

WATER & SEWER EXPANSION AUTHORITY
MEETING MINUTES

Wednesday, April 14, 2004

Meeting time: 2 p.m.

Location: City Hall, Committee Room A

Members attending:

John Craddock

Harriett Jones

Susan Rudd

Jeanelle Wilson

Al Sinclair (ex-officio)

The meeting was called to order by Susan Rudd.

Ms. Rudd asked for discussion surrounding election of officers. Mr. Sinclair indicated he would not be eligible to be an officer since he would serve in an ex-officio role because of a previous commitment to another Board. After general discussion about availability and willingness to serve, Harriett Jones nominated Jeanelle Wilson as Board Chair, seconded by John Craddock.

Additional discussion included Harriett Jones acknowledging this was a new agency with no model and that the group would be learning together. Walt Bussells advised that, as an example, the JEA Board elected a different chair person each year and that the primary duties for the chair were additional planning time with the JEA executive director and setting the meeting agenda. John Craddock asked about an executive director for the WSEA. Walt Bussells and Steve Diebenow indicated that staff in the Mayor's office were looking at qualification criteria and possible candidates to recommend for executive director.

Jeanelle Wilson stated agreement to serve as chair. John Craddock indicated interest in serving as vice chair and Harriett Jones indicated willingness to serve as secretary.

The Board voted to elect Jeanelle Wilson as chair.

Jeanelle Wilson nominated John Craddock as vice chair, seconded by Susan Rudd. John Craddock was elected vice chair by voice vote.

Jeanelle Wilson nominated Harriett Jones as secretary, seconded by Susan Rudd. Harriett Jones was elected secretary by voice vote.

The group discussed and restated a normal meeting time as the second Wednesday of each month at 2 p.m. with meetings estimated to last approximately one and one half hours.

Jeanelle Wilson asked if there would be a budget. Steve Diebenow indicated that the Mayor had budgeted for \$3 million in the 03/04 City budget but indicated the money was anticipated for a limited amount of administration and overhead, with the emphasis on capital expenditures.

