

**WATER AND SEWER EXPANSION AUTHORITY  
BOARD MEETING MINUTES**

Date: November 12, 2008  
Time: 2:00 P.M.  
Location: City Hall, Committee Room A

**Attendees:**

Jeanell Wilson, Chair  
John Craddock, Vice Chair  
Pete Jackson  
Harriet McDonald  
Susan Rudd

Chair Wilson called the meeting to order / quorum determined. The Board approved the minutes from the October 8, 2008 Board Meeting.

**General Update**

1. Nutrient Study-DEP working out contract budget and scope details with FIT and expects to resolve within next week. DEP projects contract to be in place within the next 2-3 weeks.
2. Oakwood Villas/BJP STPO-Construction team has been replaced due to JEA lay off of previous team members. Installation of sewer main, lateral services and roadwork is complete on Kona Ave. Gravity sewer installation completed on India & Jasper Ave.
3. Lincoln Villas-Mittauer & Associates, Inc. has been directed to proceed with the 60% design work using a projected service area of Lincoln Villas Service Areas 1 and 2. This will minimize construction costs by eliminating the need for a jack-and-bore or directional drill crossing at US 1.
4. Municipality Study-Focusing on validating present worth of O&M costs associated with technologies and developing life cycle cost estimates. Draft report will be submitted to WSEA this week for review.
5. SSI Data Management Study-Code-related issues being worked out. CMC is working to gather "live" data submissions from stakeholders of review and database coding.
6. Grants- Fred Odom stated that grants are not looking promising as of now. Waiting to hear outcome of discussion regarding stimulus packages and how it will affect infrastructure. Mr. Odom met with lobbyists today in the Mayor's Office regarding the State Revolving Fund (SRF). This year, Mr. Odom hopes to have dedicated funding stream whether it be with JEA or storm water fees. Working with JEA to figure out specifics and looking at all options. WSEA submitted application for CIBR grant which looks promising to get started on the design work for the second phase of Lincoln Villas.

### **Other Items for Discussion**

The WSEA is in the process of coordinating a visit to Oakwood Villas to see the work that has been done thus far. The visit is scheduled to take place on Tuesday, November 18, 2008 at 10:00 a.m. A second trip will be scheduled after the December board meeting for those who can't attend the November trip.

Fred Odom informed the board that a Tree Hill Nature Center Representative will be attending next month's board meeting to submit a request regarding payment options for their WSEA loan. Tree Hill is currently undergoing a financial setback and would like to see if there are any options for them to temporarily revise their payments. Mr. Odom isn't sure what can be done but wanted to explore payment options.

Mr. Odom added the liaison position that Ms. Mia Jones had with the WSEA is going to be filled as Ms. Jones takes on her new role as State Representative, District 14.

### **Request for Public Comment**

None.

### **Items for Next Meeting**

Meeting will be held on December 10, 2008 at 2 p.m. in City Hall/Committee Room A.

**Meeting adjourned**