr>
<tr>
<td>Non-MBE Participation Total</td>
</tr>
</tbody>
</table>

The undersigned will enter into a formal Agreement with the JSEB Suppliers/Consultants/Subcontractors identified herein for work listed in this schedule conditioned upon execution of a contract with the City of Jacksonville. Under penalties of perjury I declare that I have read the foregoing conditions and instructions and the facts are true to the best of my knowledge and beliefs.

Signature of Proposer: [Signature]

Print Name: Owen M. Beitsch, PhD, FAICP, CRE

Senior Director, Economic and Real Estate Advisory Services

Date: March 28, 2017
Form 1 – Price Sheet

NAME OF CONSULTANT: Prosser, Inc.

Proposal Number: P-37-17

SCHEDULE OF PROPOSED PRICES/RATES

1. Flat Fee (payable upon completion of project or upon completion of listed deliverables):
   $125,000

2. If charges are based on hours worked, the hourly direct labor rates (without Fringe Benefits) are:
   - Principal (Partner or Senior Officer): $__________ hr.
   - Project Manager (Responsible Professional): $__________ hr.

3. Other Direct Project Costs per Unit (please specify)
   N/A

4. Estimated percentage of total fee to be performed by sub-contractors
   53%

5. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel
   N/A

PROSSER

Section 3 – Required Forms | 3-2
## EBO FORM 1
### SCHEDULE OF SUBCONTRACTOR/SUBCONSULTANT PARTICIPATION

<table>
<thead>
<tr>
<th>Full Company Name</th>
<th>JSEB Category (African-American, Women, Asian, Native American, Non-MBE or Hispanic)</th>
<th>Type of Work to be Performed</th>
<th>Total Contract Value or Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dietrich Planning, LLC</td>
<td>Woman-Owned</td>
<td>Planning Support</td>
<td>15%</td>
</tr>
<tr>
<td>Hester Group, Inc.</td>
<td>N/A</td>
<td>Public Engagement</td>
<td>10%</td>
</tr>
<tr>
<td>WTL+a</td>
<td>N/A</td>
<td>Market/Economic Study</td>
<td>20%</td>
</tr>
</tbody>
</table>

*Please list all JSEBs first*

Attach additional list of subcontractors/sub-consultants as needed

### CONSULTANT/SUBCONTRACTOR/SUPPLIER TOTAL VALUES

- African-American Participation Total
- Hispanic-American Participation Total
- Native-American Participation Total
- Asian-American Participation Total
- Woman Participation Total 15%
- Non-MBE Participation Total 38%

The undersigned will enter into a formal agreement with the JSEB Suppliers/Consultants/Subcontractors identified herein for work listed in this schedule conditioned upon execution of a contract with the City of Jacksonville. Under penalties of perjury I declare that I have read the foregoing conditions and instructions and the facts are true to the best of my knowledge and beliefs.

Signature of Proposer:  
Print Name: Shawn R. Bliss, RLA, LEED AP

Title: Vice President  
Date: 03/27/17
City Required Forms

Form 1 - Price Sheet

NAME OF CONSULTANT  Strategic Planning Group, Inc.

Proposal Number  P-37-17 King/Soutel Crossing CRA

SCHEDULE OF PROPOSED PRICES/RATES

1. Flat Fee (payable upon completion of project or upon completion of listed deliverables):

   $124,000

2. If charges are based on hours worked, the hourly direct labor rates (without Fringe Benefits) are:

   Principal (Partner or Senior Officer): $_______ hr.
   Project Manager (Responsible Professional): $_______ hr.

3. Other Direct Project Costs per Unit (please specify)

4. Estimated percentage of total fee to be performed by sub-contractors

   45  

5. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel

   

King/Soutel Crossing CRA Update  P-37-17
1
**City Required Forms**

**EBO FORM 1**

**SCHEDULE OF SUBCONTRACTOR/SUBCONSULTANT PARTICIPATION**

Name of Proposer: Strategic Planning Group, Inc.

