

**WATER AND SEWER EXPANSION AUTHORITY
BOARD MEETING MINUTES**

Date: October 14, 2009
Time: 2:00 P.M.
Location: JEA Board Room

Attendees:

Jeanell Wilson, Chair
John Craddock, Vice Chair
Lawrence Jones
Harriet McDonald
Pete Jackson
Susan West

Chair Wilson called the meeting to order / quorum determined. The Board approved the minutes from the September 9, 2009 board meeting assuming corrections to list of attendees are made.

General Update

1. Oakwood Villas BJP: Service Area 2&3 Construction Status-Sewer is 84 percent complete. The city has added some drainage work and extended the contract time. The main focus of work has been on drainage which coincides with the lack of progress on the sewer. Sewer work resumed on Monday, October 12. Service Area 1- Substantially Complete. Waiting on paving and some additional drainage work to be completed.
2. Lincoln Villa Pilot Project- Construction Status: Sewer is 38 percent complete and most of forcemain has been installed. Water is 0.36 percent complete.
3. Phase III/Data Management-100 percent complete.
4. Grant Update on STAG- Working with EPA to draw down money for those that have been awarded. Working on an Environmental Review document which is a federal document to access federal money. Working with council auditors to move forward.

Other Items for Discussion

Mr. Odom stated that the WSEA is developing a process to present to the Property Appraisers office that will provide sewer/water information to each parcel in Duval County. Mr. Danny Turner, who is WSEA's GIS (Geographical Information System) Analyst added that the purpose of this is to provide individual sewer/water to each parcel record as well as having everyone operate on the same database. He added that each tax record will include the information and will be accessible to public via internet. No additional funding will be needed on this project and will be performed seamlessly. WSEA will be using the records of whether homeowners pay a water and/or sewer bill. This process will be beneficial to WSEA and JEA. Mr. Turner receives weekly updates with parcel changes and changes are then made to each parcel record.

Mr. Odom introduced Robert Kermitz who will be taking over in Don Boggs' place. Mr. Boggs recently retired from JEA and Mr. Kermitz will now be overseeing WSEA projects.

Mr. Craddock stated that he will be stepping down from the WSEA board due to health reasons. Both Fred Odom and Jeanell Wilson added that Mr. Craddock will be missed and commended him on his involvement with the WSEA board.

Request for Public Comment

Items for Next Meeting

Due to Veteran's Day falling on the second Wednesday of November, the next board meeting will be held on Thursday, November 12, 2009 at 2 p.m. at City Hall/Committee Room A.

Meeting adjourned