



WATER AND SEWER EXPANSION AUTHORITY
BOARD MEETING MINUTES

Date: November 9, 2005
Time: 2:00 p.m.
Location: City Hall, Committee Room A

Attendees:

Jeanell Wilson, Chair
John Craddock, Vice Chair
Dr. Chester Aikens
Lawrence Jones
Harriet McDonald
Susan Rudd
Al Sinclair

Chair Wilson called the meeting to order / quorum determined. The Board approved the minutes from the October 12, 2005 Board Meeting.

General Items/Discussion/Questions

Program Delivery Team (PDT) – selected top ranked firm – Global Infrastructure Resource Management (GIRM). WSEA is currently in negotiations with GIRM; the goal is to have a contract enacted before the end of this year.

Autumn Bond revision approved (\$1 million to WSEA) – the additional \$1 million in capital from the City in the revision of the Autumn Bond was approved by Council.

Funding Update:

- EPA (current \$459,300) – as reported last month, received Assistance Agreement Notice.
- WRDA – received a \$25 million authorization.
- State Revolving Fund – in final stages – Request for Inclusion (RFI) for a preconstruction loan has been submitted - \$9.9 million. Once received, the funds can be put into an interest bearing account, which will enable positive cash flow.

Note: Mr. Odom will formulate a list of approached funding sources that include the status of each to present to Board Members at Board Meetings.

Interlocal Agreement – waiting to receive from city.

Miscellaneous WSEA:

- Partnering with the Health Department to assist with testing/education.

- WSEA is part of the Tributary Assessment Team (TAT) that is assessing the cause of pollution in several tributaries.
- Gave presentation to the Transportation, Energy, Utilities and Safety Committee (TEUS) on November 1, 2005.
- Deepening our partnerships with DCHD, EDQ, DEP and SJRWMD by formalizing a structured interface.

New Project Presentation

Hendricks Day School – Sewer – District 4 – Additional information needed on loan application before board can vote on project. Project points of interest include:

- Private assets – owned and maintained by property owner.
 - 847 LF of 8” Gravity Sewer
 - Lift Station
 - 173 LF of 2” Force Main
- WSEA Assets
 - 359 LF of 4” Force Main
- Approximately \$138,000

Status of Current Projects

Triangle Estates – Sewer – substantially complete. Notified contractor via letter on November 2, 2005 incomplete punch list items will be completed by another company.

Lavilla Sportsman Club – Sewer – contracts finalized; construction nearing completion.

Wagner Road – Water and Sewer – on hold – waiting to hear back from church (Hope Chapel).

Iroquois/Milam and Country Club/Forest Park – Sewer – Scheduled to be advertised for bid this month, with bid results due in December.

Pine Forest – Sewer – project is under construction. Going very well. Had request to release a portion of the sewer line (Housing Partnership wants to begin building homes and to be able to connect as soon as possible).

McGlothin/Buttercup – Water – finalizing construction loan agreement. Waiting on draw schedule for payments.

Shakir Economy Motel – Sewer – approved by Council on September 27, 2005. Finalizing contract documents with Mr. Shakir.

Unitarian Universalist Church – Water and Sewer –approved September 2005 – Church is currently connected to water and sewer through an agreement with a neighboring apartment complex; however, the church needs to establish its own connection to the system and abandon their current situation.

WSEA Newsletter – copy distributed for review. Quarterly newsletter to keep parties such as City Council Members informed of the program. Suggestions for improvement to the newsletter are encouraged.

Media Update

Jacksonville Business Journal Article, October 10, 2005 – City gets EPA Grant for Sewer Expansion Program – copy provided for review.

Upcoming Editorial in *Times Union* – an in depth overview of WSEA was given recently to a reporter for an editorial that will run in the near future.

Mr. Odom and Ms. Hall will meet with Charles Patton (reporter) on November 10, 2005. Mr. Patton will be writing an in depth series on septic tank issues.

Other Items for Discussion

River Impact Subcommittee – due to recent discussions regarding river/septic concerns, suggestion made to form a River Impact Subcommittee of Board Members Harriet McDonald, Al Sinclair and Chester Aikens. Subcommittee will serve to collect supportive data and information that provide awareness of the impact of septic tanks to the river.

Motion to form the River Impact Subcommittee was given by Dr. Aikens, seconded by Mr. Craddock, and voted in favor by all Board Members.

Request for Public Comment

None

Next meeting scheduled for December 14, 2005, City Hall Committee Room A.

Meeting adjourned.