Project Title: King/Soutel Crossing CRA update

Proposal Number: P-37-17  

Total Base Proposal Amount (if applicable): $124,000

*Please list all JSEBs first*

<table>
<thead>
<tr>
<th>Full Company Name</th>
<th>JSEB Category (African-American, Women, Asian, Native American, Non-MBE or Hispanic)</th>
<th>Type of Work to be Performed</th>
<th>Total Contract Value or Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Acuity Design Group</td>
<td>African-American</td>
<td>Outreach, Document Preparation</td>
<td>15% ($18,600)</td>
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<tr>
<td>Genesis Group</td>
<td>Woman</td>
<td></td>
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<td>Jones Edmunds</td>
<td></td>
<td>Graphics/GIS</td>
<td>$12,000</td>
</tr>
<tr>
<td>Danim Consulting, LLC</td>
<td>Woman</td>
<td>Utilities</td>
<td>$10,000</td>
</tr>
</tbody>
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Attach additional list of subcontractors/sub-consultants as needed

<table>
<thead>
<tr>
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<tr>
<td>Asian-American Participation Total</td>
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<tr>
<td>Woman Participation Total</td>
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<td>Non-MBE Participation Total</td>
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The undersigned will enter into a formal Agreement with the JSEB Supplier/Consultant/Subcontractors identified herein for work listed in this schedule conditioned upon execution of a contract with the City of Jacksonville. Under penalties of perjury I declare that I have read the foregoing conditions and instructions and the facts are true to the best of my knowledge and belief.

Signature of Proposer:  
Print Name: Robert J Gray

Title: President  
Date: 3/24/17
April 10, 2017

TO: Gregory W. Pease, Chairman
Professional Services Evaluation Committee

THRU: John P. Pappas, P.E.
Director

FROM: Tom Fallin, P. E.
Chief, Engineering and Construction Management Division

SUBJECT: P-09-17 CEI Services for Lower Eastside

The subcommittee received Three (3) proposals for evaluation for the subject project and found all to be responsive, interested, qualified and available to provide the services required by the RFP.

The proposals were evaluated using the criteria outlined in the Purchasing Code as augmented by the RFP (see attached matrix).

Based on the above, the following firms listed alphabetically were determined to be the most qualified of those submitting proposals. The ranking of first, second, and third designates the order of qualification of these firms to perform the required services.

1. England, Thims & Miller, Inc.
2. Civil Services, Inc.
3. CES Consultants, Inc.

We recommend that the above list be forwarded to the Mayor for final selection.

JPP/lw

Attachment: Scoring Matrix

cc: Lori West, PW Contract Specialist
### Evaluation Matrix

**PROJECT NO.** P-09-17  
**CEI SERVICES** for  
**PROJECT TITLE:** Lower Eastside

<table>
<thead>
<tr>
<th>FIRM</th>
<th>COMPETENCE</th>
<th>CURRENT WORKLOAD</th>
<th>FINANCIAL RESPONSIBILITY</th>
<th>ABILITY TO OBSERVE COMPLIANCE WITH PLANS</th>
<th>PROFESSIONAL ACCOMPLISHMENTS RECORD</th>
<th>PROXIMITY TO PROJECT</th>
<th>Past &amp; Present Commitment to Small &amp; Minority Businesses &amp; Contributions Toward A Diverse Market Place</th>
<th>ABILITY TO DESIGN AN APPROACH AND WORK PLAN</th>
<th>TIME &amp; BUDGET</th>
<th>VOLUME OF CURRENT AND PRIOR WORK FOR USING AGENCIES</th>
<th>OVERALL</th>
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<td>Total Points Assessed</td>
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</table>
April 10, 2017

TO:    Gregory W. Pease, Chairman
       Professional Services Evaluation Committee

THRU:  John P. Pappas, P.E.
       Director

FROM:  Tom Fallin, P.E.
       Chief, Engineering and Construction Management Division

                     Thomas G. McKnight
                     Capital Improvement Construction Manager

                     Jack Gabriel, P.E.
                     Public Works Construction Project Manager

SUBJECT: P-10-17 CEI Services for City Bridges

The subcommittee received Five (5) proposals for evaluation for the subject project and found all to be responsive, interested, qualified and available to provide the services required by the RFP.

The proposals were evaluated using the criteria outlined in the Purchasing Code as augmented by the RFP (see attached matrix).

Based on the above, the following firms listed alphabetically were determined to be the most qualified of those submitting proposals. The ranking of first, second, and third designates the order of qualification of these firms to perform the required services.

1. Eisman & Russo, Inc.
2. VIA Consulting Services, Inc.
3. GAI Consultants, Inc.

We recommend that the above list be forwarded to the Mayor for final selection.

JPP/Iw

Attachment: Scoring Matrix

cc: Lori West, PW Contract Specialist
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<th>ABILITY TO OBSERVE COMPLIANCE WITH PLANS</th>
<th>PROFESSIONAL ACCOMPLISHMENTS RECORD</th>
<th>PROXIMITY TO THE PROJECT</th>
<th>ABILITY TO DESIGN AN APPROACH AND WORK PLAN</th>
<th>OVERALL WILLINGNESS TO MEET TIME AND SUBMIT REQUIREMENTS (MAXIMUM 10 POINTS)</th>
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