

PROCUREMENT DIVISION



PUBLIC NOTICE

**SPECIAL COMPETITIVE SEALED PROPOSAL EVALUATION
COMMITTEE MEETING**

Wednesday, October 12, 2016 @ 11 a.m.
Jacksonville Children's Commission
Board Room
1095 A. Philip Randolph Blvd.
Jacksonville, Florida 32206

ESC-0514-16 Mentoring Program Services

This meeting is being held to discuss the responses received for the Mentoring Program Services RFP that received some unbalanced scores during the evaluation process.

The CSPEC subcommittee chair is Colin Murphy and the subcommittee members are Cathie Shimp, Lauren Pfanenstiel and Tia Leathers. They will be assisted in their review and discussion by Purchasing Analyst, Annette Burney with the City of Jacksonville Procurement Division.

As a result of the discussions and review, each CSPEC subcommittee member will individually evaluate each proposal and summarize the results of his/her evaluation on a provided matrix form. These results will be averaged and recorded onto the final CSPEC matrix, which will then be forwarded to CSPEC.

cc: Corporation Secretary
Council Auditor
Council Secretary
Office of Inspector General